

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
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Anusandhan Bhawan, 2, Rafi Marg, New Delhi-10001



No. 5-1(17)/08-PD

Dated: 18.10.2013

From

संयुक्त सचिव (प्रशासन)

Joint Secretary (Admn.)

To,

The Directors/Heads of all  
National Labs./Instts. of CSIR

महोदय/Sir,

मुझे भारत सरकार के कार्यालय ज्ञापन आपकी सूचना, अनुपालन एवं आवश्यक कार्रवाई हेतु अग्रेषित करने का निर्देश हुआ है।

I am directed to forward herewith the following Office Memoranda issued by Government of India for information, guidance and compliance:-

S.No	Govt. of India, DP & PW, DoE, DoPT OM No. & date.	Subject
(1)	(2)	(3)
1.	Dept. of P& PW OM No. 1/10/2012-P&PW (E) dated 27.06.2013.	Enhancement of amount of Ex-gratia payable to pre-1986 CPF retirees and dependent family members of the deceased pre-1986 CPF employees -regarding.
2.	DoE OM No. 19024/1/2012-E.IV dated 09.07.2013.	Guidelines on Air Travel on Official Tours/Leave Travel Concession (LTC) -reg.
3.	DP&PW OM No. 1/22/2012-P&PW (E) dated 10.07.2013.	(i) Payment of arrears of pension in cases where valid nomination has not been made under the Payment of Arrears of Pension (Nomination) Rules, 1983; (ii) payment of arrears of family pension-reg.
4.	DP&PW OM No. 4/30/2010-P&PW (D) dated 11.07.2013.	Revision of 1/3 <sup>rd</sup> commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/ Central Autonomous Bodies- Implementation of Government's decision on the recommendations of the 6 <sup>th</sup> CPC.
5.	DoPT OM No. 12011/01/2012-Estt.(AL) dated 31.07.2013.	Children Education Allowance- Reimbursement of Examination Fee.
6.	MoF, DoE OM No. 21-1/2011-E.II(B) dated 05.08.2013.	Grant of Transport Allowance to Orthopaedically handicapped Central Government employees.
7.	DP&PW OM No. 1/27/2011-P&PW (E) dated 20.09.2013.	Submission of Form 14 by the spouse to the pension disbursing bank after the death of the pensioner-instructions reg.
8.	DoPT OM No. 11/2/2013-IR (Pt.) dated 14.08.2013.	Disclosure of personal information under the RTI Act, 2005.

भवदीय

Yours faithfully

*D. Vijayalakshmi*

डी विजयालक्ष्मी  
D. Vijayalakshmi

उप सचिव

Deputy Secretary

Encl. As above.

Copy to:

1. Head, IT Division with the request to make this circular available on the website & Policy Repository.
2. Office copy

Phone : EPABX-23710138, 23710144, 23710158, 23710468, 23710805, 23711251, 23714238, 23714249, 23714769, 23715303  
Fax : 91-11-23714788, Gram : CONSEARCH, NEW DELHI, E-mail : csirhg@sirnetd.ernet.in

4. Dearness ex-gratia equal to 50% of the enhanced amount of ex-gratia and Dearness Relief, as notified from time to time, on the sums of enhanced amounts of ex-gratia and dearness ex-gratia shall also be admissible to them.

(2)

5. The terms and conditions for grant of ex-gratia and dearness relief will continue to be governed by this Department's O.M. No.4/1/87-PIC, dated 13<sup>th</sup> June, 1988 and O.M. No.45/52/97-P&PW (E), dated 16<sup>th</sup> December, 1997 and subsequent Office Memorandums issued in this regard.

6. As laid down in the Ministry of Finance O.M. dated 28.11.1969, the ex-gratia payment is not admissible to (a) those who were dismissed/removed from service and (b) those who resigned from service.

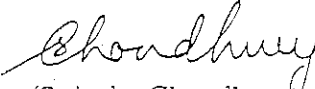
7. It shall be the responsibility of the Head of the Department of the Ministry, Department, Office, etc. from which the CPF beneficiary had retired or where he was working prior to his demise to revise the ex-gratia with effect from 4<sup>th</sup> June, 2013 and to issue revised Ex-gratia Payment Order (EPOs). Action to revise ex-gratia in terms of these provisions shall be initiated by the concerned Heads of Departments. In the case of the Defence Civilian Employees, however, the procedure prescribed in this regard by the Ministry of Defence shall be followed. It is emphasised that the Sanctioning Authority, in no case, will ask the beneficiary to surrender his/her original Ex-gratia Payment Order (EPO) for issuing revised authority.

8. The CPF beneficiaries may send applications to the Head of Office and/or Disbursing Authority concerned for revision of ex-gratia amount indicating the EPO details and the office from which he/she retired/last served. The Disbursing Authority shall intimate the details of the beneficiaries to the Central Pension Accounting Office and the Pay & Accounts Offices concerned in the proforma enclosed as Annexure to this O.M.

9. The periodical certificates such as life certificate, non-employment certificate etc. prescribed for drawal of pension will also be required to be submitted by the recipient of the ex-gratia payment to the appropriate disbursing authorities for drawal of ex-gratia.

10. These orders apply to all civilian Central Government employees covered under Contributory Provident Fund scheme retired/died before 1986, including civilians paid from Defence Service Estimates but will not apply to Railway Employees. Separate orders will be issued by the Ministry of Railways (Railway Board) for revision of ex-gratia payable to the dependent members of families of eligible employees covered under the State Railways Provident Fund (Contributory).

11. In their application to the persons belonging to Indian Audit and Accounts Department these orders issue in consultation with the Comptroller and Auditor General of India.

  
(Sujasha Choudhury)  
Deputy Secretary

To

1. Central Pension Accounting Office, with a request to issue instructions to all pension disbursing banks to take necessary action as indicated above.
2. All Ministries/Departments of the Government of India.
3. O/o Comptroller and Auditor General of India, 9, DDU Marg, New Delhi.
4. All Pensioners' Associations as per list maintained in the department.

3

ANNEXURE

Form of intimation by the Ex-Gratia Payment Disbursing Authority to the Central Pension Accounting Office/Pay and Accounts Office regarding enhancement of Ex-Gratia Payment in terms of Department of Pension & Pensioners' Welfare Office Memorandum No.1/10/2012-P&PW(E) dated 27<sup>th</sup> June, 2013.

1. Name of the Ex-gratia beneficiary
2. Ex-gratia Payment Order No.
3. Date of retirement/Death (in case of Payment to family member)
4. Savings Bank A/c No.
5. Name of the bank/Paying Branch
6. Bank Code No.
7. Existing basic payment of ex-gratia payment
8. Revised amount of ex-gratia as on 4<sup>th</sup> June, 2013

Remarks if any.

SIGNATURE OF EX-GRATIA  
PAYMENT DISBURSING AUTHORITY

To

1. Central Pension Accounting Office, Ministry of Finance, Department of Expenditure, Trikot-II, Bhikaji Cama Place, New Delhi-110066.
2. Concerned Pay & Accounts Office