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वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
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COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110001

संख्या

No.

प्रेषक

From

To

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

सीएसआईआर के सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक
The Directors/Heads of all National Labs. /Instts. of CSIR

दिनांक 14 फरवरी, 2019

विषय : Submission of Online Quarterly/Annual Reports by CVO's – transition from offline to online mode: Instructions regarding – reg.

महोदय/महोदया/Sir/Madam,

उपरोक्त विषय पर केन्द्रीय सतर्कता आयोग, भारत सरकार द्वारा प्रेषित परिपत्र सं.01.01.2019 (संख्या 018/VGL/019) दिनांक 03-05-2018 की एक प्रति सूचना, आवश्यक कार्यवाही एवम सख्त अनुपालन हेतु अंग्रेषित कर रहा हूँ। कृपया सभी सम्बंधित अधिकारियों/कर्मचारियों के संज्ञान में लाया जाए।

I am to forward herewith a copy of Circular No.01/01/19 (No. 018/VGL/019) dated 25/01/2019 of the Central Vigilance Commission, Govt. of India, on the subject cited above for information, necessary action and strict compliance. Please bring it to the notice of all concerned.

अतः आप सब से यह अनुरोध किया जाता है कि अक्टूबर, 2018 से दिसम्बर 2018 तक की तिमाही रिपोर्ट संलग्नित फार्म में भर कर भेजें ताकि यह सीवीसी को ऑनलाइन भेजी जा सके। कृपया यह भी नोट करें कि फार्म में सही आंकड़े भरे जायें तथा कोई भी कॉलम खाली/रिक्त न हो। यह रिपोर्ट मासिक रिपोर्ट के अतिरिक्त भरकर भेजनी होगी और रिपोर्ट अधोहस्ताक्षरी को दिनांक 25/02/2019 तक अवश्य पहुँच जानी चाहिए।

Therefore, it is requested that the quarterly report from October, 2018 to December, 2018 filled in the enclose proforma so that it can be sent to CVC online. Please note that the correct figures should be filled in the proforma and no column should be blank. This report will have to be filled in addition to the monthly report and should reach to the undersigned latest by 25.02.2019 positively.

भवदीय,

(मेजर राणा विक्रम सिंह)

मुख्य सतर्कता अधिकारी

संलग्न : उपरोक्त

प्रतिलिपि :

1. महानिदेशक, सीएसआईआर का कार्यालय
2. संयुक्तसचिव(प्रशा.), सीएसआईआर का कार्यालय
3. वित्तीय सलाहकार, सीएसआईआर का कार्यालय
4. विधि सलाहकार, सीएसआईआर का कार्यालय
5. सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के प्रशासन नियन्त्रक/प्रशा. अधिकारी
6. सीएसआईआर मुख्यालय/कॉम्प्लेक्स के उप-सचिव/वरिष्ठ- उप-सचिव
7. प्रमुख आईटी विभाग इस पत्र को सीएसआईआर वेबसाइट पर उपलब्ध करने हेतु।
8. वरिष्ठ भंडार एवम क्रय अधिकारी
9. सतर्कता अनुभाग, सीएसआईआर मुख्यालय में कार्यरत सभी अनुभाग अधिकारी
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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
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Block A, INA, New Delhi-110023

सं./No. 018/VGL/019

दिनांक / Dated. 25.01.2019

Circular No. 01/01/2019

Subject: Submission of Online Quarterly/Annual Reports by CVOs – transition from offline to online mode: Instructions regarding

Ref: Commission's Circular No. 003/MMT/02 dated 07.01.2003
Commission's Circular No. 004/RTN/3 dated 09.08.2004
Commission's Office Order No. 47/7/05 dated 28.07.2005

In order to exercise general supervision over vigilance and anti-corruption work of the Ministries/Departments/Organisations, as mandated u/s 18 of CVC Act, 2003, the Commission vide its Circulars/Office Order referred above has prescribed the monthly and annual report formats which all the CVOs are required to fill up with details of their vigilance activities and submit to the Commission in offline mode. Besides, the CVOs are also required to submit the Quarterly Progress Report (QPR) separately to the CTEO.

