



सीएसआईआर केंद्रीय विद्युतरसायन अनुसंधान संस्थान -
CSIR - CENTRAL ELECTROCHEMICAL RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
कारैकुडी/ KARAIKUDI – 630 006

No. CSIR-CECRI/ERP/2013

Dated: 29.10.2013

कार्यालय ज्ञापन/OFFICE MEMORANDUM

विषय/Sub:- Implementation of ERP process – Reg.

In addition to Leave Module functioning already, Director has approved to implement the following Employee Self Service processes on ERP with effect from 01.11.2013:

- 1) Telephone Reimbursement
- 2) Children Education Allowance
- 3) GPF Advances/withdrawals
- 4) Festival Advance

All the staff are requested to apply online mode only for the above purposes, as and when required, duly uploading the scanned copies of the vouchers and compulsorily submitting original vouchers to the respective sections.

(C.CHRISTU RAJ)
Controller of Administration

सेवा में/To

- 1) F&AO
- 2) PS to Director
- 3) PS to COA
- 4) AO
- 5) S&PO
- 6) SO's (B)/(W&G)/(R&C)/(S&P)
- 7) Daily Bulletin
- 8) All HODs