



Speed Post

**वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific and Industrial Research
अनुसंधान भवन 2 रफी मार्ग नई दिल्ली 110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001**

No. 13-2(109)/2007-08-Pur.

Dated: 22nd October, 2008

From:

संयुक्त सचिव(प्रशा.)

Joint Secretary(Admn.)

To

Sub: Rate Contract for Microsoft Products with Microsoft Authorised Vendor.

Sir,

CSIR is interested to enter into Rate Contract for the purchase of Microsoft Products as per Annexure 'B' on Academic License Prices with Software Assurance Option. The sealed tenders are invited from the Microsoft authorized vendors. If you are a authorized Microsoft vender/supplier, please submit your quotation offering academic license prices with Software Assurance option for two years for entering into the rate contract for the supply and installation/training of Microsoft products/software's in accordance with the schedule of requirement, instructions to the tenderers and terms and conditions mentioned in this tender inquiry.

Schedule of Requirement

A list of Microsoft Products as per **Annexure 'B'** is attached herewith. The quantity of the Micro Soft Products to be purchased against Rate Contract is not fixed. The procurement of the Micro Soft Products will depend on the requirement of CSIR and it's Laboratories **Annexure-A**. CSIR and it's laboratories reserve the right not to buy any products contained in the Rate Contract, if the requirement does not exist.

Instructions to Tenderers

The under mentioned documents must be attached along with the quotation failing which CSIR shall have the discretion to reject the quotation or call the firm to submit the required documents. In case the firm does not provide the required documents even after giving an opportunity to submit the same, the quotation will be rejected without assigning any reason.

1. The current authorization certificate of M/s. Microsoft Corporation (India) Pvt. Ltd., in original in favour of bidder, in reference to this tender inquiry for submission of quotation and entering into rate contract, on behalf of Microsoft, failing which the quotation will be rejected without assigning any reason. The quoted prices should also be certified by Microsoft that the quoted prices are academic license prices.
2. The detail write up indicating technical expertise/skills and resources in respect of Microsoft products and the number of qualified software engineers employed and including the support staff.
3. List of Govt. Organizations/CSIR and its Laboratories to whom the Microsoft products were supplied during last Two years. The photo- copies of orders and invoices must be attached along with the quotation.
4. Copies of VAT/CST/TIN Registration number and PAN number.
5. Performance certificate in favour of tenderer issued by Govt. Organizations/CSIR and its laboratories regarding timely execution of orders with installation and training and providing satisfactory services during warranty period.
6. A Certificate to the effect that all the CSIR terms and conditions of this tender are acceptable to the tenderer.
7. A check list **Annexure-E** duly filled and signed.

Terms and conditions:-

1. **Submission of quotations**
 - 1.1 The tender should be kept in sealed envelope, addressed to the Joint Secretary(Admn.), CSIR superscribing the tender number, subject, due date & time and date & time of opening of the bid. This envelope should be dropped personally in the tender box kept at CSIR reception.
 - 1.2 In case tenderer opt to submit his quotation by normal post/Registered Post/Speed Post/Courier, the quotation must reach to this office before prescribed date and time failing which the tenders will not be considered. If the, tender is delivered at CSIR after the prescribed date and time by the respective agency, CSIR will not be responsible for any transit delay on the part of concerned agency.
 - 1.3 Quotation submitted by FAX/E-Mail will not be considered.
 - 1.4 The priceses should be quoted for single user academic licenses and for multi-user academic licenses separately.
 - 1.5 **The documents as required in this tender document, must be submitted along with the quotation.**

2. Receiving and Opening of Tenders

- 2.1 The quotations should be submitted on or before **7-11-2008 by 3:30 P.M.**
- 2.2 Date and Time of opening of quotations at **4: 00 P.M** on **7-11-2008**.

3. Opening of Tender

- 3.1 The quotations will be opened on the prescribed date and time in the presence of representatives of the vendors who wish to be present at that time. In case, the Tender Opening date is declared a holiday, the tender would be opened on the next working day at the prescribed time.
- 3.1 Late/delayed tenders will not be opened.

4. Late/Delayed Tenders

- 4.1 The tenders which will be received at CSIR after the prescribed date and time, such tenders will be treated as late/delayed tenders. The same will not be considered at all and will be returned to the concerned firm in unopened condition.

5. Evaluation of Tenders

- 5.1 The evaluation of tenders will be done in a scientific and logical manner. If needed, the firms may be called for technical discussion and clarifications. The firms representative should be technically qualified and sound to clarify technical aspects and competent to confirm the desired clarifications in writing and submit the desired documents on the spot. Only those firms, which qualify technically and in accordance with the terms and conditions of this tender, will be considered for comparison and the rate contract will be awarded as per Clause No.21 of the terms and conditions.

6. Price

- 6.1 Price should be F.O.R. CSIR Headquarters, Anusandhan Bhawan, 2 Rafi Marg, NewDelhi-110001 and all CSIR Laboratories and institutes (situated across the country as per the address list provided at Annexure-A). No delivery charges shall be payable.
- 6.2 Any discrepancy between the quoted prices in figures and that of in words, if noted, will be sorted out in the following manner :-
 - (a) If there is a discrepancy between the unit price and the total price the unit price shall prevail and the total price will be corrected accordingly.
 - (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
 - (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to above.

