

**Circular Serial No. - 230**

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**BY SPEED POST**

No.15-13(51)/2004-Vig.

Dated 07 January, 2005

From

Chief Vigilance Officer

To

The Heads of all CSIR National Labs./Instts.

Sub: Constitution of a Committee to review the orders of suspension in the Labs./Instts. - timely forwardal of the recommendations of the Review Committee on the - reg.

Sir,

The Govt. of India, Department of Personnel and Training vide its OM No. 11012/4/2003-Estt. (A) dated 7.1.2004 has enunciated that the cases of suspension in respect of the employees be reviewed by a Review Committee constituted for this purpose.

2. Recently, it has been seen that in some cases the recommendations emerged from the Labs./Instts. at the fag end of the suspension period slated for review. In order to preclude the elapse of the suspension period due to the eleventh hour processing of such recommendations at this end, it is emphasized in furtherance to this office letter No. 15-1(60)/81-Vig. dated 23-12-2004 on the subject, that the review of suspension cases must be initiated at the Labs./Instts. in such a manner that the recommendation of the Review Committee comprising also the Disciplinary Authority reaches CSIR Hq. at *least fifteen days* before the *last date of the suspension period slated for review*. The timely receipt of recommendation at this end would enable its consideration by the Competent Authority, the Director-General, CSIR.

3. If the recommendation of the Review Committee is received belatedly or at the eleventh hour in CSIR Hq., the onus for the resultant delay and elapse of the last date shall rest with the concerned Lab./Instt. The Director in his capacity as the Disciplinary Authority and the COA/AO in his capacity as the Vigilance Officer of the Lab./Instt. are, therefore, requested to ensure that recommendations are sent to CSIR by the stipulated time.

This issues with the approval of the Director-General, CSIR.

Yours faithfully,

(P. Ananthakrishnan)  
Chief Vigilance Officer

Copy to :

1. COA/AO of all CSIR National Labs./Instts.
2. Sr. DS (E-I), CSIR Hq.
3. DS, (CO), CSIR Hq.
4. LA, CSIR

5. DS, O/o the DG, CSIR
6. US, O/o the JS (A), CSIR
7. PA to FA, CSIR