2. In partial modification of the above guidelines, the Commission has now decided to dispense with the offline mode of submission of the monthly/annual reports by the CVOs and introduce the online mode of submission of **Quarterly/Annual Report** instead. The periodicity of reports has been changed from 'monthly/annual' to 'quarterly/annual'. The QPR being submitted to the CTEO will, however, continue to be submitted as before.

3. Some quantitative and qualitative parameters of earlier 'monthly/annual' formats have been partially modified in the revised **Quarterly/Annual Report** format to sync it with the monitoring priorities of the Commission *inter alia* includes **Preventive Vigilance, Audit Reports** and **PIDPI**

complaints, etc. The entries in the format has been re-organised in a logical sequence of activities. The aggregates of statistical data in tabular forms have been introduced for classifying them into significant categories for management, control and monitoring. The tables in the online format also contain auto-calculation feature which would enhance productivity.

4. The online module of the **Quarterly/Annual Report** is based on the entries of vigilance data in digital form which cannot be edited after it has been submitted.

5. The online module of the **Quarterly/Annual Report** is available on Commission's website www.cvc.nic.in under CVO's corner and may be accessed by the CVOs using their Usernames/Passwords being used by them in the CMS portal.

6. The **Quarterly/Annual Reports** are required to be submitted online by the CVOs from the 1st quarter of 2019.

7. For seamless transition to the online mode, all the CVOs are required to fill up the data in the new format for quarter ending December, 2018 by January 31st to enable hands on experience to the online mode. All the CVOs are directed to parallelly submit the monthly reports for the month of January to March, 2019 also in the old format in physical form. They are also required to mandatorily submit the Quarterly Report for the quarter ending March, 2019 using the new online format. Subsequently, the Quarterly Reports for the quarter ending June, 2019 onwards shall be submitted only in online format by all the Ministries/Departments/Organisations and no report in the old format will be accepted.

8. The Quarterly Reports are required to be submitted online by the 10th day of the succeeding Month after close of each quarter i.e. for quarters ending March, June, September and December by 10th April, 10th July, 10th October and 10th January respectively.

9. All the CVOs will submit the online **Annual Report** by 15th of January every year. It may be noted that most of the entries in the online **Annual Report** format would be auto populated from the Quarter data. However, some of the entries which are descriptive in nature such as in **Part 2, 5, 6, 8 and Sections 9** are required to be filled up by the CVOs before finally submitting it.

10. It may, however, be noted that all the CVOs are required to submit their Annual Report for the year 2018 as per the old format in view of the preparation of the Commission's Annual Report 2018.

11. The online **Quarterly/Annual Report** module contains the inbuilt help menu/hints for filling up the entries. However, a summary of user guide is being issued separately.

12. All CVOs are advised to log into the online **Quarterly/Annual Report** module using their existing CMS login ID and Password and complete the data entry for the quarter ending December 2018 (October to December 2018). In case of any difficulty, the CVOs may contact Shri Ajay Singh, Technical Director, NIC at Telephone No. 011-24651015, Mobile No. 9811895091 or at email singh.ajay@nic.in.



(Archana Varma)
Additional Secretary

To

All Chief Vigilance Officers of Ministries/Departments/CPSEs/Banks/Insurance Companies/Autonomous Organisations, etc.

