

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
Anusandhan Bhawan, 2 Rafi Marg, New Delhi

Tender No. CSIR/Stores/Disposal/2005-06(1)

Tender Documents for Disposal of unserviceable items

Sealed quotations/tenders are invited on behalf of the Joint Secretary (Admn.), Council of Scientific & Industrial Research, Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001, for the disposal of the unserviceable items on "As is where is basis" placed in different lots as per detail given below. The tenderer are requested to submit their offer as per Performa enclosed for quoting their bids.

I – CEERI Liaison Office, A/93-94, Naraina Complex, Naraina Industrial Area (Near Payal Cinema), New Delhi – 110 028		
Lot No.	Name of items	Earnest Money Deposit
1	<u>Furniture items</u> : Cabinet – File, Book Case, Almiraha, Rack Steel, Table, Chair etc.	Rs.20,000/-
2	<u>Scrap items</u> : Carpet, Wooden Scrap, Aluminium Scrap, Electrical Scrap, Steel/GI/Iron etc.	Rs.5,000/-
3	<u>Non-consumable items</u> : Cooler – Water. Weighing Machine, Cooler – Plastic, Fan – Pedestal, Heat Convector, Cooler – Room, Fan – Exhaust, Compressor for Air-conditioner, Air-conditioner – Window Type, Mixi, Emergency Light, Distribution Board, Telephone Instruments, Floor Scrubbing Machine, Typewriter, Lawn Mover Machine, Ceiling Fan etc.	Rs.10,000/-
II - CSIR Vigyan Kendra (Guest House) Lodhi Garden GateNo. 2 Lane, (Opp. India International Centre Annex.), New Delhi – 110 003		
4	<u>Furniture items</u> : Sofa (Single Seater), Chairs, Wooden Scrap etc.	Rs.5,000/-
5	<u>Non-consumable items</u> : Air-conditioner, Geyser etc.	Rs.20,000/-
6	<u>Scrap items</u> : Iron Scrap (Iron Frame etc.)	Rs.2,000/-
III - CSIR Guest House, Ashram Chowk, Maharani Bagh, New Delhi– 110 065		
7	<u>Non-consumable items</u> : Air-conditioner Window Type, Aqua guard, Desert Cooler, Chulha Dosa Wala, Electric Toaster, FAX Machine, Gas Burner, Geyser, Hand Drier, Hot Plate, Locks, Philips Radio, Refrigerator, Heat Convector, Table Lamp, Thermo Flask, Torch etc.	Rs.20,000/-
IV - Maharani Bagh Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi – 110 065		
8	<u>Scrap items</u> : - Press steel chowkhats , steel angle frame main entry door, T-iron frame chowkhat, Steel Section frame, Plastic Buckets, M.S. Hollow Pipe Chairs, Wooden Chairs, MS Bucket, MS Bucket Trolley Frame, Steel Section Shutters of window, PVC Broken Pipe with fittings, PVC Rubber flexible pipe for fire hydrants, GI Pipe with fittings, Revolving Chair, Steel wire, GI barbed wire MS Bars, MS Sheet cover for rolling shhter, MS Square pipe, PVC Sheet, GI Tasla, Kassi, GI Electric Stay, Flush Door, MS DB Electric Boxes, MS Wheels, MS Chair Wheels, MS Flat/Lever, Chain Lever, Pulley, PVC Seal, Spring, GI Sheet, Steel Table, Tube Light, MS Fire hydrants, Wooden Chowkhat, etc.	Rs.7,000/-

V - Intellectual Property Management Division (IPMD), 14 Satsang Vihar Marg, Special Institutional Area, NISCAIR Building, New Delhi – 110 067		
9	<u>Non-consumable items:</u> Air-conditioner, Room Cooler, Photocopying Machine Electric Typewriter, Manual Typewriter, Wall Fan, Pedestal Fan, Room Heater, Keyboard, Printer, Desert Cooler, Insect Killer, Constant Voltage Transformer etc.	Rs.25,000/-
10	<u>Furniture items:</u> Chair revolving, Table, Jug etc.	Rs.500/-

The terms and conditions

- Interested parties can inspect the above lots physically and satisfy themselves about the quality & condition of the materials offered, before submitting the offer, on any working day (except Saturday/Sunday and Gazetted Holiday) from 27.11.06 to 07.12.06 upto 1.00 P.M., as per detail given below. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.

