

**Council of Scientific & Industrial Research
Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001**

**Ref. No.13-4(2)/2007-08/Disp/Store
N.I.T for disposal of unserviceable stores**

Sealed Tenders, on behalf of Joint Secretary (Admn.), CSIR, are invited for the disposal of following unserviceable stores and condemned Ambassador Cars on **"As is where is & what is basis"**.

"Old unserviceable Computers, Dot Matrix, Inkjet Printers, UPS, Colour Video Projector, CVT, Photocopier, FAX, Sure binding Machine, Electronic & Typewriters, Bicycle, Calculator, Room Heater, Wall mounted Fan, scraped furniture (Steel/wooden) & electrical items, Five No. – Condemned Ambassador Cas etc."

The detailed Tender Documents can be down loaded from the CSIR website <http://www.csir.res.in> and also can be obtained from the office of Stores & Purchase Officer on payment of Tender Document Fee of Rs.300/- (non-refundable) in the form of Demand Draft in favour of Joint Secretary (Admn.), CSIR, New Delhi latest by **8th February,2008 upto 1.00 PM** during working days.

The Joint Secretary (Admn.), CSIR, reserves the right to cancel the tender disposal or withdraw any lot or part of the lots without assigning any reason.

Sd/-
Stores & Purchase Officer

[Handwritten signature]

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001**

Tender Document

13(-4(1)/2007-08/Disp/Store

Date: 21st January, 2008

To

M/s _____

**Sub: Disposal of Old & unserviceable stores and condemned
Ambassador Cars etc.**

Sir,

Sealed Tenders, on behalf of Joint Secretary (Admn.), CSIR, New Delhi, are invited for the disposal of old & unserviceable stores and condemned Ambassador Cars etc.. as per detail given below on **"As is where is & what is basis"** :-

Lot No.	Place of lot	Articles	Qty	EMD
1	CSIR Hqr.	Old unserviceable Computers, Dot Matrix, Inkjet Printers, UPS, Colour Video Projector, CVT, Photocopier, FAX, Sure binding Machine, Electronic & Typewriters, Bicycle, Calculator, Room Heater, Wall mounted Fan, scraped furniture (Steel/wooden) & electrical items etc. (As per list attached) at CSIR, Anusandhan Bhawan, 2 Rafi Marg, New Delhi	Annexure "A"	Rs.25,000/-
2	CSIR Hqr.	Five No. – Condemned Ambassador Car at CSIR, Anusandhan Bhawan, 2 Rafi Marg, New Delhi	Annexure "B"	Rs.15,000/-
3	CSIR Mahaarani Bagh Guest House	List of furniture and other miscellaneous items at Maharani Bagh Guest House, Ashram Chowk, Maharani Bagh, New Delhi	Annexure "C"	Rs.1,000/-

The terms and conditions

1. A - Date of issue for Tender Documents from 21st January, 2008 to 8th February, 2008 upto 1.00 P.M.
B – Last date & time of receipt of Tenders: 11th Feb., 2008 upto 2.00 PM
C – Date & time for opening the Tenders: 11th Feb., 2008, 4.00 PM

2. The Tenders, addressed to the Joint Secretary (Admn.), Council of Scientific & Industrial Research, Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001, subscribed with "Tender No., Lot No. Last date & time of receipt, date & time for opening the Tenders & disposal of unserviceable stores, must be submitted in one sealed envelope separately against each lot as per the enclosed bid Performa (Annexure D for Lot No. 1, Annexure E for Lot No. 2 & Annexure F for Lot No. 3 either on your letter head or on our Performa along with your covering letter before the last date & time for submission of Tenders mentioned at serial No. 1(B).
3. In case of submission of bid personally the bid should be dropped in TENDER BOX, before closing date & time as per serial No. 1(B), which is available at CSIR Reception. In case, the parties are interested to submit their quotation by Registered Post/Courier then the same should reach CSIR Hqrs., before the closing date and time. CSIR will not be responsible for receiving of late quotations due to postal delay or any other reason. The same will be returned in original un-opened condition to the Party.
4. The Tenders are submitted by bidders through FAX, E-mail and in opened condition shall be rejected out rightly without assigning any reason.
5. The quotations will be opened on date & time as mentioned at serial No. 1(C) in the presence of bidder who wish to be presented at that time.
6. **The materials offered for disposal is on "As is where is & what is basis" Ex-go down in unpacked condition.**
7. The taxes & duties as applicable at the time of taking delivery by the successful bidder/bidders, which will be charged extra over the quoted bid.
8. The purchaser may inspect the materials on any working day between **10:00 AM to 1:00 PM upto 8th February, 2008** by prior appointment to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted.