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COMPLAINTS

Source	Opening Balance	Received During The Quarter	Total	Disposal During The Quarter (Filed/Sent for NA and Registered as Vig. for Investigation by CVO)	Balance Pending	Age Wise Pendency (Months)		
						<1	1-3	Over 3 months
1	2	3	4	5	6	7	8	9
CVC #	0	0	0	0	0	0	0	0
OTHERS\$	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0

PI note: Anonymous complaints received should not be included/reflected in Col. 3 above

(a) Signed Complaints	0
(b) Complaints from Ministry/Department	0
(c) Complaints from CBI	0
(d) Complaints from Other Source	0
(e) Detected through Audit (No. of paras turns into Vigilance paras)	0
(f) Detected through Inspection/Scrutiny of Contracts etc.	0

(a) Sent to CBI for Investigation/appropriate action	0
(b) Taken up for detailed investigation by CVO	0
(c) Signed complaints filed being non-specific/vague/general allegations	0
(d) Signed complaints not confirmed by sender- Filed as Pseudonymous	0
(e) Passed on to administrative authorities for appropriate action having no vigilance angle/allegation of corruption	0

NB: Aggregate of (a), (b), (c) (d)& (e) of para 1.2 should tally with total figure under Col 5 of para 1

[illegible]

*Complaints as received for Investigation & Report from CVC and Admn. Ministry to be reflected separately under Public Interest Disclosure & Protection of Informers Resolution dated 21.4.2004 and Amendment Resolution dated 29.8.2013/Whistle Blowers Protection Act, 2011 (when WBP Act, 2011 comes into effect)

1.4 ADVICE and ACTION TAKEN ON PIDPI INVESTIGATION REPORTS

Agency	Advice of CVC/Designated Agency received till end of previous quarter	Reports sent during the quarter by CVO (Col.5 of para 1.3 above)	Reports in which Advice received during the quarter	Total Advice received	Action Taken during the quarter	Balance Pending for Action by Management/Orgn.			
						<3 months	3-6 months	6-12 months	>12 months
1	2	3	4	5	6	7	8	9	10
CVC	0	0	0	0	0	0	0	0	0
CVO, Admn. Ministry	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

* Final decision taken by DA after CVOs recommendations and charge-sheet for major/minor RDA issued/final decision taken for administrative action or decision of CVO for closure of case on investigation reports.

1.5 Action taken report on complaints sent by Central Vigilance Commission for 'Necessary Action' under PIDPI Resolution:

Brought forward	Received during the quarter	Total	Filed/closed without taking any action	Taken up for further investigation	Complaints resulting in administrative action	Complaints resulting in imposition of major/minor penalty	Total complaints disposed of during the quarter	Pending at the end of the quarter
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

1.6 SCRUTINY OF AUDIT REPORTS

Type of Audit	Paras B/F from previous years	No. of reports examined during the quarter	No. of para in which vigilance angle observed and identified for examination*	No. of paras in which investigation completed	No. of paras pending for investigation
1	2	3	4	5	6
CAG	0	0	0	0	0
Concurrent	0	0	0	0	0
Internal	0	0	0	0	0
Statutory	0	0	0	0	0
Others	0	0	0	0	0
Total	0	0	0	0	0

* Should match with figures at para 1.1 (e)

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QUARTERLY PERFORMANCE REPORT

VIGILANCE INVESTIGATION

2.1 COMPLAINTS, AUDIT REPORTS, INSPECTION REPORTS OF WORKS/PROCUREMENTS ETC. TAKEN UP FOR INVESTIGATION (Nos)

Agency	Opening Balance	Taken up for investigation during the quarter	Total	Reports received from IO/CBI (other than Prosecution sanctions)	Balance Pending	Age wise Pendency(Months) of Investigations			
						<3	3-6	6-12	>12
1	2	3	4	5	6	7	8	9	10
CVC*	0	0	0	0	0	0	0	0	0
CVO**	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

*Only Complaints received by CVO seeking Investigation and Report from CVC.

