

Serial Circular No. 296

All The Directors of CSIR National Labs/Instts.

Sub: Clarifications to Purchase Procedure 2002

Sir,

I am directed to refer to Purchase Procedure 2002 and the amendments issued thereto vide Serial Circular No. 289 dated 5th may 2006 and to state that these are applicable for procurement of goods only as defined under Rule 136 of GFR 2005.

In view of the above, I am therefore directed to inform you that the issues for providing services relating to Infrastructure/house keeping/outsourcing activities including security, cleaning and horticulture including civil/electrical works etc. outsourcing of jobs of DTP / scanning/ outputting/ printing of SR & VP, Off-set printing (job work), screen printing, binding, data entry work, packing and dispatching work, empanelment of media agency including graphic designer, cartoonist etc. were discussed by the committee constituted for reviewing the Purchase Procedure on 2nd June 2006 and it was decided that these issues do not fall under the scope of PP 2002 and Stores & Purchase Division but relate to Administration.

It is however, informed that the guidelines for provision of services are covered under Section-II of Chapter-6 of GFR 2005.

It is therefore requested that the contents of this circular may please be brought to the notice of the concerned functionaries for compliance.

Yours faithfully,

(R.K. Rao)
Controller of Stores & Purchase