-: page 3:-

9. No request for samples or inspection after submission of the tender will be accepted.
10. **Earnest Money Deposit as mentioned against each lot in the form of Demand Draft in favour of Joint Secretary (Admn.), Council of Scientific & Industrial Research, New Delhi, must be submitted along with the bid failing which the bid will be rejected out rightly without assigning any reason.**
11. The Earnest Money Deposit of un-successful bidders will be refunded within one month from the date of award of lot without any interest against request duly pre-receipted affixed with revenue stamp.
12. The Earnest Money Deposit of successful bidder will be refunded without interest only after lifting the entire material of awarded lot against request duly pre-receipted affixed with revenue stamp.
13. Tenderers should clearly quote their rates for whole lot as per bid Performa asked for both in figures and in words exclusive of Taxes & duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration. Bid for partial lot will not be accepted.
14. The Bidders whose offer is accepted by the Council should deposit the requisite amount to CSIR in the form of Demand Draft within two days from the date of Award Letter and the material will be lifted within another three workig days (except Saturday & Sunday & National Holidays).with prior intimation to Section Officer (S&P) Store/Store & Purchase Officer, CSIR Hqrs.
15. The successful bidder is liable to remove all the materials of awarded Lot from CSIR premises. The labour, transport and other arrangements will have to be made by the purchaser at their own cost, risk and responsibility between 10.00 AM to 4.00 PM., on any working days. No picking, choosing or sorting will be allowed in the CSIR premises. In case the material is not lifted within the specified time, the ground rent per lot per day will be charged, as decided by the CSIR, from the purchaser for a further period of 7 days. The awarded lot is not so removed will be treated as abandoned lot/lots and the EMD and other sums paid for the lot will be forfeited without any

-:page 4 :-

reference to the purchaser. For such abandoned lots, the CSIR reserves the right to re-sell. The concerned bidder will have not any claim whatsoever about the abandoned lot/lots.

16. Tenders should be valid for a period of 30 (thirty) days from the date of opening of the tenders.
17. The person authorized by the purchaser will be allowed to take delivery.
18. The address given in the tender shall be deemed to the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
19. If any theft/fire/damage or any type of mishappening occurs within the period of award of lot and removing of materials from CSIR premises the loss will be borne by the bidder. The Council will not be responsible for loss, damage or deterioration of the material due to any cause, whatsoever within the said time.
20. The vehicle - Ambassador Cars - will be handed over to the successful bidder after getting Ambassador Car/Cars transferred in his name only from the Transport Authority within one month. The successful bidder will present original documents with the photocopies for verification where the photocopies of the original documents will be retained by the CSIR for further necessary action to hand over the vehicle/vehicles. If the successful bidder fails to submit the transferred documents to CSIR within one month, the Earnest Money as well as other deposits will be forfeited and CSIR reserves the right to dispose of these vehicles to other party/parties.
21. The lot/lots will be awarded to the highest bidder
22. The late tender/tenders will not be considered at all. The same will be returned to the concerned party in unopened condition.
23. The CSIR reserves the right to cancel the Tender of disposal or withdraw any lot or part thereof from the sale without assigning any reason thereof.

