

Tele-Fax No.23708148 Phone No.23470617/615 वैज्ञानिक एंव औद्योगिक अनुसंधान परिषद Council of Scientific & Industrial Research अनुसंधान भवन, रफी मार्ग, नई दिल्ली-110001 Anusandhan Bhavan, Rafi Marg, New Delhi-110001

No. 34-2(5)/NPS/2015-16

Date: 02-02-2021

3

То

The Directors/Heads of all National Labs./Instts./Units of CSIR

Sub: Activation of Online PRAN Generation Module (OPGM) for all CSIR PAOs- reg.

Sir/Madam,

With reference PFRDA circular No PFRDA/17/07/12/0001/2017-SUP-CG dated 19-07-2018 regarding adoption of Online PRAN Generation Module (OPGM) for subscriber registration, CSIR had requested NSDL to activate OPGM for all CSIR labs/instts. NSDL has informed that all 40 PAO offices of CSIR may proceed with Online PRAN Generation.

OPGM will expedite the PRAN generation process as movement of physical forms from DDO to CRA will not be required. OPGM has inbuilt validations which helps in avoiding errors and application rejections. It will also help in elimination of the delays in uploading of NPS contributions of new subscribers. The procedure for Screen based OPGM is enclosed herewith for your reference.

Yours faithfully

(Ajit Singh)

Pr.A.O./Sr.Dy.Financial Adviser

Copy to: IT Division, CSIR Hqrs for uploading on CSIR website.

praonps@csir.res.in, Website: www.csir.res.in

PRAONPS

From: cabcra@nsdl.co.in

Sent: Thursday, January 28, 2021 2:37 PM **To:** PrAcOfficerNPS PrAcOfficerNPS

Cc: Finance and Accounts Officer SERC; PAO NPS CSIR; Seema Sharma; paonps@csir.res.in;

paonps@iiim.res.in; Anuja Pradhan; paonps@csirhrdc.res.in; PAO NPS; paonps@ampri.res.in; paonps@cbri.res.in; Finance Accounts Officer; IB Dixit; paonps@cecri.res.in; balu saini; FAO Cftri; tkb@cgcri.res.in; paonps@cimap.res.in; paonps@cmri.nic.in; paonps@clri.net.res.in; paonps@cmeri.res.in; paonps@crri.nic.in; YASH PAL; paonps@csirmadrascomplex.gov.in; paonps@csmcri.org; paonps paonps; Pal

Yash; paonps@iicb.res.in; paonps@iict.res.in; Dharm Raj; PAO NPS; Ishwar Das; paonps@nal.res.in; paonps@nbri.res.in; NewPension Scheme; paonps@neeri.res.in;

RAMASANKAR SARMA; National Pension Scheme NPS; paonps@niist.res.in;

paonps@nio.org; paonpsmerado@cmeri.res.in; vijayh@nsdl.co.in; sunnyg@nsdl.co.in;

shankeys@nsdl.co.in; VivekS@nsdl.co.in; ashishl@nsdl.co.in

Subject: RE: Activation of Online PRAN Generation Mechanism (OPGM) for all CSIR PAOs

Attachments: OPGM Process.pdf; List of PAO office.xlsx

Flag Status: Flagged

Dear Sir,

This is with reference to the letter received from your office vide ref no: 34-2(5)/NPS/17-18 dated January 11, 2021 regarding the Implementation of Online PRAN Generation Module.

In this regard, we would like to inform that your all 40 PAO offices (PAO list enclosed) may proceed with the Online PRAN Generation. The procedure for Screen based OPGM is enclosed herewith for your reference.

For any further queries, please contact **CAB Help Desk: 022-40904242 Extn. 3314/ 3315** or you can write to us at <u>cabcra@nsdl.co.in</u>.

Regards, Ashish Lodha

CAB Team | Central Recordkeeping Agency | NSDL e-Governance Infrastructure Limited | (CIN U72900MH1995PLC095642)

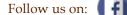
Direct: + 91 22 4090 4305 | + 91 22 4090 4219 | Fax: +91 22 2499 4974 | Email: cabcra@nsdl.co.in | Website: www.egov-nsdl.co.in





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Please consider the environment before printing this e-mail.