Name of place	Inspection Time	Contacting person For inspection
CSIR R&D Complex, Naraina Vihar, Naraina, New Delhi	10:00 AM to 1:00 PM	Shri P.S. Chaddha
CSIR Vigyan Kendra (Guest House) Lodhi Garden Gate No. 2 Lane, (Opp. India International Centre Annex.), New Delhi	10:00 AM to 1:00 PM	Shri Yogesh Mehra
CSIR Guest House, Ashram Chowk, Maharani Bagh, New Delhi	10:00 AM to 1:00 PM	Shri R.L. Lohia
CSIR Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi	10:00 AM to 1:00 PM	Shri J. S. Mishra
Intellectual Property Management Division (IPMD), 14 Satsang Vihar Marg, Special Institutional Area, NISCAIR Building, New Delhi - 110 067	10:00 AM to 1:00 PM	Shri S.R. Verma

- The Tender should be in Sealed Cover super-scribed "Tender for disposal of unserviceable items", with tender No., due date and opening date and time.. All Tenders should be addressed to Joint Secretary (Admn.), Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001 and attention to Store & Purchase Officer, CSIR.
- Tenderers should clearly quote their rates as asked for in the Performa for both in figures and in words without any cutting and overwriting. In case of any overwriting or any change or alteration in rates the same must be attested by the bidder. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
- Bidder may submit their bid personally/by registered post/by speed post latest by 08.12.2006 upto 3.00 P.M., failing which the tenders will not be considered at all. The tenders will be opened on the same day at 4.00 P.M. in the presence of bidder who wish to be present at that time.
- Earnest Money for each lot is to be deposited along with the bids in the form of Demand Draft, in favour of the Joint Secretary (Admn.), CSIR Hqrs., payable at New Delhi. Tenders received without Earnest Money (EMD) will be rejected out rightly. No interest will accrue on the EMD so deposited.

6. Earnest Money of un-successful bidders will be refunded within one month from the date of Award Letter to the highest bidder and the EMD of Successful Bidder will be refunded on request within 15 days only after lifting the entire materials from the above mentioned sites.
7. The successful Tenderers may deposit the requisite amount in cash with Cashier, CSIR Hqrs., Rafi Marg, New Delhi or by Demand Draft in favour of the Joint Secretary (Admn.), CSIR Hqrs., Rafi Marg, New Delhi to be deposited in Store & Purchase Officer's Office within 03 days from the date of Award Letter and take delivery of the entire materials within seven days from the date of deposit of amount.
8. In case, Successful bidder does not deposit the requisite amount within stipulated period then their EMD will be forfeited.
9. In case, Successful Bidder delays in lifting the material from the above mentioned site beyond stipulated period after depositing the amount, he/she is liable to pay ground rent as decided by the Committee per lot per day. The materials not so removed will be treated as abandoned lots and Earnest Money Deposit and other sums paid for the lot will be forfeited without any reference to the bidder. For such abandoned lots, the Council reserves the right to re-sell.
10. The labour, transport and other arrangements will have to be made by the bidder at their risk, cost and responsibility for lifting the lot.
11. Tenderer must sign on the Tender Register while submitting their tender in the Tender Box, which is lying at CSIR Hqrs., Reception, Rafi Marg, New Delhi.
12. The Successful Bidder is liable to remove all the material from the site at their own cost. If any, theft/fire/damage or any type of mis-happening occurs after the stipulated time period, the same will be borne by the Bidder. The Council shall not be responsible for any loss, damage or deterioration of the material due to any cause whatsoever thereafter.
13. The Council reserves all the rights to withdraw any lot from sale without assigning any reason thereof.
14. The materials will be allowed to be lifted between 10.00 AM to 4.00 PM on any working day. No picking, choosing or sorting will be allowed from the lot in the CSIR premises.
15. The address given in the Tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the Purchaser. No claim will be entertained against the forfeiture of the sum deposited or Earnest Money Deposit due to delay at bidder's side and the correspondence is returned back "Un-delivered" due to wrong address.
16. The person authorized by the Purchaser will only be allowed to take delivery.
17. The quotations/tender submitted should be valid for a period of 90 days from the date of opening of bids.
18. The Council reserves the right to accept or reject any bid or part thereof without assigning any reason.

Hoping for favorable response.