7. **Validity of Quotation**

- 7.1 The quotation must be valid for a minimum period of six months from the date of opening of quotations. CSIR reserves the right to request the firms for extension of validity of the quotations. The vendor will be at liberty to accept or reject CSIR request.

8. **Taxes**

- 8.1 All the quotations should clearly indicate the percentage of taxes and duties applicable, if any. Vague terms like at actual or as applicable shall not be quoted. Such terms create confusion in making comparison. If the percentage of tax and duties is not mentioned in clear terms separately, it will be presumed that the rates quoted are inclusive of applicable taxes and duties and no request or correspondence will be entertained at a later stage. If the taxes and duties are claimed at later stage after awarding the contract, the contract will be cancelled and the EMD will be forfeited.

9. **Earnest Money Deposit**

- 9.1 **An EMD of Rs. 2.00 lakh in the form of Demand Draft or Bank Guarantee in favour of Joint Secretary (Admn.), CSIR will be submitted by the tenderer along with the quotation which will be valid for a period of 06 months from the date of quotation, failing which the quotation will not be considered. Bank Gurantee Performa for Earnest Money is enclosed at Annexure `C'.**
- 9.2 **In case the tenderer withdraw his quotation after its opening and within the validity of quotation, the EMD will be forfeited without assigning of any reason.**
- 9.3 **The EMD of unsuccessful tenderers will be returned to them within 30 days after entering into the rate contract with successful tenderer. The EMD of successful tenderer will be retained for the period of contract plus two months. In case of default to fulfill the contractual obligations by successful tenderer, the EMD will be foreited.**

10. **Performance Security**

- 10.1 **The successful firm shall be required to submit the performance security along with the acceptance of order, in favour of CSIR/its Lab in the form of Demand Draft or Performance Bank Guarantee valid for 14 months, equivalent to 10% of order value against the purchase orders to be placed by CSIR or its laboratories under rate contract. Bank Gurantee Proforma for Performance Security is enclosed at Annexure `D. The Performance Security will be forfeited without assigning any reason if the successful tenderer fails to execute the work.**

10.2 CSIR and its Laboratories is not liable to pay any interest on the deposits towards EMD and performance Security in any circumstances.

11. Delivery

11.1 Supply will be made within 30 days after receipt of confirmed Purchase Order from CSIR and its Laboratories

12 Warranty

12.1 2 Years for the software media(CD) from the date of supply. In case the media is corrupted or damaged during the warranty period, the same will be replaced free of cost.

13. Software Assurance Option

13.1 All Microsoft Products/Softwares indicated in the Annexure 'B' should be with Software Assurance(SA) option. CSIR and its Laboratories should be supplied upgraded version of the software free of charge for two years from the date of satisfactory installation.

13.2 The items/software to be supplied should be latest upgraded version under SA Option and of good quality and standard as per Microsoft specifications.

14 Fall Clause

14.1 The Academic License Prices of softwares should be the best lowest academic software license prices. The Firm will not supply similar software which are in purview of Rate Contract to any organization at a price lesser than the CSIR RC prices on terms and conditions of sale similar to the CSIR Rate Contract. In case Microsoft or its any authorized business partner supply the given software in Annexure-'B' at a price lesser than the CSIR Rate contract prices during the period of Rate Contract, the firm will pass on the benefit to CSIR and its Laboratories. Further, if the agreed Academic License Prices of the given softwares as per Annexure B under the Rate Contract, are reduced by Microsoft during the period of Rate Contract, the reduced prices will be intimated to CSIR and its Laboratories and the same will be charged accordingly by the firm.

(ii) In case the MS Products are available at lower price in the market, then CSIR and its Laboratories reserve the right for not buying against RC concluded with the firm.

15 . Payment

15.1 The 100% payment will be made by CSIR/its Laboratories after satisfactory installation and training on the supplied softwares.

15.2 Payment should be claimed through pre-receipted bills drawn in triplicate, original copy being signed over a revenue stamp. The payment will be made through A/C payee cheque or Electronic Mode.

16. Installation

- 16.1 The installation of the supplied softwares shall be done by the firm free of cost within 02 weeks from the date of supply failing which penalty as per para-20 below shall be leviable.

17. Training

- 17.1 If needed, training will be provided free of charge by the rate contract holder in connection with the supplied Microsoft products/software to the satisfaction of CSIR/its Laboratories.

18. Rejection/Acceptance of items

- 18.1 CSIR and its Laboratories reserve the right to reject the items/software, if found unsuitable and not conforming to the approved specifications. The rejected items, if any, shall have to be taken back and the same will be replaced by good quality, latest upgraded softwares forthwith at the suppliers cost and no payment will be made for the rejected items. The supplied items/software will be inspected and if the same are found in satisfactory working condition and installed upto the satisfaction of users then only the same will be accepted by CSIR/its Laboratories.
- 18.2 The software packages to be offered should be legally valid, licensed and latest version along with the complete set of Media and manuals . All software should fully meet the copyright/Intellectual Property Rights Regulations. If any particular software does not match with the approved specifications or is found inferior in quality or not legally valid, licensed and latest version, the same is liable to be rejected outrightly. No payment will be made on such rejected supply and such items will have to be taken back by the supplier at his own cost.

