**Proforma-VIII**

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH**

**(International Science & Technology Affairs Directorate)**

(PROFORMA TO ACCOMPANY PROPOSALS FOR HOLDING INTERNATIONAL SYMPOSIA/ CONFERENCES/ SEMINARS / WORKSHOPS AT NATIONAL LABS. / INSTTS)

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| --- | --- | --- |
| 1. | Name of the lab under whose auspices the event is proposed to be organized. |  |
| 2. | (a) Name of the international agency/ national body (other than national lab.) under whose sponsorship the event is to be organized.(b) Name of co-sponsors, if any |  |
| 3. | (a) Topic and subject of the event(Give a back-ground note indicating adequate justification and benefits accruing to the country for holding the event. State briefly the relevance and scientific/techno-logical importance of organizing the event in the context of present day national needs)(b) Date and Venue(c) When was the event on the topic organized last? Its recommendation and follow-up action taken for implementing the recommendations |  |
| 4. | Number of delegates expected to Participate1. number of foreign delegates expected to participate

(A complete list with full addresses and passport details to be attached)1. number of national delegates
 |  |
| 5. | Will the proceedings be published? If so, whose responsibility it is to get it published? |  |
| 6. | (a) Quantum of financial assistance ( in Rs.) **given** by Human Resource Development Group (HRDG) of CSIR. (Pl. attach copy of support letter)(b) Registration fee proposed to be charged from Indian/foreign delegates. |  |
| 7. | Quantum of financial assistance (in Rs.) given by CSIR, Hq, New Delhi. (Pl attach copy of support letter) |  |
| 8. | Financial support (in Rs) obtained from other Govt. Depts. (DBT, DST etc.)**(Pl. attach copy of support letter)** |  |
| 9. | Quantum of financial assistance (in Rs.) given by other sources not mentioned above. (Pl attach copy of support letter) |  |
| 10 | Whether the MC/RC of the lab has approved the proposal. |  |
| 11 | Benefit Accrued to Laboratory  |  |

 (Signature & seal of the Director)

Note

Please note that MC and RC approvals and passport details of all foreign delegates are mandatory before the proposal is processed by CSIR-ISTAD

Details of expected Foreign Participants

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Name  | Father’s/Husband’s Name | Date of Birth | Place of Birth | Nationality & Passport No. | Date of Issue | Place of Issue | Date of Expiry  | Address in country of residence |
|  |  |  |  |  |  |  |  |  |  |

Details of Estimated Expenditure

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| --- | --- | --- | --- |
| S. No. | Expenditure Head | Source of Fund | Amount |
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