

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली - 110 001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110 001



No. 4-10(30)2010-E.II

Dated 28.02.2018

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

To

The Directors/Heads of all National Labs/Instts. of CSIR Hqrs./Complex/Centres/Units

Sub: Leasing out the Council premises to outside parties- information thereof- reg.

Sir/Madam,

I am directed to state that Autonomous Bodies are the custodian of assets & resources owned by the Govt. or created from Govt. funds. As per D.O No. 511/2/1/2010-CAB.III dated 21.03.2011 and 21.11.2011 all government land, held by Govt. or Govt. controlled statutory authorities etc. which is proposed to be alienated through means such as sale, lease and/or license must seek specific approval of the Cabinet in each case. However, exemption from such approval is allowed in case of transfer of land from one Central Govt. Department/Ministry to another. Further, as per O.M. No. 8(18)/E.II(A)/2010 dated 25.06.2010 issued by Ministry of Finance, express approval is required from Finance Ministry for sale/grant/assignment/allocation/disposal of Govt. assets or resources or assets/resources created from Govt. funds by autonomous bodies, before presenting each case before Cabinet.

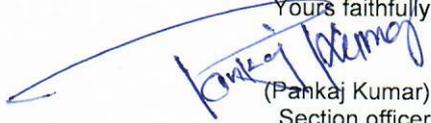
While considering the renewal of lease proposal to outside parties for utility services such as Flour Mill, Provision Store, etc. within the premises of residential area of a Laboratory/Institute, DG, CSIR, keeping in view the above GOI instructions has desired that an appraisal report from all CSIR Labs./ Instts./Units/Centres may be obtained regarding all such lease extended to outside parties.

Accordingly, Directors of all CSIR Labs./Instts. are requested to kindly send the details of all Council premises leased out to outside parties in the following performa:

- (1) Number of the premises leased, (2) Area of premises leased, (3) Rate of lease rent, (4) Amount of lease rent, (5) Date of initial lease, (6) Period of initial lease, (7) Whether lease renewed or not, (8) Date of renewal of lease, (9) Enhanced lease rent, (10) Name of lessee to whom leased out, (11) Whether original lessee still in possession, (12) Whether any other person other than legalised lessee is in occupation of the said premises (13) Whether leased premises subletted, (13) Any other relevant information.

This information may kindly be furnished by 15.03.2018.

Yours faithfully


(Pankaj Kumar)
Section officer

Copy to :

1. The Chief Engineer, ESD, CSIR Complex, New Delhi for information.
2. Sr.DS/Sr.COA/DS/COA/US/AO of all CSIR Labs./Instts./Hqrs.
3. Sr.DFA/Sr.COFA/DFA/COFA/F&AO of all CSIR Labs./Instts./Hqrs.
4. US, office of DG, CSIR
5. PS to JS(Admn.), CSIR
6. PS to FA, CSIR
7. PS to CVO, CSIR
8. PS to Legal Adviser, CSIR
9. Office copy
10. Head, IT Division with the request to make this circular available on the CSIR website.