19. Media

Documentation which is a part of the media, shall be supplied as soft copy also along with the main software CD and license.

20. Penalty

- 20.1 For delay in supply and installation beyond the prescribed period, penalty of 0.1% per day of order value subject to a maximum of 10% of order value would be imposed. The same will be charged by the CSIR and its Laboratories directly towards delayed supplies against specific purchase orders.

21. Conclusion of RC

- 21.1 CSIR reserves the right to conclude RC with single lowest firm or conclude parallel RC with more than one firm. In case CSIR wishes to conclude parallel

RC, the technically qualified firms quoted L2, L3, L4, L5 etc. shall be required to match their prices with the lowest quoted firm. The parallel RC will be awarded to those bidders who shall agree to match their prices with the L1 prices.

- 21.2** In case parallel rate contract is awarded to different technically qualified firms, CSIR and its Laboratories at then discretion may buy their requirement of microsoft products/software under the rate contract from any of the rate contract holders. No rate contract holder shall have any claim for placement of order to him for the procurement of microsoft products/software under the rate contract.
- 21.3** CSIR/its Laboratories reserves the right to change the order, quantity or not to buy any microsoft products/software specified in the rate contract.

22. Arbitration

- 22.1** If at any time there shall arise any dispute, doubt, difference or question with regard to the interpretation or meaning of any terms and conditions, prices, etc. of this Rate Contract or in respect of the rights, duties and liabilities of the parties hereto or in any way touching or arising out of these presents or otherwise in relation to the present Rate Contract, then every such dispute, difference, doubt or question (except the decision whereof is herein expressly provided for) shall be referred to the arbitration of the sole arbitrator to be appointed by the Director General, CSIR under the Indian Arbitration & Conciliation Act, 1996 or any statutory modification re-enactments thereof and rules made there under for the time being in force shall apply to such arbitration. The venue of arbitration shall be the place from where the contract is finalized.

23. Rejection of tender

Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.

- 24.** The Joint Secretary (Admn.), CSIR reserves the right to reject or accept any or all the quotations or terminate the rate contract at any time without assigning any reason.

(R.C. Gupta)
Stores & Purchase Officer

Annexure-A

S. No	Addresses of CSIR Labs/Institutes
1.	Council of Scientific & Industrial Research, Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001 and ssCSIR Complex, /HRDC, Ghaziabad
2.	Centre for Cellular & Molecular Biology, Uppal Road, Hyderabad-500007 (A.P.)
3.	Central Food Technological Research Institute, Mysore – 570 020 (Karnataka).
4.	Central Road Research Institute, , Delhi- Mathura Road, PO-CRRI, New Delhi-20
5.	National Physical Laboratory, Dr. K.S. Krishnan Marg, New Delhi-12
6.	Institute of Genomics and Integrative Biology, Near Jubilee Hall, University Campus, Mall Road, Delhi-110007
7.	National Institute of Science Communication And Information Resources, Dr. K.S. Krishnan Marg, New Delhi-110012
8.	National Institute of Science, Technology And Development Studies, Dr. K.S. Krishnan Marg, New Delhi-110012, New Delhi
9.	Central Building Research Institute, Roorkee-247667 (Uttarakhand)
10.	Indian Institute of Chemical Technology, Uppal Road, Hyderabad-500007 (AP)
11.	National Geophysical Research Institute, Uppal Road, Hyderabad-500007(AP)
12.	Central Drug Research Institute, Chhattar Manzil, M.G. Marg, Lucknow UP
13.	Central Institute of Medicinal & Aromatic Plants, Near Kukrail Picnic Spot Lucknow-226015 (UP)
14.	Indian Institute of Toxicological Research , M.G. Marg, Lucknow-226001 (UP)
15.	National Botanical Research Institute, Rana Pratap Marg, P Box No. 436 Lucknow-226022 , UP
16.	Central Institute of Mining & Fuel Research, (CMRI Campus) Barwa Road, Dhanbad-826001, Jharkhand
17.	Central Electrochemical Research Institute, Karaikudi-630006 TN
18.	Central Electronics Engineering Research Institute, Pillani-333031, Rajsthan
19.	Central Glass & Ceramic Research Institute, 196, Raja SC Mullic Road, Calcutta-700032 WB
20.	Indian Institute of Chemical Biology, 4 Raja SC Mullic Road, Jadavpur, Kolkata-700032 WB
21.	Central Mechanical Engineering Research Institute, MG Avenue, Durgapur-71309, WB
22.	Central Scientific Instruments Organisation, Sector-30, Chandigarh
23.	Institute of Microbial Technology, Sector-39 A, Chandigarh
24.	Central Salt & Marine Chemicals Research Institute, Gujubhai Badheka Marg, Bhavnagar-364003, Gujrat
25.	Institute of Himalayan Bioresource Technology, Post Box 6, Palampur-176061 HP
26.	Indian Institute of Petroleum, PO IIP, Mohkampur, Dehradun-248005, Uttrakhand
27.	National Aerospace Laboratories, Post Bag No. 1779, Kodihalli, Bangalore-560017, Karnataka
28.	National Chemical Laboratory, Pune-411008, Maharashtra

