



सां/No.: 5-1(67)/2009-PD

दिनांक/Dated: 24.01.2018

प्रेषक / From:

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To :

सी.एस.आई.आर के सभी राष्ट्रीय प्रयोगशालों/संस्थाओं/इकाईयों के निदेशक/प्रमुख
The Directors/Heads of all National Labs./Instts./Units of CSIR

महोदय/Sir / महोदया/Madam,

I am directed to forward herewith the O.M. No. 11/26/2017-PPD dated 09.11.2017 received from Govt. of India, Ministry of Finance, Department of Expenditure forwarding therewith D.O. letter No. 106261/2017/KIH/AS dated 15.12.2017 from Chief Executive Officer (CEO), NITI Aayog letter for information, guidance and compliance and to state that

1. All CSIR labs./Instts./Hqrs. are requested to get a declaration signed for abiding by the Code of Integrity for Public Procurement while engaging a consultant.
2. The data on the individual consultant hired may also be sent to Policy Section, CSIR Hqrs. in the enclosed format. After sending initial data, Monthly additional data to be sent to NITI Aayog may also be provided to the Policy Section, CSIR Hqrs. latest by 1st working day of the Month.

भवदीय/Yours faithfully,

- विनोद कुमार

24/1/18.

(विनोद कुमार /Vinod Kumar)
अवर सचिव (नीति प्रभाग) / US(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy

सां/No.: 5-1(67)/2009-PD

दिनांक/Dated: 24.01.2018

No.F.11/26/2017-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division


Room.No.516, Lok Nayak Bhawan,
New Delhi dated the 9th January, 2018.

OFFICE MEMORANDUM

Subject: - Consultants.

The undersigned is directed to forward Chief Executive Officer (CEO), National Institution for Transforming India (NITI) Aayog D.O. no 106261/2017/KIH/AS dated 15.12.2017 and to say as under:

- (i) All Ministries/ Departments and the organizations under their administrative control while engaging a consultant may consider getting a declaration signed for abiding by the Code of Integrity for Public Procurement.
 - (ii) The data on the **individual consultants** hired may also please be sent to NITI Aayog in the format enclosed. After sending initial data, monthly additional data may also be sent to NITI Aayog.
2. This issues with the approval of Secretary(Expenditure).


(K. Narayana Reddy)
Under Secretary to the Govt. Of India
Tel.No.24621305
Email : kn.reddy@nic.in

To

All Secretaries of Ministries/ Departments of Government of India

Copy to: Shri Amitabh Kant, CEO, NITI Aayog, Tel: 23096574/6576, email- ceo-niti@gov.in & amitabh.kant@nic.in, NITI Aayog, Parliament Street, New Delhi.

Sh. U. Upadhyay
pl. put up for circulation
Ren
12/01/18

अमिताभ कान्त
Amitabh Kant
प्र. कार्यकारी अधिकारी
Chief Executive Officer



भारत सरकार
नीति आयोग, संसद मार्ग,
नई दिल्ली-110 001
Government of India
NATIONAL INSTITUTION FOR TRANSFORMING INDIA
NITI Aayog, Parliament Street,
New Delhi-110001
Tel. : 23096576, 23096574 Fax : 23096575
E-mail : ceo-niti@gov.in, amitabh.kant@nic.in

D.O. No. 106261/2017/KIH/AS



Dated: 15th December, 2017

Dear Shri Jha,

NITI Aayog has received a note from the Principal Secretary to Prime Minister regarding conflict of interest of consultants working in GOI. It has been suggested that given the rising number of consultants being employed by almost every Ministry, there is a need to streamline data pertaining to such appointments. Further, it has been proposed that NITI Aayog be made the coordinating body for consultants in Ministries/Departments and institutions entirely funded by GOI and it be made mandatory for all such entities to report data on hired consultants to NITI Aayog.

2. Presently, the procurement of consultants are governed by Rule 177 to 196 of the General Financial Rules, 2017 and the 'Manual for Procurement of Consultancy and other Services 2017' issued by the Department of Expenditure. Under para 2.2 of this Manual, the procuring entities have been required to ask the Consultants to sign a declaration for abiding by a Code of Integrity for Public Procurement (CIPP) which, inter alia, covers conflict of interest. The Department of Expenditure may, therefore, consider writing to all the Ministries/ Departments and its institutions for getting a declaration signed from the respective consultants engaged by them for abiding by the CIPP. Such a declaration from the consultant shall facilitate removal/taking other punitive actions in the event of transgression of this code by them.

3. As regards reporting of the data on hired consultants by the Ministries/Departments to a coordinating body, the Department of Expenditure would need to incorporate a suitable provision in the GFR and in the Manual. I would, therefore, request you to get the matter examined in your Department for incorporating suitable provisions in the GFR/Manual. An early response in the matter is solicited to enable NITI Aayog take further action in the matter.

Warm regards,

Yours sincerely,

(Amitabh Kant)

2017
Shri A.N. Jha
Secretary,
Department of Expenditure,
North Block
New Delhi.

Annexure C. Format for Reporting of Data on Consultant (employed by all Ministries. Department and Institution which are wholly funded by Govt. of India)

1. Photo
2. Name (in full)
3. Address
4. Mobile Number
5. Landline Number
6. Aadhar Number
7. Employed as
8. Employed by
9. Nature of work for which employed
10. Past employment data

Organization	Time Range	Designation	Nature of Work
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11. Do you have any conflict of interest with or pecuniary interest that you could derive by working in your current assessment with GOI? If yes, please write 50 words?
12. If you are receiving any emoluments other than what Gol is paying you in your current assignment, please elucidate in 50-100 words (with details enclosed in annexure).