



सी एस आई आर - भर्ती एवं मूल्यांकन बोर्ड
CSIR - RECRUITMENT & ASSESSMENT BOARD
वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research



संगीता बैनर्जी

उप सचिव

Sangeeta Banerjee
Deputy Secretary

No. CSIR-RAB/Chairman/Misc/2018

Dated, 14th March, 2019

To

Directors / Heads of all CSIR Labs/Instts / Units

Sub: Engagement of all S&T Consultants in CSIR (Modification in Guidelines): Approved guidelines for fixed fee Consultants – reg.

Sir,

Kindly refer to Circular of even number dated 05th March, 2018 on the above subject. It has now been decided that the letter dated 05.3.2018 may be treated as withdrawn. Copy of letter being withdrawn is attached for ready reference.

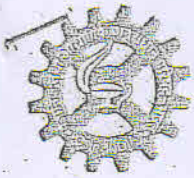
2. This issues with the approval of the Competent Authority.
3. Hindi version follows.

Yours faithfully,

14/3/2019
(Sangeeta Banerjee)
DS(RAB)

Copy to:

- (1) Dr. Sudeep Kumar, Sciencsit 'H' and Head, RPPBDD, CSIR H'qrs.
- (2) Head, IT Division with the request to display this in CSIR H'qrs. website.



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डॉ. सतीश आर. वटे
अध्यक्ष

Dr. Satish R. Wate
Chairman

To

No.CSIR-RAB/Chairman/Misc./2018
Dated, 05 March, 2018

Directors/Heads of all CSIR Labs/Instts./Units.

Subject : Engagement of Consultants in CSIR – Modification in Guidelines

Dear All,

Kindly recall my letter No. CSIR-RAB/Chairman/Misc./2017 dated 27th October, 2017 (copy enclosed for ready reference). After detailed discussions and review of the existing guidelines by DG, CSIR, it has been decided that in addition to the existing provisions following approved guidelines will be in place for engagement of fixed fee Consultants:-

A. Consultants with the per month fee of: Rs. 75,001/- and above

- (i) The engagement of consultant(s) for a period of 1 year with a per month fee of Rs. 75,001/- and above will be done in the respective Labs/Instts/H'qrs. through an Open Advertisement which would be publicised on website of the concerned Laboratory/Institute/H'qrs. as well as websites of all the Council Labs/Instts. and also through advertisement in Employment News and at least one national newspaper (Hindi/English). The candidature of the consultant(s) will be considered by a Committee of two internal experts in the area, and an expert from another CSIR Lab/Instt, constituted with the approval of the Director of the laboratory under intimation to DG, CSIR. The committee should include a Group IV scientist from the Management Council of the Laboratory/Institute. The final appointment will be made with the approval of DG, CSIR.
- (ii) In case of extreme urgency, the consultant can be engaged at the Laboratory/Institute/H'qrs. level through the recommendations of a Committee of experts in the area, constituted with the approval of the Director of the Laboratory/Institute or Director General in case of H'qrs. for a maximum period of 6 months only (without any future extension, unless step A (i) is followed), giving due justification for the urgent need under prior intimation to DG, CSIR. The approval of DG, CSIR will have to be sought for the appointment of the consultant after the recommendations are made by the committee.

Hence, beyond 6 months, recruitment of consultant(s) will be only after open advertisement.

- (iii) The engagement of consultant for a period beyond 1 year will be done only through open advertisement, following the procedure laid in A (i) above and with the approval of DG, CSIR.
- (iv) The advertisement for recruitment of consultant(s) with a per month fee Rs. 75,001/- and above will be hosted on the website of all the Lab/Instts as well as CSIR H'qrs. website.

Contd..

B. Consultant with per month fee upto Rs.75,000/-

- (i) Consultant(s) to be engaged for a period of up to six months with a per month fee up to Rs.75,000/- can be appointed on the recommendations of a Committee of experts in the area, constituted by the Director of the Laboratory under the chairmanship of RC Chairman, and having one Senior Member of MC of the Laboratory under intimation to DG, CSIR giving due justification. The appointment will be approved by DG, CSIR.
- (ii) The engagement of consultant with per month fee upto Rs. 75,000/- for a period beyond 1 year will be done only through open advertisement, following the procedure laid down in A (i) above and with the approval of DG, CSIR;
- (iii) The advertisement for recruitment of consultant(s) with a per month fee upto Rs.75,000/- will be hosted on websites of all Labs/Instts as well as CSIR H'qrs. website after approval of DG, CSIR.

C. Consultant who is an ex-employee of CSIR

In the event a member of the scientific staff of CSIR assigned to a critical project superannuates and a suitable replacement has not been identified, she/he may be appointed as a Consultant for a period of six months by following the procedure outlined in A(ii) above.

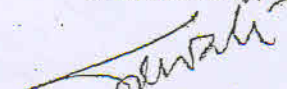
D. Other conditions.

- ~~(i) Director of the Laboratory will be responsible for maintaining the transparency in the procedure of engagement of consultant(s); and~~
- (ii) The aforesaid guidelines will not be applicable for hiring administrative consultant(s).

2. These modifications in the guidelines for engagement of consultants form part of the 'CSIR Guidelines for Technology Transfer and Utilization of Knowledgebase'.
3. The modifications are effective from the date of issue of this letter.
4. The SOPs for engagement of Quick Hire Fellows is in final stage of preparation and will be issued shortly after obtaining due approval from DG, CSIR.

With kind regards,

Yours sincerely,


(S.R.Wate)

डॉ. सतीश आर. वटे / Dr. Satish R. Wate
अध्यक्ष / Chairman
सी. एस. आई. आर. नर्ती एवं मुल्यांकन बोर्ड
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