29.	National Environmental Engineering Research Institute, Nehru Marg, Nagpur-440020, Maharashtra
30.	National Institute of Oceanography, Dona Paula, Goa-403004 Goa
31.	National Metallurgical Laboratory, Jamshedpur-831007, Jharkhand
32.	Advanced Materials & Processes Research institute , Hoshangabad Road, Near Habibganj Naka, Bhopal-462026 MP
33.	Institute of Minerals & Materials Technology Bhubaneswar-751013, Orissa
34.	North East Institute of Science & Technology , Jorhat-785006, Assam
35.	National Institute of Interdisciplinary Science & Technology Industrial Estate PO Thiruvananthapuram-695019, Kerala
36.	Structural Engineering Research Centre, CSIR Campus, TTTI Taramani Post, Post Bag No. 8287, Chennai-600113 TN
37.	Central Leather Research Institute, Adyar, Chennai-600020-TN
38.	Indian Institute of Integrative Medicine Canal Road, JAMMU TAWI-180001, J&K
39.	Human Resource Development Group, Library Avenue, CSIR complex Pusa, New Delhi
40.	Recruitment and Assessment Board, Library Avenue, CSIR complex Pusa, New Delhi

Annexure 'B'

List of Microsoft Products for which Rate Contract is to be done and quotating the rates.

S.no.	Part No.	Item Name	Unit Price for single user academic license	Unit Price for multi user academic license
1	077-02477	Access Sngl Lic/SA Pack OLP NL AE		
2	065-03345	Excel Sngl Lic/SA Pack OLP NL AE		
3	065-03438	Expression Blend Sngl Lic/SA Pack OLP NL AE		
4	PHJ-00277	Expression Design Sngl Lic/SA Pack OLP NL AE		
5	PHI-00265	Expression Media Sngl Lic/SA Pack OLP NL AE		
6	PHI-00181	Expression Studio Sngl Lic/SA Pack OLP NL AE		
7	PHL-00277	Expression Web Sngl Lic/SA Pack OLP NL AE		
8	PJS-00110	InfoPath Sngl Lic/SA Pack OLP NL AE		
9	PJS-00122	MSDN OS Win32 All languages Lic/SA Pack OLP NL AE Qualified		
10	UCQ - 00132	Office Communicator Sngl Lic/SA Pack OLP NL AE		
11	S27-00031	Office Enterprise Sngl Lic/SA Pack OLP NL AE		
12	S27-00032	Office Groove Sngl Lic/SA Pack OLP NL AE		
13	G71-03029	Office Multi Lang Pack Lic/SA Pack OLP NL AE		
14	B6I-00064	Office Processional Plus Sngl Lic/SA Pack OLP NL AE		
15	B6I-00004	Office SharePoint Designr Sngl Lic/SA Pack OLP NL AE		
16	76J-00487	Office Sngl Lic/SA Pack OLP NL AE		
17	79T-00362	OneNote Sngl Lic/SA Pack OLP NL AE		
18	79H-00072	Outlook Sngl Lic/SA Pack OLP NL AE		
19	79H-00053	Outlook w Bus Contact Mgr Sngl Lic/SA Pack OLP NL AE		

20	269-05584	Power Point Sngl Lic/SA Pack OLP NL AE		
21	392-01828	ProClarityAnltcs DsktpPro Sngl Lic/SA Pack OLP NL AE		
22	392-01861	Project Sngl Lic/SA Pack OLP NL AE		
23	588-02697	Project Pro Sngl Lic/SA Pack OLP NL AE w/1 ProjectSvr CAL		
24	021-05402	Publisher Sngl Lic/SA Pack OLP NL AE		
25	S26-00100	Visio Pro Sngl Lic/SA Pack OLP NL AE		
26	S26-00109	Visio Std Sngl Lic/SA Pack OLP NL AE		
27	543-01427	VStudio Pro w/MSDN Prem All Lng Lic/SA Pack OLP NL AE Qualified		
28	NFA-00228	VStudio Pro w/MSDN Pro All Lng Lic/SA Pack OLP NL AE Qualified		
29	NFA-00210	VStudio Team Arch All Lng L/SA Pk OLP NL AE w/MSDN Prm		
30	079-01669	VStudio Team DB All Lng Lic/SA OLP NL AE w/MSDN Prem Qual		
31	UCP-00185	VStudio Team Dev All Lng L/SA Pk OLP NL AE W/MSDN Prm		
32	076-01855	VStudio Team Suite All Lng Lic/SA Pack OLP NL AE w/MSDN Prem		
33	H30-00147	VStudio Team Test All Lng L/SA Pk OLP NL AE w/MSDN Prm		
34	D87-01143	Word Sngl Lic/SA Pack OLP NL AE		
35	D87-01078	Works Win32 Sngl Lic/SA Pack OLP NL AE		
36	D86-01202	BizTalk Adapter Pack Sngl Lic/SA Pack OLP NL AE 1 Proc		
37	F1P-00120	BizTalk Server Branch Sngl Lic/SA Pack OLP NL AE 1 Proc		
38	F1P-00338	BizTalk Server Dev Sngl Lic/SA Pack OLP NL AE		
39	F1Q-00122	BizTalk Server Ent Sngl Lic/SA Pack OLP NL AE 1 Processor		
40	F1Q-00120	BizTalk Server Std Sngl Lic/SA Pack OLP NL AE 1 Processor		
41	9LD-00668	Commerce Svr Ent Sngl Lic/SA Pack OLP NL AE 1 Proc		
42	9LD-00707	Commerce Svr Std Sngl Lic/SA Pack OLP NL AE 1 Proc		