From: PRAONPS [mailto:praonps@csir.res.in]

Sent: 11 January 2021 16:03

To: Ashish Lodha <ashishl@nsdl.co.in>

Cc: Vijay Hegde <vijayh@nsdl.co.in>; Sunny Gonsalves <sunnyg@nsdl.co.in>; Shankey Sharma <shankeys@nsdl.co.in>;

CABCRA <cabcra@nsdl.co.in>

Subject: RE: [External] Activation of Online PRAN Generation Mechanism (OPGM) for all CSIR PAOs

Sir,

With reference to trailing mail, it is requested to activate "Front End Mode - Screen based facility" for CSIR PAOs.

Council of Scientific & Industrial Research Anusandhan Bhawan, 2-Rafi Marg New Delhi-110001

From: ashishl@nsdl.co.in [mailto:ashishl@nsdl.co.in]

Sent: Monday, January 11, 2021 3:38 PM

To: PrAcOfficerNPS PrAcOfficerNPS

Cc: vijayh@nsdl.co.in; sunnyg@nsdl.co.in; shankeys@nsdl.co.in; cabcra@nsdl.co.in

Subject: RE: [External] Activation of Online PRAN Generation Mechanism (OPGM) for all CSIR PAOs

Dear Sir,

This has reference to your trail email regarding the captioned subject. You are requested please confirm the type of Online PRAN Generation Module (OPGM) facility required for your PAO offices from the two types mentioned below:

- 1. Front End Mode Screen based facility
- 2. Batch Upload Mode File based facility

For clarifications, if any, you may contact the undersigned.

Warm Regards,

Ashish Lodha | Assistant Manager | NSDL e-Governance Infrastructure Limited | (CIN U72900MH1995PLC095642)

Direct: +91 22 4090 4305 | Email: ashishl@nsdl.co.in | Website: www.egov-nsdl.co.in





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A Please consider the environment before printing this e-mail.

From: PRAONPS [mailto:praonps@csir.res.in]

Sent: 11 January 2021 15:00

To: cghelpdesk < cghelpdesk@nsdl.co.in >

Cc: Ashish Lodha <ashishl@nsdl.co.in>; 'Prodeepto Chatterjee' <<u>p.chatterjee@pfrda.org.in</u>> **Subject:** [External] Activation of Online PRAN Generation Mechanism (OPGM) for all CSIR PAOs

Sir

Please find attached herewith CSIR letter No.34-2(5)/NPS/17-18 dated 11.01.2021 from Pr.A.O., C.S.I.R. on above subject for your perusal and necessary action.

Regards

NPS Section, Council of Scientific & Industrial Research Anusandhan Bhawan, 2-Rafi Marg New Delhi-110001

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NSDL e-Governance Infrastructure Limited



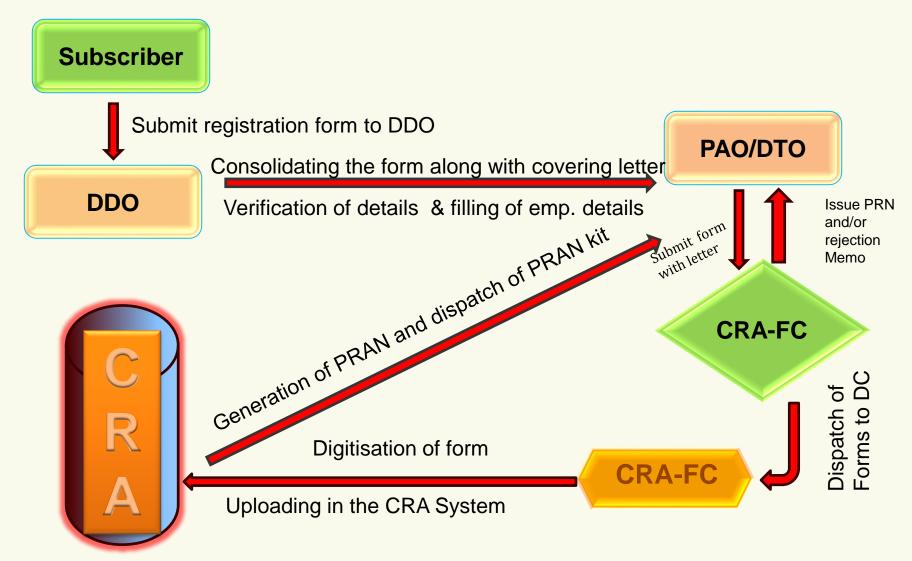


Retired life ka sahara, NPS hamara Online PRAN
Generation
Module (OPGM)Screen Based

PRAN generation by 'Physical forms' –Existing proces



Process flow:





Process:

