

(CSIR letter No. 14(30)/84-E.H. dated, 2nd August, 1985)

(6.1.5) Grant of house Rent Allowance and Compensatory (City) Allowance old rates with respect to revised 15.1.1986 30.9.1986.

In continuation of Govt. of India, Ministry of Finance, Department of Expenditure O.M. No. F.21011/5/85.E.II(B) dated 4.7.89 circulated vide CSIR endorsement No.31(24)188-G, dated 11.7.89 on the above mentioned subject, it is clarified that payment of arrears of HRA/CCA w.e.f. 15.1.1986 to 30.9.1986 in consideration of the O.M. referred to above may be made to the concerned staff (except those drawing pay of more than Rs. 1069/- in the pre-revised scale and drawing HRA on the basis of house rent receipt) as admissible based on the revised scales of pay but at the old rates restricted to the maximum ceilings as applicable on 1.1.86 (e.g. Rs. 160.35 maximum for 'A' class cities). It is further added that HRA & CCA are not to be allowed on slab basis as the same had come into effect from 1. 10. 1986 and are not to be applied to the past cases i.e., from 15.1.1986 to 30.9.1986.

The case of employees drawing HRA on the basis of production of rent receipt prior to 1.10. 1986, HRA may be paid at the old rates but based on the revised scale of pay restricted to the maximum ceiling as applicable on 1. 1. 1986 (e.g. 15% of pay subject to a maximum of Rs.400/- per month for 'A' class cities).

The payment of HRA/CCA may kindly be regulated in light of the above clarification and recovery of over-payment on this account, if any, made under intimation to CSIR.

(CSIR letter No. 1(20)/77-Finance, dated 13th September, 1989)

(6.1.6) Weight age of night duty - recommendations of the IV Pay Commission - regarding Governments decision

Reference this office circular of even number dated 13.6.1995 on the above subject. References have been received by us from the Labs./Instts. seeking clarifications with regard to the conditions to be fulfilled for grant of the night duty weightage.

In this connection, it is hereby clarified that as also already stated in this office letter cited above, the weightage for the night duty is admissible subject to fulfillment of the conditions contained in the Govt. of India, DOPT OM's dated 4.10.1989 and 28.4.1992 (copies not printed)

It is requested that instructions/guidelines contained in the above cited Govt. of India DOPT OM's may kindly be strictly followed while considering any proposal for grant of night duty weightage.

(CSIR letter No.4(212)/94-E.II, dated 12th July, 1994)

(6.1.7) Weight age of night duty - recommendations of the IV Pay Commission - regarding Government's decision (6.1.8) Drivers - Entitlement of OTA etc.

Reference NBRI letter No. AO/Misc.1982 dated 11th October, 1982 on the above subject. The Director General, SIR with the concurrence of Finance, has been pleased to accord approval to the extension of benefit of O.T.A. to the employees holding designation other than those of Drivers and possessing valid driving license and actually driving the vehicles on Sundays/Holidays in emergent circumstances. Such staff may be allowed O.T.A. as admissible under the rules subject to normal ceiling of 1/3 of their emoluments in a month.

Efforts should however, be made to engage persons holding the designation of Drivers on duty on Sunday and/or holidays and detailing of Staff other than those of drivers may be resorted to in very rare and exceptional circumstances.

(CSIR letter No. 14(13)/81 -E.II, dated 5th January, 1983)

(6.1.9) Payment of Overtime Allowance to the CSIR staff.

The question of eligibility for grant of O.T.A. in respect of non-entitled categories of staff has been under consideration of CSIR for some time past. Consequently, the whole matter was considered de novo by a Committee set up at the CSIR. On the recommendation of this Committee, the Director-

General, Scientific & Industrial Research has now been pleased to decide that in suppression of the previous orders on the above subject, the grant of overtime allowance to the non-gazetted categories of staff will be governed as per the guidelines stipulated in the Annexure 'A' subject to the condition that the instructions issued by Govt. of India from time to time, on grant of O.T.A. will be followed scrupulously by Laboratories/Institutes. The Labs./Instts. may also kindly note that the extension of benefit of O.T.A. to some more categories of staff as indicates in these guidelines will not be used as a ground for upward revision of the ceiling fixed for O.T.A. for the Labs./Instts.

(CSIR letter No.31(26)81/E.II, dated 17th January, 1983.)

Annexure 'A'

Guidelines On Eligibility For Grant Of Overtime Allowance To The CSIR Staff

A. Categories of staff entitled to the grant of O.T.A.

- 1 .All Scientific & Technical staff (except J.S.A.) right from the scale of Rs.196-232 upto the scale of Rs.425- 700 but those who are engaged on research work/experiments, irrespective of the time they devote to that work, will not be entitled to O.T.A.
2. All categories of administrative staff which includes Stores and Purchase will continue to be governed by the Govt. of India orders issued from time to time.

B. Categories of staff not entitled to the grant of O.T.A.

1. Field and Inspection staff which broadly covers the following in so far as the CSIR Labs./Instt. are concerned:-

- 1 . Jr. Engineer (Civil/Sanitary/Plumbing)
- 2 Jr. Engineer (Horticulture)

3. Jr. Engineer (Electrical)
4. Garden Overseer
5. Work Supervisor
6. Sub-Overseer
7. Garden Superintendent
8. Work Mistry
9. Plant Collector
10. Field Assistant
11. Field Man (Gr. 1 & II)

Besides the above categories, if there are any other field and/or inspection staff, they would also not be entitled to any Overtime Allowance.

2. Other categories of staff mentioned in Rule 5 of the Scheme of O.T.A. as contained in the Govt. of India, Ministry of Finance, Department of Expenditure O.M. No. 15011/2/E.II(B)/76 dated 11th August, 1976 as reproduced in the booklet on "Overtime Allowance to Central Govt. Employees" by Shri P. Muthuswamy, e.g. employees holding non-gazetted posts whose pay as defined in Fundamental Rules 9(21) (a) exceeds Rs. 750/- per month, person holding supervisory posts etc. and this includes all technical staff in the scale of Rs. 550-900 irrespective of the designations which may be deemed as supervisory in nature, for the limited purpose of O.T.A.

(6.1.10) Grant

Reference this office endorsement of even number dated 13.4.1992 forwarding therewith a copy of Government of India. Ministry of Health and Family Welfare, New Delhi O.M. No.Z.28016/14/90-PMS dated 29th January,

1992 on the above subject. The endorsement may be treated as This O.M. was endorsed inadvertently.

(CSIR letter No. 31(5)/91, dated 29th September. 1992)

(6.1.11) Payment of Interim Relief to the Contract Staff.

In consultation with Finance, that Govt. of India orders circulated vide OM No. F.(26)/EIII dated 27.9.93 granting Interim Relief are applicable to regular Central Government employees and not to contract workers. As such, the contract workers are not entitled for the same.

(CSIR Letter No: 14/34/90-E.II, dated 18.3.1994)