



सां/No. : 5-1(17)/2008-PD

दिनांक/Dated: 30.07.2018

प्रेषक / From :

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

सेवा में / To :

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान  
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार द्वारा जारी की गई निम्नलिखित कार्यालय ज्ञापन को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है:

I am directed to forward herewith the following Office Memorandum issued by the Government of India for your information, guidance and compliance:

क्रम सं. Sl. No.	कार्यालय ज्ञापन सं / Office Memorandum No.	विषय/ Subject
1.	कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग कार्यालय ज्ञापन सं० 12/2/2018-JCA-2 दिनांक 11.07.2018 Ministry of Personnel, Public Grievances and Pensions, DoPT OM No. 12/2/2018-JCA-2 dated 11.07.2018	वर्ष 2019 के दौरान भारत सरकार के कार्यालयों में रखी जाने वाली छुट्टियों के सम्बन्ध में। Holidays to be observed in Central Government Offices during 2019-reg.

भवदीय/Yours faithfully

(सिद्धार्थ दे / Siddhartha Dey)

अनु. अधि. (नीति प्रभाग)/ SO(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस कार्यालय ज्ञापन को उपलब्ध कराने के अनुरोध के साथ / Head, IT Division with the request to make this OM available on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy.

F. No.12/2/2018-JCA-2  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)  
Establishment (JCA-2) Section

North Block, New Delhi  
Dated the 11<sup>th</sup> July, 2018

**Subject: Holidays to be observed in Central Government Offices during the 2019- reg.**

It has been decided that the holidays as specified in the **Annexure –I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2019. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure – II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. REPUBLIC DAY
2. INDEPENDENCE DAY
3. MAHATMA GANDHI'S BIRTHDAY
4. BUDDHA PURNIMA
5. CHRISTMAS DAY
6. DUSSEHRA (VIJAY DASHMI)
7. DIWALI (DEEPAVALI)
8. GOOD FRIDAY
9. GURU NANAK'S BIRTHDAY
10. IDU'L FITR
11. IDU'L ZUHA
12. MAHAVIR JAYANTI
13. MUHARRAM
14. PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter.

1. AN ADDITIONAL DAY FOR DUSSEHRA
2. HOLI
3. JANAMASHTAMI (VAISHNAVI)
4. RAM NAVAMI
5. MAHA SHIVRATRI
6. GANESH CHATURTHI / VINAYAK CHATURTHI
7. MAKAR SANKRANTI
8. RATH YATRA
9. ONAM
10. PONGAL
11. SRI PANCHAMI / BASANT PANCHAMI
12. VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA/ 1<sup>ST</sup> NAVRATRA / NAURAJ / CHHATH POOJA/KARVA CHAUGH.



3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over (indicated in para 3.1), after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees' Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B/T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.

6. In 2019, Diwali (Deepavali) falls on Sunday, October 27, 2019 (Kartika 05). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2019, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17<sup>th</sup> December, 2002. In other words, they will have the option to select 12 (Twelve) holidays of their own only after including in the list three National Holidays and Budha Purnima, Janamashtami (Vaishnava), Diwali, Milad-un-Nabi or Id-e-Milad in the list of compulsory holidays falling on day of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.

  
(Juglal Singh)  
Deputy Secretary (JCA)  
☎ 23092338

**Encl.: Lists of holidays**

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat/President's Secretariat/Vice-President's Secretariat/Supreme Court/ High Court/ Central Administrative Tribunal/ Election Commission of India/Minorities Commission/National Human Rights Commission/Central Information Commission/National Commission for Women.
3. All attached and subordinate offices of Ministry of Personnel, P.G. &Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. Commissioner for Scheduled Castes /Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarai, Kolkata (with 10 spare copies).
12. Chief Secretaries to all the State Governments / Union Territories.
13. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi (with 5 spare copies)
14. Deputy Director (Bills), Dte. Of Printing, B-Wing, Nirman Bhavan, New Delhi (with 5 spare copies)
15. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Manish Bathan, Kolkata - 700091
16. Facilitation Centre, DOP&T (20 copies)
17. 100 Spare Copies.