** Figures as reported at Para 1.2 (b) to be included in Column no 3.

2.2 VIGILANCE INVESTIGATION PENDING WHERE OFFICERS UNDER CVC JURISDICTION ARE DUE FOR RETIREMENT IN NEXT ONE YEAR (CASES REFERRABLE TO CVC)

Opening Balance	Taken up for investigation during the quarter	Total	Reports received from IO (other than Prosecution sanctions)	Balance Pending	Age wise Pendency (Months) of Investigations			Reasons for Pendency
					<3	3-6	6-12	
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	

2.3 Action on Investigation Reports

2.3 (A) Category A (officials falling under CVC jurisdiction)

Agency	Investigation report B/F from last Quarter	Received During the Quarter	Total	Disposed during the Quarter*	Balance Pending investigation Reports	Age wise Pendency (Months) of Investigation Reports(awaiting action)			
						<3	3-6	6-12	>12
1	2	3	4	5	6	7	8	9	10
CBI	0	0	0	0	0	0	0	0	0
CVO	0	0	0	0	0	0	0	0	0

TOTAL	0	0	0	0	0	0	0	0	0
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2.3 (B) Break up of Disposal

(a) C/Sheet for RDA for Major Penalty issued	0
(b) C/Sheet for RDA for Minor Penalty issued	0
(c) Final decision taken for Administrative Action	0
(d) Final decision taken for Closure of case	0

* Disposal Criteria - Final decision taken by DA after CVC advice and when charge-sheet for major/minor RDA issued/final decision taken for administrative action or closure of case.

NB: Aggregate of (a), (b), (c) & (d) in para 2.3 (B) should tally with total figure under Col 5 of para 2.3 (A)

2.3 (C) Category B (officials not falling under CVC jurisdiction)

Agency	Investigation report B/F from last Quarter	Received During the Quarter	Total	Sent to DAs concerned for Action (ie RDA/AA)	Disposed during the Quarter* (After decision of DA)	Balance Pending Investigations	Age wise Pendency (Months) of Investigation Reports (awaiting action)			
							<3	3-6	6-12	>12
1	2	3	4	5	6	7	8	9	10	11
CBI	0	0	0	0	0	0	0	0	0	0
CVO	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0

2.3 (D) Break up of Disposal*

(a) C/Sheet for RDA for Major Penalty issued	0
(b) C/Sheet for RDA for Minor Penalty issued	0
(c) Final decision taken for Administrative Action	0
(d) Final decision taken for Closure/No action	0

* Final decision taken by DA after CVOs recommendations and charge-sheet for major/minor RDA issued/final decision taken for administrative action or decision of CVO for closure of case on investigation reports.

NB: Aggregate of (a), (b), (c) & (d) in this sub-para should tally with total figure under Col.6 of sub-para (C) para 2(c)

2.4 Investigation Reports Submitted by the CVO W.R.T ALL Complaints/Audit reports, Inspection Reports of Works/Procurements.(Nos)

Reports submitted by the CVO during the Quarter	Action Recommended on the Investigation Reports/Cases of the Quarter*			
	Major pp	Minor pp	Others incl. Admn Action etc	Closure
1	2	3	4	5
0	0	0	0	0

* Action recommended in cases/reports & no. of officers against whom action recommended by CVO

**2.5 Rank wise Break up of Action Recommended in PARA 2.4 Above
During the Quarter See Instruction Before Filling**

**Category	Action Recommended on the cases of the month				
	Major pp	Minor pp	Others incl. Admn Action etc	Closure	Total
1	2	3	4	5	6
Group C	0	0	0	0	0
Group B	0	0	0	0	0
Group A upto DS/Dir level	0	0	0	0	0
Js and above	0	0	0	0	0
Total	0	0	0	0	0

Number of officials to be specified under each type of action recommended by CVO

** Also see explanation appended at the end for equivalent categories in organisations.

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QUARTERLY PERFORMANCE REPORT

PROSECUTION SANCTIONS

3.1 (A) Details regarding requests for Prosecution sanctions received and disposed
See Instruction Before Filling

**Category	Opening Balance	Received during the qrtr.	Total	Sanction granted	Sanction refused	Balance Pending	Age wise Pendency(Months)		
							<3	3-6	>6
1	2	3	4	5	6	7	8	9	10
(1)Group C	0	0	0	0	0	0	0	0	0
(2)Group B	0	0	0	0	0	0	0	0	0
(3)Group A up to DS/Dir level	0	0	0	0	0	0	0	0	0
(4)Js and above	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