43	124-00242	Compute Cluster Pack Sngl Lic/SA Pack OLP NL AE		
44	124-00240	Config Mgr Clnt Mgmt Lic All Lng Lic/SA Pack OLP NL AE STUDENT ONLY		
45	124-00524	Config Mgr Clnt Mgmt Lic Sngl Lic/SA Pack OLP NL AE Per OSE		
46	124-00249	Config Mgr Clnt Mgmt Lic Sngl Lic/SA Pack OLP NL AE per User		
47	121-00149	Cnfg Mgr Svr Mgmt Lic Ent Sngl Lic/SA Pack OLP NL AE		
48	122-00182	Config MgrSvr Mgmt LicStd Sngl Lic/SA Pack OLP NL AE		
49	122-00191	Config Mgr Svr Sngl Lic/SA Pack OLP NL AE		
50	059-03749	Config Mgr Svr w/SQL Sngl Lic/SA Pack OLP NL AE		
51	059-03719	Core CAL All Languages Lic/SA Pack OLP NL AE STUDENT ONLY		
52	070-1897	Core CALClient Access Lic Sngl Lic/SA Pack OLP NL AE Device CAL		
53	HJA-00229	Data Prtctn Ent Mgmt Lic Sngl Lic/SA Pack OLP NL AE Per OSE		
54	R04-00011	Data Protection Mngr Svr Sngl Lic/SA Pack OLP NL AE		
55	F52-00359	Data Protect Std Mgmt Lic Sngl Lic/SA Pack OLP NL AE Per OSE		
56	D75-00210	Duet MS Office SAP Svr Sngl Lic/SA Pack OLP NL AE		
57	D75-00205	Dyn CRM CAL Sngl Lic/SA Pack OLP NL AE Device CAL Qualified		
58	63C-00077	Dyn CRM Ent Svr Sngl Lic/SA Pack OLP NL AE Qualified		
59	63C-00059	Dyn CRM Extrnl Con Sngl Lic/SA Pack OLP NL AE Qualified		
60	66A-00036	Dyn CRM Additive ExtrnlCon Sngl Lic/SA Pack OLP NL AE Qualified		
61	63D-00040	Dyn CRM Additive CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
62	G20-00060	Dyn CRM Ltd CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
63	G20-00062	Dyn CRM Ltd Extrnl Con Sngl Lic/SA Pack OLP NL AE Qualified		
64	532-00591	Dyn CRM Pro Svr Sngl Lic/SA Pack OLP NL AE Qualified		
65	73M-00285	Dyn CRM Wkgrp Svr Sngl Lic/SA Pack OLP NL AE Qualified		

66	73M-00241	Exchange Ent CAL wo Svc Sngl Lic/SA Pack OLP NL AE Device		
67	J5A-00027	Exchange Svr Ent Sngl Lic/SA Pack OLP NL AE		
68	J5A-00377	Exchange Svr Sngl Lic/SA Pack OLP NL AE		
69	J5A-00107	Exchange Stand CAL AllLng Lic/SA OLP NL AE STUDENT ONLY		
70	J5A-00316	Exchange Stand CAL AllLng Lic/SA OLP NL AE STUDENT ONLY		
71	J7A-00065	Exchange Standard CAL Sngl Lic/SA Pack OLP NL AE Device		
72	J7A-00127	Exchange Svr ExtrnConn Sngl Lic/SA Pack OLP NL AE Qualified		
73	J6A-00108	OfcFormsSvr Internt Sites Sngl Lic/SA Pack OLP NL AE		
74	J3A-00047	Office Groove Server Sngl Lic/SA Pack OLP NL AE		
75	J4A-00079	ILM External Connector Sngl Lic/SA Pack OLP NL AE		
76	J4A-00141	ILM Server Sngl Lic/SA Pack OLP NL AE		
77	W06-00514	ILM Server Sngl Lic/SA Pack OLP NL AE Live Edition		
78	W06-00011	ISA Server Ent Edtn Sngl Lic/SA Pack OLP 25 NL AE 1 Proc		
79	W06-00014	ISA Server Ent Edtn Sngl Lic/SA Pack OLP NL AE 1 Proc		
80	W06-00005	ISA Server Std Ed Sngl Lic/SA Pack OLP NL AE 1 Proc		
81	W06-00415	MCAAP Promo-CAL package Sngl Lic/SA Pack OLP 300 NL AE		
82	B7M-00214	MCAAP Promo-EC Package Sngl Lic/SA Pack OLP 3 NL AE Promo		
83	B7N-00116	Office Comm Svr Ent Sngl Lic/SA Pack OLP NL AE		
84	B7N-00134	Office Comm Svr Ent CAL Sngl Lic/SA Pack OLP NL AE Device		
85	JQ2-00099	Office Comm SvrExConnEnt Sngl Lic/SA Pack OLP NL AE		
86	JR8-00079	Office Comm SvrExtConnStd Sngl Lic/SA Pack OLP NL AE		
87	4MM-00010	Office Comm Svr Std Sngl Lic/SA Pack OLP NL AE		
88	4MM-00022	Office Comm Svr Std CAL Sngl Lic/SA Pack OLP NL AE Device		

