



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110 001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi- 110 001

3-2(a)/CASE-2013-E.I

23.05.2014

No. _____

Dated _____

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

To The Directors/Heads of all CSIR Laboratories / Institutes

Sub: Induction Training Programme for Assistants (General/Finance & Accounts/Stores & Purchase) Grade-I recruited under Combined Administrative Services Examination (CASE) – 2013 - reg

Sir,

I am directed to state that CSIR-HRDC, Ghaziabad is organizing "Induction Training Programme" for newly recruited Assistants (General/Finance & Accounts/Stores & Purchase) Grade-I recruited through CASE-2013. The training programme is scheduled to be conducted from 23rd June, 2014 to 25th July, 2014. All CASE-2013 appointees posted in Labs./Instts. outside Delhi, are required to report at HRDC on 22nd June, 2014.

In this connection, kind attention is invited to the Terms and Conditions of appointment to the posts of Assistants (General/Finance & Accounts/Stores & Purchase) Grade-I under CSIR-CASE-2013; whereby they shall undergo **compulsory residential training**. After completion of the training, there shall be an examination. Qualifying this examination is a pre-requisite for completion of their probationary period.

Therefore, it is requested to kindly depute all Assistants (General/Finance & Accounts/Stores & Purchase) Grade-I appointed through CASE-2013 for the above stated residential Induction Training Programme. The participants will be entitled for TA/DA on training as per rules and the same shall be borne by the respective Labs/Instts.

Further details of the programme shall follow from Head, HRDC, Ghaziabad.

Yours faithfully,

(Umesh Gupta)
Section Officer

Copy to:-

1. Head, Human Resource Development Centre, (HRDC), Sector, 19 Central Government Enclave, Kamla Nehru Nagar, PB. No. 10, Ghaziabad - 201 001 (UP) –w.r.t. their e-mail dated 15.05.2014.
2. Heads - HRDG, HRDC, IPU, URDIP & 4PI
3. DS / Under Secretary (CO), CSIR Hqrs.
4. Deputy Secretary, CSIR Complex, Library Avenue, Pusa, New Delhi – 110012.
- ✓ 5. Head, IT Division, CSIR Hqrs – for uploading this circular on CSIR website.
6. Office Copy.