



परिपत्र अनुक्रमांक :

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्

अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110 001

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स्पीड पोस्ट / दस्ती/कुरीयर  
15 मई, 2006

प्रेषक  
From

मुख्य सतर्कता अधिकारी  
Chief Vigilance Officer

To

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक/प्रधान

**Sub.: Reducing delay in departmental proceedings - ensuring availability of documents.**

महोदय,

मैं केन्द्रीय सतर्कता आयोग के दिनांक 18/01/2006 के परिपत्र सं:006/VGL/5 की प्रति आपकी सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित कर रहा हूँ।

I am to forward herewith a copy of Central Vigilance Commission Circular bearing No.006/VGL/5 dated 18/01/2006 for your information, guidance and necessary action.

भवदीय,

( आर. एस. अन्तिल )  
मुख्य सतर्कता अधिकारी

संलग्न : यथोपरि

प्रतिलिपि:

1. सीएसआईआर की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के सतर्कता अधिकारी।
2. उपसचिव (के.का.), सीएसआईआर मुख्यालय
3. उपसचिव (ई-1), सीएसआईआर मुख्यालय
4. उपसचिव (प्र.प्र.), सीएसआईआर मुख्यालय
5. श्री ए.वाहिद, वैज्ञानिक, आई.टी.-परिपत्र को सीएसआईआर की वेबसाइट पर उपलब्ध करवाने हेतु।

F.No. 006/VGL/5  
Government of India  
Central Vigilance Commission  
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Gubarkata Bhawan, Block-A,  
GPO Complex, INA,  
New Delhi-110023.  
Dated, the 18/01/2006.

**Circular No. 3/1/06**

**Subject:- Reducing delay in departmental proceedings- ensuring availability of documents-regarding.**

The Commission has observed that non-availability of documents relevant to the departmental inquiry proceedings continues to be a major problem contributing to the delay in the finalisation of the inquiry. Commission would reiterate its instructions under circular no. NZ/PRC/1 dt. 26.2.2004 circulated vide Office Order No. 12/02/2004 in which the Disciplinary Authority is required to ensure that the P.O. is given custody of all the listed documents in original and certified copies thereof. It would also reiterate its instructions vide order No. 3(v)/99/7 dated the 6<sup>th</sup> September, 1999 wherein it has been decided that in respect of the CBI cases, the CBI should make available to the organization, legible certified photocopies of all documents seized by them. It is, therefore, reiterated that CBI/CVO of the concerned organization should ensure that legible certified copies of the documents taken over by CBI are made available to the organization to pursue the departmental proceedings.

The above instructions may be noted for strict compliance.

  
(V. KANNAN)  
DIRECTOR

All Chief Vigilance Officers/CBI

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21/4/06