Encl: as above

Yours faithfully


(R.C. Gupta)
Stores & Purchase Officer

Annexure – "D"

Ref. No. _____

Date _____

Name & address of the bidder _____

CSIR Tender No. 13-4(2)/2007-08/Disp/Store

Date 21st January, 2008

I am/we are willing to purchase of under mentioned lot of unserviceable items on "As is where is & what is basis" in response to CSIR Tender of even No. dated 21st January, 2008 and hereby submit our offer as under :-

PROFORMA FOR QUOTING THE BID

Sl. No.	Name of the item	Detail of Earnest Money Deposit			Quoted price	
		DD No.	Date	Amount	In figure	In words
01	Lot No. 1 Old unserviceable Computers, Dot Matrix, Inkjet Printers, UPS, Colour Video Projector, CVT, Photocopier, FAX, Sure binding Machine, Electronic & Typewriters, Bicycle, Calculator, Room Heater, Wall mounted Fan, scraped furniture (Steel/wooden) & electrical items etc. (As per Annexure "A") at CSIR, Anusandhan Bhawan, 2 Rafi Marg, New Delhi					

1. I/We have inspected the condition of unserviceable items of stores in the list before making the above offer.
2. I/We agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the items and conditions in whole or in part laid down in the tender documents which would constitute and have the force of contract between us and CSIR, New Delhi.
3. I/We have very carefully read the items & conditions of the offer, particularly regarding earnest money and agree to abide by these in letter and spirit. The decision of the Council on any dispute arising out of the offer shall be binding on me/us.

Date: _____

Signature: _____

(Name : _____)

Rubber Stamp:

Annexure - "E"

Ref. No: _____

Date: _____

Name & address of the bidder _____

CSIR Tender No. 13-2(3)/2007-08/Disp/Store

Date: 21st January, 2008

I am/we are willing to purchase of under mentioned lot of unserviceable items on "As is where is & what is basis" in response to CSIR Tender of even No. dated 21st January, 2008 and hereby submit our offer as under :-

PROFORMA FOR QUOTING THE BID

I. No.	Name of the item	Detail of Earnest Money Deposit			Quoted price	
		DD No.	Date	Amount	In figure	In words
01	Lot No. 2 Five No. – Condemned Ambassador Car (As per Annexure "B") at CSIR, Anusandhan Bhawan, 2 Rafi Marg, New Delhi					

- 1. I/We have inspected the condition of unserviceable items of stores in the list before making the above offer.**
- 2. I/We agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the items and conditions in whole or in part laid down in the tender documents which would constitute and have the force of contract between us and CSIR, New Delhi.**
- 3. I/We have very carefully read the items & conditions of the offer, particularly regarding earnest money and agree to abide by these in letter and spirit. The decision of the Council on any dispute arising out of the offer shall be binding on me/us.**

Date: _____

Signature: _____

(Name : _____)

Rubber Stamp:

Annexure – "F"

Ref: No.: _____

Date _____

Name & address of the bidder _____

CSIR Tender No. 13-2(4)/2007-08/Disp/Store

Date: 21st January, 2008

I am/we are willing to purchase of under mentioned lot of unserviceable items on "As is where is & what is basis" in response to CSIR Tender of even No. dated 21st January, 2008 and hereby submit our offer as under :-

PROFORMA FOR QUOTING THE BID

Sl. No.	Name of the item	Detail of Earnest Money Deposit			Quoted price	
		DD No.	Date	Amount	In figure	In words
01	Lot No. 3 List of furniture and other miscellaneous items (As per Annexure "C") at Maharani Bagh Guest House, Ashram Chowk, Maharani Bagh, New Delhi					

1. **I/We have inspected the condition of unserviceable items of stores in the list before making the above offer.**
4. **I/We agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the items and conditions in whole or in part laid down in the tender documents which would constitute and have the force of contract between us and CSIR, New Delhi.**
2. **I/We have very carefully read the items & conditions of the offer, particularly regarding earnest money and agree to abide by these in letter and spirit. The decision of the Council on any dispute arising out of the offer shall be binding on me/us.**

