

CSIR-Recruitment & Assessment Board
CSIR Complex, Pusa, New Delhi – 110012

No. 1-39(26)/2017-RAB

Dated, 10th May 2018

OFFICE MEMORANDUM

Kind attention is invited to RAB O.M. of even number dated 16th June, 2017 (copy enclosed) on the subject of ratification of vigilance clearance provided by CSIR Laboratories/Institutes/Units through the Office of CVO, CSIR for promotion of 'Sr. Principal Scientist' to the next higher post of 'Chief Scientist'.

2. The matter has been reconsidered. In the interest of speedy implementation of promotions, it has now been decided to revert to the procedure being followed prior to the issue of above cited O.M. dated 16.6.2017. Therefore, in the case of all the 'Sr. Principal Scientists' i.e. Group IV(5) who are eligible for consideration for assessment promotion to the next higher post of 'Chief Scientist' i.e. Group IV(6), RAB shall obtain vigilance clearance in respect of each individual Sr. Principal Scientist from the concerned Lab/Instt/Unit/Headquarters where they are/were working during the residency period.

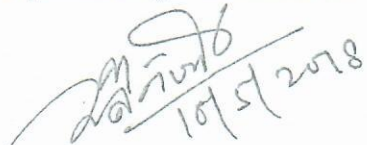
3. Hence, it shall be the duty of the Lab/Instt/Unit/H'qrs. where the concerned Sr. Principal Scientist is working, to forward his/her Vigilance Clearance Certificate in two formats as mentioned below:

- (i) The VCC format prescribed by CVO, CSIR Circular No. 15-6(83)/98-O&M-III dated 16th January, 2013 (Copy enclosed at Annexure 1 of this letter).
- (ii) The VCC format as per format enclosed at Annexure 2 of this letter.

4. In the above connection, the following may be noted:-

- (i) That the Vigilance Clearance Certificates of an assessee Sr. Principal Scientist in the above mentioned formats which are obtained by RAB from the concerned Lab/Instt/Unit/H'qrs. will be used for processing the case of the assessee scientist for his/her assessment promotion as per rules.
- (ii) Incomplete information furnished by any Lab/Instt/Unit/H'qrs. will not be accepted.
- (iii) If any Sr. Principal Scientist has worked in any other CSIR Lab/Instt/Unit/H'qrs. during the concerned residency period, the Lab/Instt/Unit/H'qrs. where he/she is working at the time of sending his/her name to RAB shall be responsible for obtaining his/her Vigilance Clearance Certificate from the Lab/Instt/Unit/H'qrs. where such scientist had worked previously during the residency period.
- (iv) The Lab/Instt/Unit/H'qrs. shall be responsible for the correctness of the Vigilance Clearance Certificate provided to RAB.
- (v) In the event any Lab/Instt/Unit/H'qrs. has any concern with regard to the vigilance status of any Sr. Principal Scientist who is due to be assessed for the next higher post, it should directly seek ratification from the Office of CVO, CSIR and thereafter provide the same to RAB for processing the assessment at this end.

Contd../



10/5/2018

(2)

5. The aforementioned procedure shall be applicable for processing the proposals for assessment of 'Senior Principal Scientists' to the next higher grade of 'Chief Scientist' for AY 2015-16 batch onwards.

This is for information of all concerned and issues with the approval of the Competent Authority.

Hindi version follows.



(Sangeeta Banerjee)
Deputy Secretary
Recruitment & Assessment Board

Enclosed: As above.

To:

1. Directors of all Labs/Instts/Units of CSIR
2. Joint Secretary (Admn.), CSIR Headquarters

Copy to:

1. The Chief Vigilance Officer, CSIR H'qrs.
2. Under Secretary, O/o DG, CSIR
3. PA to Chairman, RAB
4. PA to Head, RAB, CSIR Complex, Pusa, New Delhi
5. PA to DS (RAB), CSIR Complex, Pusa, New Delhi
6. PA to Legal Advisor, CSIR
7. PA to DS (CO), CSIR H'qrs.
8. PA to Sr. DS (CSIR Complex)
9. PA to Sr. DS (HR), CSIR H'qrs.
10. All Sr. COAs/ COAs/AOs in CSIR Labs/Instts/Units
11. All Deputy Secretaries & Under Secretaries in CSIR H'qrs. and CSIR Complex
12. Head, IT Division with the request to host this OM to CSIR website.



(Sangeeta Banerjee)
Deputy Secretary (RAB)



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्

अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110001

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001

संख्या 15-6(83)/98-ओ एंड एम -III

स्पीड पोस्ट/दस्ती

16 जनवरी, 2013

No.

प्रेषक

From

मुख्य सतर्कता अधिकारी

Chief Vigilance Officer

To

सीएसआईआर के सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक/प्रधान

The Directors/Heads of all National Labs./Instts. of CSIR

Sub: Guidelines regarding grant of 'Vigilance Clearance'.

