



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific and Industrial Research

अनुसंधान भवन 2 रफी मार्ग नई दिल्ली 110001
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दिनांक: 09/02/2018

From
संयुक्त सचिव(प्रशासन)
Joint Secretary (Administration)

To,

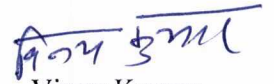
The Directors of all Labs/Instt of CSIR

Subject :- Payments pending for Goods and Services procured through Gem.

Sir/महोदय

It is informed that CSIR has to finish the information regarding payments pending for Goods and Services procured through GeM to Ministry of Finance through DSIR by 5th of every month. The information is required to be submitted for the whole of CSIR.

In order to ensure the timely submission of report, it is requested that all the concerned functionaries be directed to collate the required information as per the format attached and send the same to undersigned by email vinaykumar@csir.res.in latest by 3rd of every month. Report on nil outstanding payment is also required to be submitted.


Vinay Kumar
SPO

Encl.

1) a/a

Copy:-

1) IT Division with request to make this circular available on the CSIR website.