** Also see explanation appended at the end for equivalent categories of officers in organisations

3.1(B) Details of cases pending for Prosecution sanctions beyond 3 months

Age wise Pendency:		0	:	Add					
S.No.	CBI FIR No.	Name & Designation of officer	Date of recommendation by Investigating Agency	Date of receipt of recommendation/request	Sanction sought under PC Act/IPC /other Laws	Status of request/Reasons for pendency	Name & designation of authority with whom pending	Delete	

3.2 Suspension on Vigilance / Corruption Grounds - Category A- Officers under CVC jurisdiction

3.2(A) Details regarding suspension (Nos)

Nos. of officers under suspension at the beginning of quarter	Suspensions ordered during the quarter	Total	Suspension revoked during the quarter	Nos. of officers under suspension at the end of quarter
1	2	3	4	5
0	0	0	0	0

* Include number of officers falling under CVC jurisdiction- Category A officers only

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** Pendency to be reckoned w.r.f. date of issue of chargesheet

4(C) Details of inquiry against charged officers due for superannuation in next one year

Details of inquiry against charged officers:		: Add				
S.No.	Name & designation of charged officer	Date of Charge-sheet	Date of IO/PO appointment	Date of superannuation	Remarks	Delete

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QUARTERLY PROGRESS REPORT

ADVICE OF CVC

5. ADVICE OF CVC & ACTION TAKEN THEREON (Nos)

5.(A) Advice CVC(Nos)

Stage of Advice	Cases referred to CVC & advice awaited (B/F from previous quarter)	Cases referred to CVC during the quarter	Advice received during the Quarter	Advice awaited from CVC
1	2	3	4	5
1st	0	0	0	0
2nd	0	0	0	0
1st stage reconsideration	0	0	0	0
2nd stage reconsideration	0	0	0	0
Total	0	0	0	0

5.(B) Action on CVC Advice(Nos)

Stage of Advice	Type of Proceeding	Opening Balance	Advices received during the Quarter	Disposed	Balance Pending	Age wise Pendency(Months)			
						<1	1-3	3-6	>6
1	2	3	4	5	6	7	8	9	10
1st	Major	0	0	0	0	0	0	0	0
	Minor	0	0	0	0	0	0	0	0
2nd	Major	0	0	0	0	0	0	0	0
	Minor	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0

Explanation: *Disposal criteria: 1st stage- Major is on appointment of IO/PO. 1st stage- Minor is on issue of final orders.

2nd stage – Major & Minor – issue of final orders by DA

5.(C) Non-Acceptance/deviation of CVC Advice

No of Rows:						: Add		
S.No.	Type	Nature of CVC Advice	CVC File No.	Dept. Ref. No.	Name of Officer and Designaion	Name & Designation of DA	Action taken by DA	Delete

5.(D) Appellate authority Deviations(Deviation / Non-acceptance)

No of Rows:						: Add		
S.No.	Type	Nature of CVC Advice	CVC File No.	Dept. Ref. No.	Name of Officer and Designaion	Action taken by DA and Name & Designation of DA	Action taken by AA	Delete

*for 5 (C) & 5 (D) - Type /Nature of CVC Advice – (in drop down menu)

Sanction for Prosecution/ Denial of Prosecution/ First stage –Major pp/ Minor pp/Admn Action

Second Stage – Imposition of Major penalty/Minor penalty/ Exoneration

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QUARTERLY PERFORMANCE REPORT

STATUS OF PENDENCY OF 'FI' AND 'CA' CASES

(FI cases refer to those where Commission has asked for further information/clarification and the departmental reply is awaited. CA cases refer to those where the CBI has submitted the SP's report and the comments of Department/Organisation are yet to be received by the Commission. CVOs can access these lists online after login into CVC website under the tab 'CVO's corner' or obtain the same from the Commission)

6.(A) FI Cases (further information/Clarification to be furnished to the Commission) (Nos.)