89	CGA-00104	Office Forms CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
90	A5S-00357	Office Forms Server Sngl Lic/SA Pack OLP NL AE		
91	CVA-00086	Office SharePoint CAL AllLng Lic/SA OLP NL AE STUDENT ONLY		
92	CVA-00096	Office Sharepoint CAL AllLng Lic/SA OLP NL AE STUDENT ONLY		
93	CVA-00077	Office SharePoint CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
94	JS6-00160	Office SharePoint Server Sngl Lic/SA Pack OLP NL AE		
95	JS5-00466	OM Client OML Sngl Lic/SA Pack OLP NL AE		
96	JS5-00050	OM Client OML Sngl Lic/SA Pack OLP NL AE Per OSE		
97	ZFA-00212	Ops Mgr Ent Ops Mgmt Lic Sngl Lic/SA Pack OLP NL AE		
98	ZFA-00116	Ops Mgr Server Sngl Lic/SA Pack OLP NL AE		
99	ZFA-00109	Ops Mgr Server Sngl Lic/SA Pack OLP NL AE w/SQL		
100	QJA-01032	Ops Mgr Std Ops Mgmt Lic Sngl Lic/SA Pack OLP NL AE		
101	ZGA-00020	PerformancePoint CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
102	QHA-00213	PerfPoint Extrnl Connctr Sngl Lic/SA Pack OLP NL AE		
103	QHA-00177	PerformancePoint Server Sngl Lic/SA Pack OLP NL AE		
104	QYA-00407	Project External Cnnctr Sngl Lic/SA Pack OLP NL AE Qualified		
105	QYA-00247	Project Prtfolio ExtCnctr Sngl Lic/SA Pack OLP NL AE Qualified		
106	QYA-00340	Project Portfolio Server Sngl Lic/SA Pack OLP NL AE		
107	QZA-00063	Project Portfolio Svr CAL Sngl Lic/SA Pack OLP NL AE Device		
108	QZA-00444	Project Server Sngl Lic/SA Pack OLP NL AE		
109	QZA-00056	Project Server Sngl Lic/SA Pack OLP NL AE w/PPS		
110	Q5A-00213	Project Server CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
111	QCA-00958	Search Server Sngl Lic/SA Pack OLP NL AE		

112	QCA-00922	Svr Mgmt Suite Ent Sngl Lic/SA Pack OLP NL AE		
113	QAA-00196	Svr Mgmt Suite Std Sngl Lic/SA Pack OLP NL AE		
114	QAA-00238	SharePoint Enterprise CAL Sngl Lic/SA Pack OLP NL AE Device		
115	9MB-00190	Sharepoint Internet Sngl Lic/SA Pack OLP NL AE Qualified		
116	9MB-00675	SLP Server Enterprise Sngl Lic/SA Pack OLP NL AE		
117	395-02467	SLP Server Standard Sngl Lic/SA Pack OLP NL AE		
118	395-02449	SoftGrid CAL for TS Sngl Lic/SA Pack OLP NL AE Device CAL		
119	312-02203	SoftGrid Ext Connector TS Sngl Lic/SA Pack OLP NL AE		
120	312-02153	SQL CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
121	394-00437	SQL Svr Enterprise Edtn IA64 Sngl L/SA Pk OLP NL AE 1 Proc		
122	76F-00315	SQL Svr Enterprise Edtn IA64 Sngl Lic/SA Pack OLP NL AE		
123	YYB-00219	SQL Svr Enterprise Edtn Win32 Sngl Lic/SA Pack OLP NL AE		
124	YYB-00116	SQL Svr Enterprise Edtn Win32 Sngl Lic/SA Pack OLP NL		
125	4GM-00022	SQL Svr Enterprise Edtn x64 Sngl L/SA Pk OLP NL AE 1 Proc Lic		
126	4GM-00050	SQL Svr Enterprise Edtn x64 Sngl Lic/SA Pack OLP NL AE		
127	4GP-00033	SQL Svr Standard Edtn IA64 Sngl L/SA Pk OLP NL AE 1 Proc Lic		
128	4GN-00013	SQL Svr Standard Edtn IA64 Sngl Lic/SA Pack OLP NL AE		
129	4GN-00019	SQL Svr Standard Edtn Win32 Sngl Lic/SA Pack OLP NL AE		
130	F89-01570	SQL Svr Standard Edtn Win 32 Sngl Lic/SA Pack OLP NL AE 1		
131	F89-01477	SQL Svr Standard Edtn x64 Sngl L/SA Pk OLP NL Ae 1 Proc Lic		
132	F89-00341	SQL Svr Standard Edtn x64 Sngl Lic/SA Pk OLP NL AE		
133	MHA-00086	SQL Server Wrkgrouop Edtn Win 32 Sngl L/SA Pack OLP NL AE 1		
134	MJA-00030	SQL Server Wrkgrouop Edtn Win32 Sngl Lic/SA OLP NL AE 5 Clt Qual		