विषय: सतर्कता अनापति प्रदान किए जाने संबंधी मार्गदर्शी सिद्धांत

Sir/महोदय,

मैं सतर्कता अनापति प्रदान किए जाने विषयक मामलों पर विचार करने संबंधी प्रोफार्मा इस परिपत्र के साथ अग्रेषित कर रही हूँ। प्रयोगशालाएं/संस्थान, मुख्य सतर्कता अधिकारी, सीएसआईआर से सतर्कता अनापति प्राप्त करते समय कृपया अपना प्रस्ताव संलग्न प्रोफार्मा में ही भेजें। किसी भी अन्य रूप में भेजे गए प्रस्तावों पर 01 फरवरी, 2013 से विचार नहीं किया जाएगा। सतर्कता दृष्टिकोण से ऐसी अनापति प्राप्त करने हेतु प्रस्ताव इस कार्यालय में कम से कम दस दिन पहले पहुंच जाना चाहिए।

I am to forward herewith a proforma for consideration of cases for grant of vigilance clearance. The Instt./lab while seeking vigilance clearance from CVO, CSIR must send the proposal in the enclosed proforma. Proposals sent in any other form will not be considered w.e.f. 1st February 2013. The proposal for such clearance from vigilance angle must reach this office at least 10 days in advance.

भवदीया,

सु. सिंह
(सुषमा सिंह)

मुख्य सतर्कता अधिकारी

संलग्न : यथोपरि

प्रतिलिपि :

1. सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के वरिष्ठ प्रशा. नियंत्रक /प्रशा. नियंत्रक/प्रशा. अधिकारी
2. महा निदेशक कार्यालय
3. संयुक्त सचिव (प्रशासन) कार्यालय
4. वित्तीय सलाहकार कार्यालय
5. वरिष्ठ उप सचिव (म.सं.)
6. उप सचिव (के. कार्यालय / म.सं.-I)
7. वरिष्ठ उप सचिव, सीएसआईआर कॉम्प्लैक्स
8. सूचना प्रौ. प्रभाग, सीएसआईआर वेबसाइट पर प्रसारित करने हेतु

Particulars of the officer to be considered for issue of vigilance clearance.

- (i) Name of the Officer/Official:
- (ii) Designation:
- (iii) Posting details of Last 5 years:-

	From	To
Place of posting		
Designation		
Grade		

- (iv) Vigilance history during the relevant period :
- (v) Whether appears in Doubtful Integrity list?
- (vi) Whether any disciplinary/vigilance proceeding is pending or contemplated (wherever applicable)?
- (vii) If yes:
 - (a) Case No./details in brief :
 - (b) Status of the case :
- (viii) Whether any penalty has been imposed in the past (last 5 year):
 - (a) If yes, whether major or minor,
 - (b) brief details of the penalty,
- (ix) Indicate if any penalty is in operation as on date :
- (x) Whether Annual Property Return for the previous year ending 31st Dec. has been filed, if yes, then date of submission?
- (xi) Other remarks if any :

(Signature)

Name of Lab/Instt _____, _____
(Place)

Assessment Year _____

(I) For individual Sr. Principal Scientists

Vigilance Clearance Certificate in r/o Dr.Shri/Ms. _____ Sr. Principal Scientist

Certified that:-

1. The Sr. Principal Scientist named above is NOT under suspension.

OR

The Sr. Principal Scientist named above has been placed under suspension as per Rule 10 of the CCS(CCA) Rules, 1965 w.e.f. _____. A copy of the relevant Order is attached herewith.

2. No charge memorandum has been issued, nor any disciplinary proceedings initiated against him/her.

OR

A charge memorandum has been issued against him/her under Rule 14/ Rule 16 of the CCS(CCA) Rules, 1965 on _____. A Copy of the relevant O.M. is attached herewith.

3. No prosecution for a criminal charge has been initiated/sanctioned against him/her

OR

A prosecution for criminal charge has been initiated/sanctioned vide Order/Memo No. _____ dated _____ issued by _____ (Name of Competent Authority/Office)

**Please delete, if not applicable.*

Signature (of Sr.COA/COA / AO of Lab / Instt.)
(with official seal / Stamp)

Date :

Name of Lab/Instt _____, _____
(Place)

Assessment Year _____

(II) For more than one/all the Sr. Principal Scientists

Name of Assessee:-

1. _____
2. _____
3. _____
4. _____
5. _____

- *The Sr. Principal Scientists mentioned above are NOT under suspension.*
- *No charge sheet has been issued, nor any disciplinary proceedings is pending against any of the above named persons.*
- *No prosecution for criminal charge has been launched / sanctioned against any of the above named persons*

**Except Dr./Sh./Smt./Ms. _____, _____ in respect of whom,*

- i) *a suspension order / charge sheet has been issued vide Memo / OM No. _____ dated _____ (copy enclosed)*
- ii) *a prosecution for criminal charge has been launched / sanctioned vide Order No. _____ dated _____ issued by _____ (Name of Competent Authority/Office)*

**Please delete, if not applicable.*

*Signature (of Sr.COA/ COA / AO of Lab / Instt.)
(with official seal / Stamp)*

Date :