

अभिनव संरक्षण इकाई, सीएसआईआर
Innovation Protection Unit, CSIR

27th May 2020

Sub: Clarification on Global Notice inviting Tender for The Empanelment of IP firms for Handling Intellectual Property and other related work.

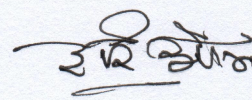
The last date for receiving the clarification on Part-1 Category B-IN- Global Notice inviting Tender for The Empanelment of IP firms for Handling Intellectual Property and other related work was 26/05/2020.

The replies to the queries of the IP firms is as below:

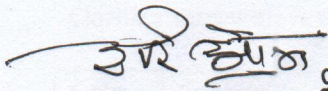
Query	Reply
Much clarity is needed on the eligibility criteria which reads as ' 10 Crores and more Financials Turnover ' : Does it mean that the bidder should have INR 10 Crores as annual turnover? Or a collective average turnover for the immediate past 5 years?	The bidding IP firm should have not less than 10 Crores Annual Turnover in each of the immediate past 5 years.
Is the eligibility criteria ' 10 Crores and more Financials Turnover ' is sacrosanct to the tender ? or the same is relaxable/exempted in case of exceptional situations like the bidder being a MSME firm?	Prevailing Govt. policy for MSME shall be applicable in respect of Tender fee/Earnest Money/Security Deposit/ Prior turnover etc subject to meeting of quality and technical Specification (i.e. Level 2-Technical Criteria)
Though it is mentioned in bid document no1.15.1 that the bidders may submit their duly sealed bids generally by post or by hand. Bids received by FAX/E-mail would not be considered for evaluation., considering our current pandemic situation, we would like to check whether CSIR can accept any other way for submitting the bid electronically .	No Fax/E-mail bids shall be considered.

Clarifications with respect to documents to be submitted under Level-2, Technical Criteria.

S.No. of Level 2	Criteria	Document required	Clarification sought	Reply
2.	Number of Private Organisations where IP firm is served/serving.	copy of award letter	To our understanding copy of engagement or instruction letter would also be sufficient. Please clarify.	Yes
3.	Number of patents	List of valid patent application	We understand valid applications includes	Yes


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	application filed and which are published in India during this period.	numbers (published)	applications which were filed and published however later on got abandoned/refused. Please confirm.	
9.	Number of Employee having Ph.D + 5 years of experience in the area of patents.	Name of the employee, their PhD degree certificate, Discipline (Department of University) , years of experience of the employee, years of association with the IP firm	No requirement to submit any supporting document for "years of experience" and "years of association with IP firm".	"years of experience" and "years of association with IP firm" should be certified by employer.
10	Number of Employee having Engineering Degree + 5 years of experience in patents.	Name of the employee, their degree certificate, Discipline (Department of University), years of experience of the employee, years of association with the IP firm	No requirement to submit any supporting document for "years of experience" and "years of association with IP firm".	"years of experience" and "years of association with IP firm" should be certified by employer.
11.	Patent Agent/ trademark Agent/ Lawyers + 5 years of experience.	Name of the employee, their Certificate, Discipline (Department of University) , years of experience of the employee, years of association with the IP firm	No requirement to submit any supporting document for "years of experience" and "years of association with IP firm".	"years of experience" and "years of association with IP firm" should be certified by employer.


 Purchase Officer
 IPU, CSIR

28/5/2020