

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
Anusandhan Bhavan, Rafi Marg, New Delhi-110 001

No. 12-6(36)/MBSA/2006-Estate

23rd December, 2005

OFFICE MEMORANDUM

Applications are invited in the prescribed form, from eligible employees of CSIR Hqrs./CSIR Complex, IPMD, RAB etc. for drawing the Priority List-2006 for allotment of Scientist Apartments at Maharani Bagh (MBSA) for the allotment year 2006, commencing from 1st January, 2006. Since Scientist Apartment is transit accommodation, an employee who owns a flat/house in Delhi or its satellite towns in own name or in the name of spouse or dependents is not eligible to apply for allotment. If the spouse of an employee has already been allotted accommodation by the Directorate of Estates or any other Govt. organization, such an employee shall also not be eligible to apply. Eligibility for Scientist Apartments shall be as per the pay-range as specified below.

<u>Type of Scientist Apartments</u>	<u>Entitlement</u>
Three Room Scientist Apartment (TRSA)	Employees who are drawing emoluments of Rs.12,000/- p.m. and above (as per changed criteria effective from 1.1.2006 onwards)
Double Room Scientist Apartment (DRSA)	Employees who are drawing emoluments of Rs. 10,000/- p.m and above.
Single Room Scientist Apartment (SRSA)	Employees who are drawing emoluments of Rs. 6500/- p.m. and above

* Separate applications for Single/Double/Three room apartments may be furnished.

* The order of preference for allotment of scientist apartment shall be as follows, as per the existing rules:

1. Scientist in Gr.IV
2. Scientists appointed under Quick Hire Scheme
3. Emeritus Sci./Research Associates/Research Fellows/Pool Officers.
4. Technical Officers (A and above) and;
5. Officers of the level of Section Officers and above from non-technical cadres.

Note:

1. Priority date for TRSA/DRSA/SRSA will be the earliest date from which an employee has been continuously drawing emoluments relevant to a particular type i.e. **Basic Pay without D.P.**
2. The employees desirous of applying for allotment of Scientist Apartment including those who had applied in the past, are requested to send their applications afresh duly recommended by the Head of their respective Divisions/Sections/Units to Estate Section, CSIR Hqrs. latest by 16.01.2006.
3. It shall be mandatory for each employee to apply for regular allotment to the Directorate of Estates, if he/she fulfills the eligibility criteria for the same, and accept the allotment when allotted. In the event of failure to apply for General Pool Accommodation or reluctant to move to such accommodation on allotment, the allotment of Scientist Apartment shall automatically stand cancelled and penal licence fee as applicable under the rules will be charged accordingly.

(O.Omman Panicker)
Under Secretary (Estate)

Copy to:

1. All Sections/Divisions/Units of CSIR Hqrs./Complex/IPMD/RAB/MBSA/Vigyan Kendra
2. Under Secretary (Admn.), CSIR Complex- with a request to give vide publicity for the above and to display it on the CSIR Complex Notice Board.
3. All Notice Boards, CSIR Hqrs.
4. Dr. A.Wahid, Sci (IT Div.) with a request to kindly place it on the CSIR website.
5. Office copy.

**APPLICATION FORM FOR ALLOTMENT OF SCIENTIST (TRANSIT) APARTMENT
AT MAHARANI BAGH**

1. Name :
2. Designation :
3. Division/Section/Unit :
4. Pay Scale :
5. Basic Pay (as on 01.01.2006) :
6. Whether Temporary/Permanent :
7. Date of Initial Appointment :
8. Date of posting at CSIR Hqrs. :
9. Date of entry in Group IV/
Appointed as SO & above :
10. Date from which drawing Rs. 12,000/- :
-do- Rs. 10,000/- :
-do- Rs. 6500/- :
11. Date of Retirement on Superannuation :
12. Are you/your spouse occupying
Accommodation allotted by the
CSIR/Directorate of Estates,
(if yes, please give details) :
13. Do you/your spouse/your dependent children :
own a house within the local or adjoining
municipal limits of Delhi/New Delhi,
(if yes, please give details)
14. Category for which you are applying :
(i.e. SRSA/DRSA/TRSA/ESQtr.)

DECLARATION

1. I agree to abide by the CSIR Allotment Rules, as amended from time to time or relevant allotment rules applicable.
2. I am aware of the penalties to be imposed in the event of furnishing of false information.
3. I undertake to apply for the Directorate of Estates accommodation on the first available opportunity and will vacate the MBSA (Transit Accommodation) immediately on getting the Govt. accommodation.
4. I certify that my spouse has not been allotted accommodation by the Directorate of Estates or any other Government organization, if allotted, Scientist Apartment shall be immediately vacated on allotment.

Date:

(SIGNATURE OF THE APPLICANT)
with designation & date

Forwarded with recommendation
of the Head of the Division/Section/Unit

(Sign.of **HEAD OF DIVISION/SECTION/UNIT**)

FOR OFFICE USE ONLY

Certified that particulars furnished by the applicant have been verified from the service records & found correct

Date:

SECTION OFFICER-I (EIII)