

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-1**

No. 12-6(36)/MBSA/2010-Estate

03rd January, 2014

OFFICE MEMORANDUM

Applications are invited in the prescribed performa, from eligible employees of CSIR Hqrs./CSIR Complex, IPMD, RAB etc. for drawing the priority list- 2014 for allotment of Scientist Apartments at Maharani Bagh (MBSA) for the allotment year, 2014, commencing from 1st January, 2014. Since, Scientist Apartment is transit accommodation, an employee who owns a flat/house in Delhi or its satellite towns in his/her name or in the name of spouse or dependents is not eligible to apply for allotment. If the spouse of an employee has already been allotted accommodation by the Directorate of Estates or any other Govt. organization, such an employee shall also not be eligible to apply. Eligibility for Scientist Apartments shall be as per the pay-range as specified below.

<u>Type of Scientist Apartments</u>	<u>Entitlement</u>
Three Room Scientist Apartment (TRSA)	Employees who are drawing Grade Pay of Rs. 6600/- pm and above
Double Room Scientist Apartment (DRSA)	Employees who are drawing Grade Pay of Rs. 6600/- pm and above.
Single Room Scientist Apartment (SRSA)	Employees who are drawing Grade Pay of Rs. 5400/- pm and above.

* Separate applications for Single/Double/Three room apartments may be furnished.

* The order of preference for allotment of Scientist Apartment shall be as follows, as per the existing rules:

1. Scientist in Gr.IV
2. Scientists appointed under Quick Hire Scheme.
3. Emeritus Sci./Research Associates/Research Fellows/Pool Officers.
4. Technical Officers (A and above) and;
5. Officers of the level of Section Officers and above from non-technical cadres.

Note:

1. Priority date for TRSA/DRSA/SRSA will be the earliest date from which an employee has been continuously drawing Grade pay relevant to a particular type.
2. The employees desirous of applying for allotment of Scientist Apartment including those who had applied in the past, are requested to send their applications afresh duly recommended by the Head of their respective Divisions/Sections/Units to Central Office Administration, CSIR Hqrs. latest by 17/01/2014.

Condt.....2/-

3. It shall be mandatory for each employee to apply for regular allotment to the Directorate of Estates, if he/she fulfils the eligibility criteria for the same, and accept the allotment when allotted. In the event of failure to apply for General Pool Accommodation or reluctant to move to such accommodation on allotment, the allotment of Scientist Apartment shall automatically stand cancelled and penal license fee as applicable under the rules will be charged accordingly.



(K. Ngahanshang)
Section Officer

Copy to:-

1. All Sections/Divisions/Units of CSIR Hqrs/Complex/IPMD/RAB/MBSA/Vigyan Kendra.
2. Under Secretary (Admn), CSIR Complex-with a request to give vide publicity for the above and to display it on the CSIR Complex Notice Board.
3. All Notice Boards, CSIR Hqrs.
4. IT Div with a request to kindly place it on the CSIR website.
5. Office Copy.