## COUNCIL OF SCIEINTIFIC AND INDUSTRIAL RESEARCH ANUSANDHAN BHAWAN, 2 RAFI MARG, NEW DELHI 110 001

No. 6-8(131)2001-E.III

Dated: 31st December, 2012

## **CIRCULAR**

DG, CSIR will address all the staff members of CSIR H'qrs and laboratories at 3:30 PM on 1<sup>st</sup> January, 2013 on the occasion of New Year-2013. His address will be web casted from CSIR-NCL,Pune. All are requested to come to Shanti Swaroop Sabhagar and take their seats in the Sabhagar by 3:15 PM. The programme will be followed by tea.

(A.K. Mukherjee) Deputy Secretary

## Copy to:

- 1. All Divisional/Sectional Heads in CSIR H'qrs, Science Centre, MBSA, CSIR Complex, HRDC, IPU, URDIP with the request for wide circulation among the staff members
- 2. Office of MOS&T and ES
- 3. US, O/o DG, CSIR
- 4. US, O/o JS (Admn.)
- 5. PA to FA CSIR
- 6. PS to CVO
- 7. Smt. Manju Bagai, Legal Consultant/US, Legal Section
- 8. IT Division with the request to host this Circular on the CSIR web-site.
- 9. All Notice Boards
- 10. Reception Desk
- 11. Sh. D.K. Jindal, EE, Maintenance
- 12. Sh. Prasanna Kumar, AEE, Electrical
- 13. Sh. Zareef Ahmed, Technical Officer, IT Division
- 14. Ms. Dolly Chaudhry, Scientist IT Division
- 15. Manager, CSIR Cafetaria with the request to arrange tea and biscuits after the programme.

With request to make arrangements for the web cast in Auditorium