135	KPA-00122	SQL Workgroup CAL Win32 Sngl Lic/SA Pack OLP NL AE Device		
136	KMA-00173	Sys Cntr Essntls ClientML Sngl Lic/SA Pack OLP 20 NL AE		
137	KMA-00233	Sys Cntr Essntls ClientML Sngl Lic/SA Pack OLP 5 NL AE		
138	KMA-00206	Sys Cntr Essntls Svr ML Sngl Lic/SA Pack OLP 5 NL AE		
139	KSA-00115	Syst Cntr Essntls Svr ML Sngl Lic/SA Pack OLP NL AE		
140	KSA-00097	Syst Ctr Vrtl Mach MgrWGE Sngl Lic/SA Pack OLP NL AE		
141	KTA-00091	Syst Ctr Vrtl Mach MgrWGE Sngl Lic/SA Pack OLP NL AE Promo		
142	KNA-00122	System Center Essentials Sngl Lic/SA Pack OLP NL AE		
143	KNA-00044	System Center Essentials Sngl Lic/SA Pack OLP NL AE w/SQL		
144	KLA-00025	Sys Cntr MDM Svr w/SQL Sngl Lic/SA Pack OLP NL AE		
145	KLA-00194	System Center MDM CAL Sngl Lic/SA Pack OLP NL AE Device		
146	KLA-00836	System Center MDM Svr Sngl Lic/SA Pack OLP NL AE		
147	KLA-00680	System Cntr Reprtrng Mgr Sngl Lic/SA Pack OLP NL AE		
148	4CF-02934	Technet Plus Single User Win32 All Languages Lic/SA Pack OLP NL		
149	4CF-03072	VStudio Foundatn Svr CAL Sngl Lic/SA Pack OLP NL AE Device		
150	76G-00371	VS Team Fndn Svr Ext Con Sngl Lic/SA Pack OLP NL AE Qualified		
151	HO5-01482	Visual Stdio Foundatn Svr Sngl Lic/SA Pack OLP NL AE		
152	HO5-00390	Visual Studio Test Agent Sngl L/SA Pk OLP NL aE 1 Proc Lic		
153	HO5-00165	Whale Intlgt App Gtwy CAL Sngl Lic/SA Pack OLP NL AE Device		
154	H04-00220	Whale IntlgtAppGtwy ExCon Sngl Lic/SA Pack OLP NL AE		
155	9TX-00257	Win Compute Cluster Ed Sngl Lic/SA Pack OLP NL AE		
156	9TX-00488	Win Compute Cluster Svr Sngl Lic/SA Pack OLP NL AE		
157	9TX-00186	Win Rghts Mgt Svc CAL WinNT Sngl Lic/SA Pack OLP NL AE		

158	9TX-00542	Win Rghts Mgt Svc ExtnCon WinNT Sngl Lic/SA Pack OLP NL		
159	UAS-00367	Windows Server CAL All Langs Lic/SA Pk OLP NL AE STUDENT		
160	UAS-00320	Windows Server CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
161	UAR-00375	Windows Svr Datacntr Sngl Lic/SA Pack OLP NL AE 1 Proc		
162	UAR-00403	Win Svr Dtcntr wo HypV Sngl Lic/SA Pack OLP NL AE 1 Proc		
163	UAT-00165	Win Svr Ent w/o Hyper-V Sngl Lic/SA Pack OLP NL AE		
164	UAT-00177	Windows Svr Ent Sngl Lic/SA Pack OLP NL AE		
165	9EF-00591	Win Svr Itanium Sngl Lic/SA Pack OLP NL AE 1 Proc		
166	9EF-00510	Windows Svr Std Sngl Lic/SA Pack OLP NL AE		
167	9EF-00552	Win Svr Std w/o Hyper-V Sngl Lic/SA Pack OLP NL AE		
168	BZT-00116	Win SBS CAL Sngl Lic/SA Pack OLP 20 NL AE Device CAL		
169	BZT-00192	Win SBS CAL Sngl Lic/SA Pack OLP 5 NL AE Device CAL		
170	AUF-00248	Win SBS Prem Sngl Lic/SA Pack OLP NL AE 5 Clt		
171	T76-00019	Win SBS Std Sngl Lic/SA Pack OLP NL AE 5 Clt		
172	T76-00023	Windows Svr ExtnConn Sngl Lic/SA Pack OLP NL AE Qualified		
173	JU6-00041	Windows Svr for Small Bus Sngl Lic/SA Pack OLP NL AE 5 Clt		
174	JU6-00060	Win Trmnl Svcs CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
175	94B-00036	Wing Trmnl Svcs ExtConn Sngl Lic/SA Pack OLP NL AE		
176	94C-00144	Windows Web Server Sngl Lic/SA Pack OLP NL AE		
177	94C-00059	Win Pro Remote Dsktp Lic English/MultiLang Lic/SA Pk OLP		
178	94C-00095	Win Pro Remote Dsktp Lic Sngl Lic/SA Pack OLP NL AE Device		
179	94B-00083	Win SBS Std Sngl Lic/SA Pack OLP NL AE 5 Clt		
180	94B-00036	Windows Svr ExtnConn Sngl Lic/SA Pack OLP NL AE Qualified		