Yours faithfully

(R.C. Gupta)
Stores & Purchase Officer

Name & address of the bidder _____

PROFORMA FOR QUOTING THE BID

I – CEERI Liaison Office, A/93-94, Naraina Complex, Naraina Industrial Area (Near Payal Cinema), New Delhi – 110 028						
Lot No.	Name of the in the lots	Detail of Earnest Money Deposit			Quoted price, per lot	
		DD No.	Date	Amount	In figure	In words
1	Furniture items: File Cabinet, Book Case, Almiraha, Rack Steel, Table Chair etc.					
2	Scrap items: Carpet, Wooden Scrap, Aluminium, Electrical, Steel/GI/Iron Scrap etc.					
3	Non-consumable items: Water Cooler, Weighing Machine, Pedestal Fan, etc.					
II - CSIR Vigyan Kendra (Guest House) Lodhi Garden Gate No. 2 Lane, (Opp. India International Centre Annex.), New Delhi – 110 003						
4	<u>Furniture items:</u> Sofa (Single Seater), Chairs, Wooden Scrap etc.					
5	<u>Non-consumable items:</u> Air-conditioner, Geyser etc.					
6	<u>Scrap items:</u> Iron Scrap (Iron Frame etc.)					
III - CSIR Guest House, Ashram Chowk, Maharani Bagh, New Delhi – 110 065						
7	<u>Non-consumable items:</u> Air-conditioner Window Type, Aqua guard, Desert Cooler, Chulha Dosa Wala, Electric Toaster, FAX Machine, Gas Burner, Geyser, Hand Drier, Hot Plate, Locks, Philips Radio, Refrigerator, Heat Convector, Table Lamp, Thermo Flask, Torch etc.					
IV - Maharani Bagh Scientist Apartment, Ashram Chowk, Maharani Bagh, New Delhi – 110 06						
8	<u>Scrap items:</u> - Press steel chowkhats , steel angle frame main					

	entry door, T-iron frame chowkhat, Steel Section frame, Plastic Buckets, M.S. Hollow Pipe Chairs, Wooden Chairs, MS Bucket, MS Bucket Trolley Frame, Steel Section Shutters of window, PVC Broken Pipe with fittings, PVC Rubber flexible pipe for fire hydrants, GI Pipe with fittings, Revolving Chair, Steel wire, BI barbed wire MS Bars, MS Sheet cover for rolling shutter, MS Square pipe, PVC Sheet, GI Tasla, Kassi, GI Electric Stay, Flush Door, MS DB Electric Boxes, MS Wheels, MS Chair Wheels, MS Flat/Lever, Chain Lever, Pulley, PVC Seal, Spring, GI Sheet, Steel Table, Tube Light, MS Fire hydrants, Wooden Chowkhat, etc.					
V - Intellectual Property Management Division (IPMD), 14 Satsang Vihar Marg, Special Institutional Area, NISCAIR Building, New Delhi – 110 067						
9	<u>Non-consumable items:</u> Air-conditioner, Room Cooler, Photocopying Machine Electric Typewriter, Manual Typewriter, Wall Fan, Pedestal Fan, Room Heater, Keyboard, Printer, Desert Cooler, Insect Killer, Constant Voltage Transformer etc.					
10	<u>Furniture items:</u> Chair revolving, Table, Jug etc.					

Date: _____

Signature _____

(Name: _____)

Rubber Stamp:

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001

N.I.T. No. CSIR/Store/Disposal/2005-06 (1)

DISPOSAL OF UNSERVICEABLE ITEMS

Sealed Tenders, on behalf of Joint Secretary (Admn.), CSIR, New Delhi, are invited for the disposal of unserviceable items viz. furniture items, machinery items, scrap of iron/aluminium, GI fittings etc. on "As is where is basis".

The detailed Tender Documents indicating various lots & terms & conditions may be obtained by the interested bidders from the Office of the Stores & Purchase Officer, Room No. 5, Ground Floor, Council of Scientific & Industrial Research, Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001, on payment of Rs.200/- (Rupees Two hundred only) in cash or Demand Draft in favour of the Joint Secretary (Admn.), CSIR, New Delhi latest by 07.12.06 upto 12.00 A.M. The Tender Document can also be down loaded from the CSIR website **csir.res.in**. In case the Tender Document is down loaded from the website, the Tender Document cost Rs.200/- in the form of Demand Draft shall be submitted along with the Tender. The bids can be submitted latest by 08.12.06 upto 3.00 P.M. The same will be opened on the same day at 4.00 P.M. in the presence of bidders who wish to present at that time.

Joint Secretary (Admn.) reserves the right to reject or accept any bid or part thereof without assigning any reason.

(R.C. Gupta)
Stores & Purchase Officer