- Customer fills up the registration form and submits along with KYC documents
- Verification of forms and documents by official receiving the form
- Acceptance of forms and issuance of acknowledgement
- Forwarding of forms to CRA-FC for processing
- Processing of form and generation of PRAN

Benefits of OPGM



Lesser Time Required for PRAN Generation

No dependency on CRA

Cost Effective

OPGM – Advantages over traditional



Manual PRAN Generation Process

- Considerable time & effort spent to check every PRAN application
- Accuracy cannot be ensured in case of all the applicable fields.
- Time lag movement of physical form from DDO to CRA FCs
- Higher probability of application Rejections
- Above might lead to delay in contribution credit

Automated OPGM Screen Based Process

- Inbuilt validations
- Expedites PRAN Generation
- Faster contribution credit

Online PRAN Generation



Nodal Office can choose from any of the following options for PRAN generation with PrAO approval



- Screen based data entry
- File based Upload

- Any one of the above modes of subscriber registration can be adopted.
- Choice of any of the modes needs to be communicated to CRA by the Nodal Office.

FILE BASED & SCREEN BASED OPGM



File Based Module:

Under this procedure, along with the requisite infrastructure a Full-fledged back-office is required at the Nodal Offices end for implementation of File based OPGM. In this process of PRAN generation, the Nodal Offices shall collect, digitize and verify the details submitted by the NPS subscribers in its own BackOffice and shall prepare the file for upload from back office as per file format specified

Screen based Module:

The Nodal officer will have to enter the Core details and the related information pertaining to the Subscriber, as is filled up initially by the Subscriber, on the CSRF. Once this is done, colour photograph and signature would have to be uploaded by the nodal officer. Once the request is authorized the PRAN will be generated and would be available to download under the DDO-SUBSCRIBER List menu) under the NPSCAN application.

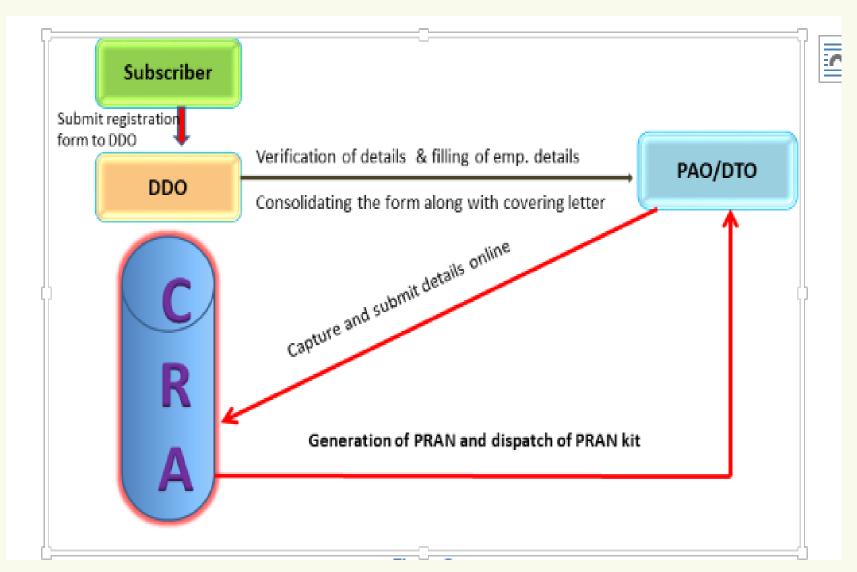
Adoption Of OPGM



- Submission of written request through PrAO office to NSDL CRA.
- Type of OPGM facility required i.e. File based or Screen Based needs to be specified.
- PAO Reg. no. to be mentioned.

Process Flow







SCREEN BASED OPGM

Online Registration – Screen Based



- User Friendly Interface
- Fields to be captured made in sync with the physical forms
- Option to save data in an intermediate manner and capture later
- Control mechanism: Maker Checker activity
- After successful upload of file in CRA system and successful validation, PRAN will be generated. The same will be available to Nodal Offices in their log-in

Login Page





National Pension System (NPS)



Invest in NPS



Activate Tier II Account



Check FATCA Compliance



Check Annuity Quotes



Check Grievance / Enquiry Status



Check Subscriber Registration Status



Check Status using Receipt Number



Check Subscriber Withdrawal Status

Subscribers							
User ID							
Password							
Enter Captcha	1 40+ 5	J					
	Submit						
Forgot Password?	IPIN for eNPS	Help/Instructions for Login					