Date: _____

Signature: _____

(Name : _____)

Rubber Stamp:

Annexure "A"

Sl.No.	Article	Qty.
1	Computer	66 Nos.
2	Scanner	01 No.
3	Printers	23 Nos.
4	Constant Voltage Transformer	75 Nos.
5	UPS+Battery	13 Nos.
6	Bicycle	2 Mos.
7	Colour Video Projector	1 No.
8	Copy Printer – Gestentner-5385	1 No.
9	Desert Cooler	1 No.
10	Electronic Calculator	4 Nos.
11	Electronic Typewriter	4 Nos.
12	Fan Pedestal	1 No.
13	FAX Machine	13 Nos.
14	Microfilm Reader & Printer	1 No.
15	Photocopier	10 Nos.
16	Room Heater (Heat Convector)	5 Nos.
17	Sure Binding Machine	1 No.
18	Manual Typewriter	2 Nos.
19	Vacuum Cleaner	5 Nos.
20	Wall Mounted Fan	2 Nos.
21	Metal Detector	1 No.
22	Battery SMF	71 Nos.
23	Carpet	1 Roll
24	Centre Table – Wooden	2 Nos.
25	Computer Table (VDU)	1 No.
26	Revolving Chairs	7 Nos.
27	Steel Chairs	1 No.
28	Tyres	4 Nos.
29	Vanishing Blind	1 Set
30	Visitor Chairs	2 Nos.
31	Wooden Almiraha	2 Nos.
32	Wooden Chairs	4 Nos.
33	C.I. Sluice Valves – 150 mm	4 Nos.
34	C.I. Non-returnable Valve – 150 mm	1 No.

Annexure "B"

Sl.No.	Article	Qty.
01	Ambassador Car – DL-2CH-4925 – Model 1997 – Engine No. 3ELMV045199, Chasis No. AFW765582	01
02	Ambassador Car – DL-2CH-4451 – Model 1997 – Engine No. 3ELKV043890, Chasis No. AAL755206	01
03	Ambassador Car – DL-2CH-3372 – Model 1996 – Engine No. D42608, Chasis No. 749504	01
04	Ambassador Car – DL-2CH-3373 – Model 1996 – Engine No. 043310, Chasis No. 749767	01
05	Ambassador Car – DL-2CH-3374 - Model 1996 – Engine No. 043311, Chasis No. 749615	01

Annexure "C"

Sl.No.	Name of the item	Qty,	Unit
1	Battery (used in EPABX system)	5	Nos.
2	Bath Stool	39	Nos.
3	Bath Towel	144	Nos.
4	Bed Sheet	247	Nos.
5	Bed Side Table - Wooden	23	Nos.
6	Blankets	96	Nos.
7	Bucket - Plastic	64	Noa.
8	Bucket - Aluminium	3	Nos.
9	Cooler Stand	1	No.
10	Centre Table - Wooden	12	Nos.
11	Chairs	55	Nos.
12	Chair - Revolving	1	No.
13	Curtains	150	Nos.
14	Dining Table - Rectangular	6	Nos.
15	Dining Table - Square	11	Nos.
16	Dressing Stool	6	Nos.
17	Dressing Table	5	Nos.
18	Dustbin - Plastic	17	Nos.
19	Folding Cots	4	Nos.
20	Matrass	12	Nos.
21	Mirror with wooden frame & drawer	13	Nos.
22	Pillow	33	Nos.
23	Pillow Cover	219	Nos.
24	Plastic Moulded Chair	29	Nos.
25	Study Table	10	Nos.
26	TV Trolley	1	No.
27	Towel Stand - Wooden	15	No5.
28	Wooden Bed - Single	25	Nos.
29	Bed Cover	69	Nos.