

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
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Anusandhan Bhawan, 2, Rafi Marg, New Delhi-10001



No. 5-1(49)/08-PD

Date : 03.03.2014

From

The Joint Secretary (Admn.)

To,

The Director
CSIR-Central Leather Research Institute
Adyar, Chennai- 600 020
Tamil Nadu

- Sub: Grant of family pension and gratuity to the eligible member of the family of an employee/ pensioner/ family pensioner reported missing-consolidated instructions –clarification sought.
- Ref: Dept. of P&PW OM No. 1/17/2011-P&PW dated 25th June, 2013 endorsed by CSIR vide CSIR circular letter No. 5-1(17)/2008-PD dated 19.07.2013.

Sir,

Reference CSIR-CLRI letter No. 2(1774)/88-E-II dated 19th November, 2013 seeking clarification on the interpretation of the term “Administrative Ministry/Department” mentioned at Para 4 of the above referred D&PW OM dated 25th June, 2013.

In this regard, the matter was examined in consultation with Finance, CSIR and it is stated with the approval of the competent authority that the family pension and /or retirement gratuity to the eligible members of the family of the employee/pensioner/family pensioner reported missing and whose whereabouts are not known, shall be sanctioned by Director of the Lab/Instt and in case of CSIR Hqrs. it shall be sanctioned by the Joint Secretary (Admn.). For the rest of the procedure on the subject, the various instructions issued from time to time by CSIR, may be followed.

Yours faithfully,

D. Vijayalakshmi
(D. Vijayalakshmi)
Deputy Secretary

Copy for information and compliance to:

1. The Directors/Heads of all CSIR National Labs./Instts
2. US to DG, CSIR/JS (Admn.) & PA/PS to FA, CSIR/PS to CVO, CSIR
3. All Sr. Dy. Secretaries/Dy Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
4. Head, RAB, CSIR Complex, Pusa, New Delhi
- ✓ 5. Head, IT Division with the request to make this circular available on the website & Policy Repository
6. Office copy