

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL
RESEARCH



अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-10001

No. 5-1(88)/2010-PD

Dated: 20.06.2012

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

To,

The Directors/Heads of all
National Labs./Instts. of CSIR

Sub: Information in respect of Group I employees-reg.

Sir,

I am directed to enclose herewith a proforma seeking detailed information in respect of Group I employees of your Lab/Instt. The same may be provided at the earliest but not later than 30th June, 2012.

Yours faithfully

P. Vijayalakshmi
(P. Vijayalakshmi)
Deputy Secretary

Encl: As above.

Copy to:

1. Sr. COA/COA/AO of all Labs/Instts.,
2. US to DG, CSIR
3. US to JS (Admn.)
4. PA to FA, CSIR
5. PS to CVO, CSIR
6. Legal Adviser, CSIR
7. Under Secretary (CO)/Deputy Secretary (Complex)
8. Head, URDIP/IPMD/HRDC/PPD/ISTAD/USD/HRDG.
9. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
10. Head, RAB, CSIR Complex, Pusa, New Delhi
11. Secretary, JCM (Staff Side), Indian Institute of Chemical Technology, Uppal Road, Hyderabad-5000 07 (Andhra Pradesh)
12. Head, IT Division with the request to make this circular available on the website.

Information on Group I staff as on 01.06.2012.

Name of the Lab/Instt.....

I

Sanctioned strength in Group I	Person in position in Group I	Vacant position

II.

Group & Grade/ Designation	Person in position	Pay Scale & Grade Pay
Group I(1)/Lab Attendant(1)		
Group I(2)/Lab Attendant (1)		
Group I(3)/Lab Attendant (2)		
Group I(4)/Lab Assistant		

III. Details of employees in Group I in the Lab./Instt.

S.No.	Name of employee	Date of Birth	Date of joining in Group I(1)	Date of promotion in Gr.I(2), if any.	Date of promotion in Group I(3), if any.	Date of promotion in Group I(4), if any.

Name & Signature of COA/AO