**LIST OF HOLIDAYS DURING THE YEAR 2019 FOR ADMINISTRATIVE  
OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date		Saka Date		Day
<b><u>1940 SAKA ERA</u></b>						
1.	Republic Day	January	26	Magha	06	Saturday
2.	Maha Shivaratri	March	04	Phalguna	13	Monday
3.	Holi	March	21	Phalguna	30	Thursday
<b><u>1941 SAKA ERA</u></b>						
4.	Mahavir Jayanti	April	17	Chaitra	27	Wednesday
5.	Good Friday	April	19	Chaitra	29	Friday
6.	Buddha Purnima	May	18	Vaisakha	28	Saturday
7.	Id-ul-Fitr	June	05	Jyaishtha	15	Wednesday
8.	Id-Uz-Zuha (Bakrid)	August	12	Sravana	21	Monday
9.	Independence Day	August	15	Sravana	24	Thursday
10.	Janmashtami	August	24	Bhadra	02	Saturday
11.	Muharram	September	10	Bhadra	19	Tuesday
12.	Mahatma Gandhi's Birthday	October	02	Asvina	10	Wednesday
13.	Dussehra	October	08	Asvina	16	Tuesday
14.	Diwali (Deepavali)	October	27	Kartika	05	Sunday
15.	Milad-un-Nabi or Id-e- Milad (Birthday of Prophet Mohammad)	November	10	Kartika	19	Sunday
16.	Guru Nanak's Birthday	November	12	Kartika	21	Tuesday
17.	Christmas Day	December	25	Pausha	04	Wednesday

**LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2019 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No	Holiday	Date		Saka Date		Day
SAKA ERA 1940						
1.	New Year's Day	January	01	Pausha	11	Tuesday
2.	Lohri	January	13	Pausha	23	Sunday
3.	Makar Sankranti	January	14	Pausha	24	Monday
4.	Pongal	January	15	Pausha	25	Tuesday
5.	Basant Panchami /Sri Panchami	February	10	Magha	21	Sunday
6.	Guru Ravidas's Birthday	February	19	Magha	30	Tuesday
7.	Shivaji Jayanti	February	19	Magha	30	Tuesday
8.	Swami Dayananda Saraswati Jayanti	March	01	Phalguna	10	Thursday
9.	Holika Dahan	March	20	Phalguna	29	Wednesday
10.	Dolyatra	March	21	Phalguna	30	Thursday
11.	Hazarat Ali's Birthday	March	21	Phalguna	30	Thursday
SAKA ERA 1941						
12.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	April	06	Chaitra	16	Saturday
13.	Ram Navami (Smarta)	April	13	Chaitra	23	Saturday
14.	Vaiskhi/Vishu/Mesadi	April	14	Chaitra	24	Sunday
15.	Vaisakhadi(Bengal)/ Bahag Bihu (Assam)	April	15	Chaitra	25	Monday
16.	Easter Sunday	April	21	Vaisakha	01	Sunday
17.	Guru Rabindranath's birthday	May	09	Vaisakha	19	Thursday
18.	Jamat-Ul-Vida	May	31	Jyaishtha	10	Friday
19.	Rath Yatra	July	04	Ashadha	13	Thursday
20.	Raksha Bandhan	August	15	Sravana	24	Thursday
21.	Parsi New Year's day/Nauraj	August	17	Sravana	26	Saturday
22.	Vinayaka Chaturthi/ Ganesh Chaturthi	September	02	Bhadra	11	Monday
23.	Onam or Thiru Onam Day	September	11	Bhadra	20	Wednesday

24.	Dussehra (Maha Saptami) (Additional)	October	05	Asvina	13	Saturday
25.	Dussehra (Maha Ashtami) (Additional)	October	06	Asvina	14	Sunday
26.	Dussehra (Maha Navmi)	October	07	Asvina	15	Monday
27.	Maharishi Valmiki's Birthday	October	13	Asvina	21	Sunday
28.	Karaka Chaturthi (Karva Chouth)	October	17	Asvina	25	Thursday
29.	Naraka Chaturdasi	October	27	Kartika	05	Sunday
30.	Govardhan Puja	October	28	Kartika	06	Monday
31.	Bhai Duj	October	29	Kartika	07	Tuesday
32.	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	November	02	Kartika	11	Saturday
33.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Sunday
34.	Christmas Eve	December	24	Pausha	03	Tuesday