181	94C-00143	Windows Svr for Small Bus Sngl Lic/SA Pack OLP NI AE 5 Clt		
182	94C-00144	Win Trmnl Svcs CAL Sngl Lic/SA Pack OLP NL AE Device CAL		
183	94C-00059	Win Trmnl Svcs ExtConn Sngl Lic/SA Pack OLP NL AE		
184	94C-00060	Windows Web Server Sngl Lic/SA Pack OLP NL AE		
185	94C-00095	Win Pro Remote Dsktp Lic English/MultiLang Lic/SA Pk OLP		
186	94C-00096	Win Pro Remote Dsktp Lic/SA Pack OLP NL AE Device CAL		

BID SECURITY FORM

Whereas ...(Name of Bidder)..... (hereinafter called “the Bidder”) has submitted its bid dated(date of submission of bid) for the supply of (name and/or description of the goods) (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE(name of bank) of (name of country), having our registered office at(address of bank) (hereinafter called “the Bank”), are bound unto(name of Purchaser) (hereinafter called “the Purchaser”) in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20 _____. THE CONDITIONS of this obligation are :

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form if required ;or
 - (b) fails or refuses to furnish he performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up o and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the Bank)

PERFORMANCE SECURITY FORM

To: _____ (Name of Purchaser)

WHEREAS(Name of Supplier) hereinafter called “the Supplier” has undertaken, in pursuance of Contract No. dated 20 to supply(Description of Goods and Services) hereinafter called “the order”.

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the order.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, upto a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the order and without cavil of argument, ay sum or sums within the limit of(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified herein.

This guarantee is valid until theday of20.....

Signature and Seal of Guarantors

.....
.....
.....
Date.....20.....
Address.....
.....
.....

All correspondence with reference to this guarantee shall be made at the following address:

(Name & address of the lab)

Annexure – E

CHECK LIST

It is certified that the documents as requested in the tender documents have been submitted along with the quotation as indicated in the under mentioned table :-

S.No.	Description	Yes/No
1.	Current Authorisation Certificate of M/s Microsoft Corporation (India) Private Ltd., in original, in reference to this tender enquiry and confirmation of Microsoft that the quoted prices are academic license prices.	
2.	The detailed write-up indicating technical expertise/skills and resources in respect of Microsoft products.	
3.	Detail of employed qualified engineers and supporting staff	
4.	Copy of VAT/TIN/CST registration	
5.	Copy of Service Tax registration	
6.	Copy of PAN registration	
7.	List of Govt. Organisations/CSIR and its Laboratories to whom the Microsoft Products supplied during the last two years along with copies of orders and invoices.	
8.	Performance Certificates in favour of tenderer issued by Govt. Organisation/CSIR and its Laboratories regarding timely execution of orders with installation, training and satisfactory services.	
9.	A Certificate towards the acceptance of terms and conditions of this tender enquiry	
10.	EMD in the form of Demand Draft of Rs.2.00 Lakh/Bank Guarantee of the same amount in favour of Joint Secretary (Admn.), CSIR	

Authorised Signature of the Tenderer
With Seal of the Firm

LIST OF FIRMS

1. M/s Timenet Solutions Pvt. Ltd.
Rugmini Bhavan,
Vellayambalam,
Trivandrum (Kerala)
2. M/s E-Soft Solutions Inc.
F-42, Saidulljaib,
Above Oman Consultants,
Mehraulli-Badaurpur Road,
Opp. D-Block Saket,
New Delhi – 110 030
3. M/s TimeNet Learning,
2nd Floor, Vijaya Arcade,
Cochin University Road.
Cochin University P.O.,
Kalamassery,
Cochin – 683 104 (Kerala)
4. M/s Ascendum Sywtems Pvt. Ltd.
90, 11 main, Phase 1,
Electronics City, Hosur Road,
Bangalore – 560 100 (Karnataka)
5. M/s Firstware Software Solutions,
No.6 Old No.11,
Karpagambai Nagar, Mylapore,
Chennai – 600 004 (Tamil Nadu)
6. M/s Esys Information Technologies Ltd.,
B-65, Phase-1, Okhla Industrial Area,
New Delhi – 110 020
7. M/s Ingram Micro India Private Limited
D-13/5, Okhla Industrial Area, Phase-II,
New Delhi – 110 020.
8. M/s Redingron India Ltd.,
E-47/12, Okhla Industrial Area, Phase-II,
New Delhi – 110 020.

9. M/s HCL Infosys Ltd.,
G-8,9,10, Sector-3.
Noida.
10. M/s Hindi Software Solutions,
E-131, 3rd Floor, Ganpathi Bhawan,
Mohammadpur, Opp. Bhikaji Cama Place,
New Delhi – 110 066.
11. M/s Xsys Technologies,
6 E, RaniJhansi Road,
Jhandewalan Exten.,
New Delhi – 110 055.
12. M/s Vsoft Services Pvt. Ltd.,
4/18, 2nd Floor, Asaf Ali Road,
New Delhi – 110 002.
13. M/s SAP Comnet India Pvt. Ltd.
701, 7th Floor, Laxmi Deep Building,
Laxminagar District Center,
Vikas Marg, Delhi – 110 0092.
14. M/s Shruti Software Pvt. Ltd.,
A3/19H, Mayur Vihar, Phasse-III,
Delhi – 110 096.
15. M/s Trisoft Systems Pvt. Ltd.,
A-16, Sector-6,
NOIDA – 201 301.