



सां/No. : 5-1(17)/2008-PD

दिनांक/Dated: 07.03.2019

प्रेषक / From :

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

सेवा में / To :

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान  
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार द्वारा जारी किए गए निम्नलिखित कार्यालय ज्ञापन को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है:

I am directed to forward herewith the following Office Memorandum issued by the Government of India for your information, guidance and compliance:

क्रम सं. Sl. No.	कार्यालय ज्ञापन सं. / Office Memorandum No.	विषय/ Subject
1.	भारत सरकार, वित्त मंत्रालय, व्यय विभाग के दिनांक 01.02.2019 का कार्यालय ज्ञापन सं० 2/05/2018-E.II(B)  Govt. of India, Ministry of Finance, Department of Expenditure O.M. No. 2/05/2018-E.II(B) dated 01.02.2019	Reimbursement of rent to Govt. servants during their temporary stay (upto a maximum period of six months) in State Bhavans/ Guest Houses/ Departmental Guest Houses run by Central Government/ State Governments/ Autonomous Organizations etc.

भवदीय/Yours faithfully

(संतोष कुमार/ Santosh Kumar)

अनु. अधि. (नीति प्रभाग)/ SO(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ/  
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- कार्यालय प्रति/Office copy.

North Block, New Delhi,  
Dated: 01<sup>st</sup> February 2019.

**OFFICE MEMORANDUM**

Subject :- Reimbursement of rent to Government servants during their temporary stay (upto a maximum period of six months) in State Bhavans/Guest Houses/ Departmental Guest Houses run by Central Government/State Governments /Autonomous Organizations etc.

Several references are being received in this Department seeking clarification regarding applicability of instructions contained in this Department's O.M. No. 2(25)/2004-E.II(B) dated 15.12.2011 to Central Government officials on their stay in State Bhavans/Guest Houses and also in cases where Central Government officials stay in Departmental Guest Houses.

2. The matter has been considered in this Department. In supersession of the instructions contained in aforesaid O.M. dated 15.12.2011, it has been decided that the officials on their posting to the Centre and the Central Government officials on their transfer/posting to a new station, necessitating change of residence if they temporarily stay in State Bhavans/ Guest Houses/Departmental Guest Houses run by Central Government / State Government / Autonomous Organizations etc., may be reimbursed the amount of rent paid subject to fulfillment of the following conditions:

- (a) The official has applied for accommodation of his entitlement, but has not been allotted residential accommodation by the Government.
- (b) The concerned Guest House should be located at the place of posting of the official.
- (c) The official must have stayed in State Bhavans/Guest Houses/Departmental Guest Houses run by Central Government/State Government/Autonomous Organizations etc and submit rent receipts in support of payment of rent.
- (d) Reimbursement of rent shall be admissible up to a maximum period of six months.
- (e) No House Rent Allowance (HRA) shall be admissible during this period.

3. These orders shall be effective from the date of issue.

4. In so far as the persons serving in the India Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India.

Hindi version is attached.



(Nirmala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Government of India as per standard distribution list.

Copy to: C&AG and U.P.S.C. etc as per standard endorsement list.

26.11.18 - for P.O.  
2/2/19