



सत्यमेव जयते

डा. के. जयकुमार, आईएएस  
संयुक्त सचिव

Dr. K. JAYAKUMAR, IAS  
Joint Secretary



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्

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COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001

D.O.No.2/70/2012-JS(A)

16 May 2012

Dear Sir,

In the context of the Core Team monitoring the completion of development of the ERP Application, a review was made to examine and evaluate the process interoperability across the modules. It is now observed that the integration and seamless interfacing of the automated processes across modules is now quite satisfactory. A workshop was held at NAL on 14 May 2012 for the Scientific, Technical and Administrative teams implementing the ERP Application at NAL. Teams from CFTRI, Mysore were also invited to participate in this workshop. The ERP functions, features across all modules in respect of several key processes were explained and demonstrated during the workshop. The feedback from the Scientists and Officers were encouraging and it is now realized that the efforts would need to be accelerated to start using the ERP Application in the Laboratories & in the HQ.

2. As communicated earlier, it is necessary, however, that the initial data entries be completed for the (i) opening balances of all ledgers & other related information for the accounts (ii) employee details in the e-service book, as also details for the recoveries and remittances in respect of each employee required for automated process for pay rolls and other transactions (iii) entries in material master required for procurements, materials management and stores and (iv) details of ongoing projects to enable make entries related to fund allocation & map employees to projects.

3. Alongside completion of the above tasks, transitioning to electronic processes and online performance of day to day work in the ERP Application can commence. While the data entry as required is getting done in the Laboratories, the ERP Application which is currently in the staging servers will be moved to the production environment where the required security for transactions can be ensured under the active directory and security architectures.

.....2/-



Prof. B.K. Mishra  
Acting Director

4. Shri C.S. Malik, Sr. DFA, CSIR HQr would shortly be sending the broad sheet formats in which finance and accounts information needs to be prepared for entry in the ERP Application, for the initial configuration, as a prerequisite for commencement of online operations as explained above. All Laboratories are kindly requested to complete the preparation of information in the format prescribed by 25 May 2012 so that such information can be entered in the ERP Application by 30 May 2012, to facilitate commencement of online operations by 01 June 2012.

With regards,

Yours sincerely,



(K Jayakumar)



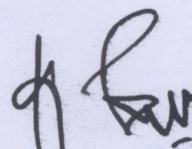
To

All Directors of National Laboratories/Institutes

Copy to:

1. Financial Adviser, CSIR HQrs., New Delhi
2. Dr. G. Radhakrishnan, Project Leader
3. Shri C.S. Malik, Sr. Dy.FA, CSIR HQrs., New Delhi
4. US Office of DG, CSIR

- Mini 16/05/12



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