B/F from previous quarter	Added during the quarter	Total	Reply furnished to the Commission during the quarter	Reply pending	Age wise Pendency of reply(Months)			
					<3	3-6	6-12	>1yr
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

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S. No.	CVC case registration No. [CVO,CBI,OTH,CDI,REC,MIS number as given in the FL list]	CVC File No.	Date since pending	Name & Designation of officers	Departmental ref. No.	Present Status	Likely date for submission of response	Remarks.

6.(B) Comments Awaited (CA) Cases (CBI reports awaiting comments of Department/ Organization)[Nos.]

B/F from previous quarter	Added during the quarter	Total	Comments furnished to the Commission during the quarter	Comments Pending	Age wise Pendency of comments(Months)			
					<1	1-2	2-3	>3
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

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S. No.	CVC case registration No. [CBI number as given in the CA list]	CVC File No.	RC No.	Date of receipt of SP's Report in Department /Organisation	Name & Designation of officers	Departmental Ref. No.	Present Status	Likely date for submission of comments

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7. AGE-WISE DATA OF DISPOSED DEPARTMENTAL PROCEEDINGS DURING THE QUARTER (Nos)

(A) TIME TAKEN TO CONCLUDE THE PROCEEDINGS FROM THE STAGE OF REGISTRATION OF COMPLAINT TILL FINAL DISPOSAL (Nos)

Nature of Proceedings	3-6 Months	6months-1 year	1-2 year	Over 2yars	Over 3 years
1	2	3	4	5	6
Major	0	0	0	0	0
Minor	0	0	0	0	0

Time taken to be determined with reference to date of registration of complaint for investigation by CVO to issue of final orders by DA

7.(B) Major Penalty Proceedings

[illegible]

7.(c) Minor Penalty Proceedings

No. of Case	No. of Officials against whom proceeding finalized	Reduction to lower stage	Postponement/ Withholding of Increment	Recovery from pay	With hlding of promotion	Censure	Exoneration
1	2	3	4	5	6	7	8
0	0	0	0	0	0	0	0

7.(D) Rank- wise Break up of Major Penalty Awarded See Instruction Before Filling

[illegible]

(3)Group A up to DS/Dir- level	0	0	0	0	0	0	0	0	0
(4)JS and above	0	0	0	0	0	0	0	0	0

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QUARTERLY PERFORMANCE REPORT

PREVENTIVE VIGILANCE

8.1 Preventive Vigilance Measures(Nos)

8.1(A) By The CVO

Type	Up to end of the previous quarter	During the quarter	No.resulting in Vig.Cases/System Improvement	Recovery effected,if any (in Rs.)
1	2	3	4	5
Periodic Inspection	0	0	0	0
Surprise Inspection	0	0	0	0
Major Work/Procurements-CTE Type Inspection	0	0	0	0
Scrutiny of Files	0	0	0	0
Scrutiny of Property Returns	0	0	0	0
Audit reports examined	0	0	0	0
Training Programs/Workshopsheld	0	0	0	0
System Improvements undertaken	0	0	0	0

8.(B) By the Administration/Managment

8.(B) (1) Sensitive Posts and Job Rotation

No. of Sensitive Post Identified	No. of Posts due for rotation during the Quarter	No. of Posts rotated during the Quarter	No. of Post due for rotation and not rotated during Quarter	Reasons for not effecting rotating the sensitive posts
1	2	3	4	5

0	0	0	0	
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8.(B) (2) FR 56J (or equivalent provisions in other rules/regulations)

No. of officials covered	No. of reviews undertaken	No. of cases taken up under FR 56J	Action taken
1	2	3	4
0	0	0	

8.(B) (3) (A) Details of Vigilance Mechanism set up in subsidiaries/JVs/SPVs/RRBs etc

S.No.	Name of sub /JV/SPV/RRB etc. where Vig.Mechanism set up	No.of officers / staff appointed	Method of control exercised by parent Organisations
1	2	3	4

8.(B) (3) (B)

S.No.	Name of sub /JV/SPV/RRB etc. where Vig.Mechanism set up	Method of control exercised by parent organisation	likely time for creating functional vigilance mechanism
1	2	3	4

8.2

(a) Whether Agreed list for current year prepared	Yes No
(b) Whether List of officers of Doubtful Integrity Prepared	Yes No
(c) Whether annual property returns/Personal files of the officials in Agreed/Odilistscrutinised	Yes No
(d) Whether any information shared with CBI on (C)	Yes No
(e) Whether data relating to Pendency of Complaints and advicesreconciled with CVC	Yes No

8.3 Other Activities

(A) Leveraging Technology
(1) Extent of IT usage and the e-governance

(a) Percentage of E-payment	0 : %
(b) Percentage of E-tendering/E-auction	0 : %
(c) Procurements/Contracts made thru Central Procurement Portal	0 : %
(d) Percentage of procurement through Government E Marketplace(GeM) wherever applicable	0 : %
(B) Whether QPR Due have Been Furnished to CTE	Yes No
(C) Whether Review of vigilance work was done by the board/head of department	Yes No
(D) Whether structured meeting held by the C.E.O./Head of Department with CVO	Yes No
(E) Whether Report on implementation of integrity pact sent	Yes No
(F) Whether applications being used are reporting deviations as alerts	Yes No Other
(G) Whether Changes in technology is being dovetailed with changes in instructions Guidelines/Manuals	Yes No
(H) Whether E- Learning methodology is being used	Yes No
(I) Whether Pending Disciplinary Cases are Monitored	Yes No
(J) Whether CVO/VO Deputed for Training Abroad	Yes No
(K) Visits Abroad by CVO, if any	Yes No
(L) Whether Prior Approval of Commission obtained for Official foreign visits by CVO/VO	Yes No
(M) Expenditure incurred on Festival Gifts any(Rs.) (see CVC's Office Order No.40/8/2003 dated 27.08.2003)	
(N) Whether Tour Details of CVO Submitted to CVC (see CVC's Circular No 26/07/010 dated 15.07.2010)	Yes No
(O) Whether Guidelines on Appointment of Outsiders/Retired officers As I.O for Oral Inquiries Laid Down including Provisions in CDA Rules (Only for orgns. other than Govt : see Circular no. 98/MSD/23 dt 25.3.2003)	Yes No
(P) Victimization of vigilance officials Reported to Commission if any (Circular No.16/3/06 dt 28.3.2006)	
(Q) Whether secrecy of Passwords Monitored by CVO in Terms of Policy Approved by the Respective Board (For Banks Only)	Yes No

[Last date of activity to be mentioned against the date]

* If you are not able to fill up any of the above paras, give a time line for completing the same.

- [CVO QPR](#)
- [Change Password](#)

[Logout](#)

QUARTERLY PERFORMANCE REPORT

PREVENTIVE VIGILANCE ACTIVITIES

9. Preventive Vigilance Activities in During the Quarter :(Upload Doc giving brief details)

Eg:		
(a) Simplification and standardization of rules inter-alia including in Procurement processes, recruitment and transfer policies Standard Operating Procedures (SOP), Manuals etc		
(b) Leveraging Technology and Automation inter-alia including in procurement, recruitment, service delivery, sales and disposal etc		
(c) Business Process Re-engineering	Browse... No file selected.	Document Not Uploaded
(d) Transparency Initiatives		
(e) Accountability Initiatives		
(f) Control & Supervision		
(G) Training & Awareness including awareness among client /vendors, public employees etc.		
(h) Internal Whistle Blower Mechanism and its effectiveness in measurable terms		

10.

Remarks, if any	
Place	
Date	dd / mm / yyyy

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