Nodal Offices / Other Intermediaries							
● I-PIN	O Digital Certificate						
User ID							
Password							
Enter Captcha	Ñ 93+ 3°=6						
	Submit						
Forgot Password?	Help/Instructions for Login						

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Login Screen

Subscriber Registration S1 Submission Details Recruitment Monitoring Authorize Request Knowledge Centre





National Pension System (NPS)

Navigate to NPSCAN 01-Aug-2019 Home | Logout

Transaction Grievance Exit Withdrawal Request User Maintenance Document Management Views Additional Reports (New) Master Download Dashboard CGMS BackOffice Nodal Offices Upload Error Rectification Module

Welcome to Central Recordkeeping Agency

Click here to view list of Exit Claim IDs awaiting any action

Subscriber is required to purchase the annuity at the time of Exit. To view annuity quotes, please click here View Annuity Quotes

Click here for details related to 'Voluntary Contribution in Tier I account by Govt. Sector Subscribers'

Information regarding online submission of FATCA Self-Certification in Subscribers login may be disseminated to your Subscribers. For details, Click here

Click here for PFRDA Advisory on streamlining of handling of Exit cases

NPS Operations Guide PAO/DTO DDO

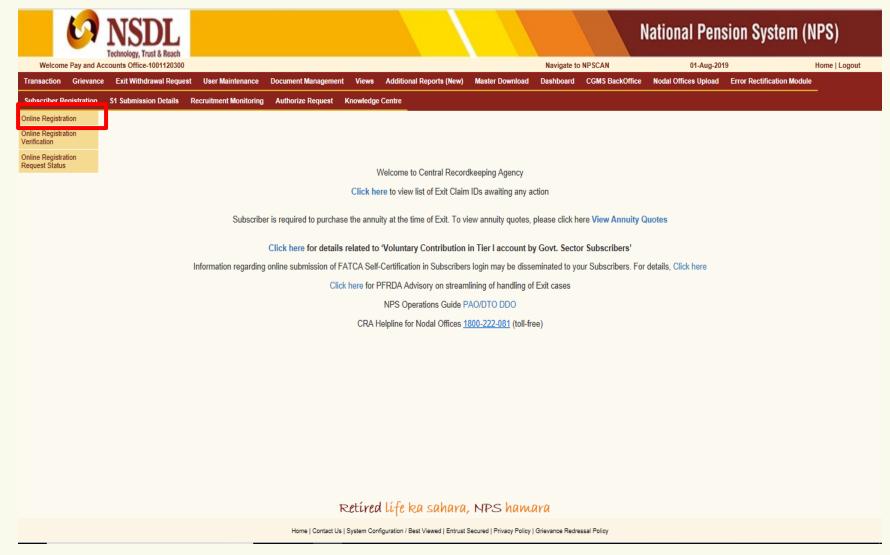
CRA Helpline for Nodal Offices 1800-222-081 (toll-free)

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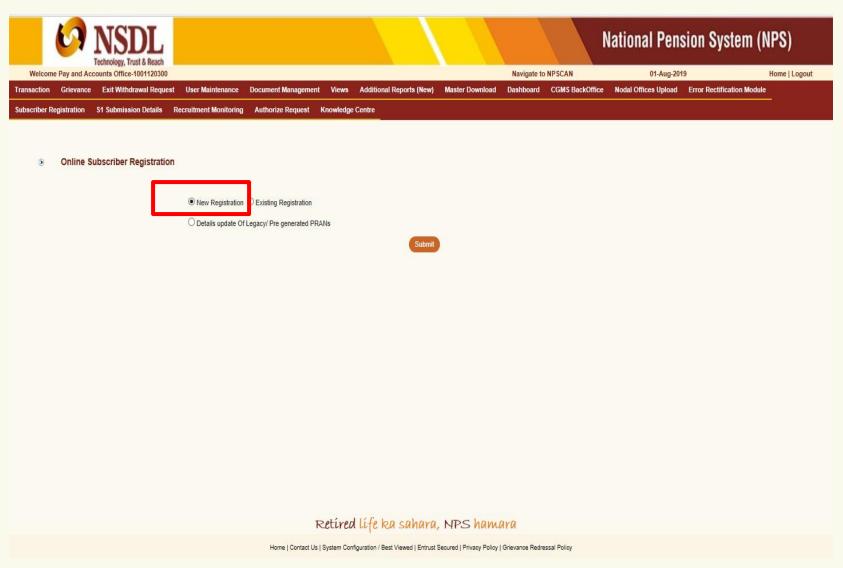
Online Registration Option





Options under Online Registation





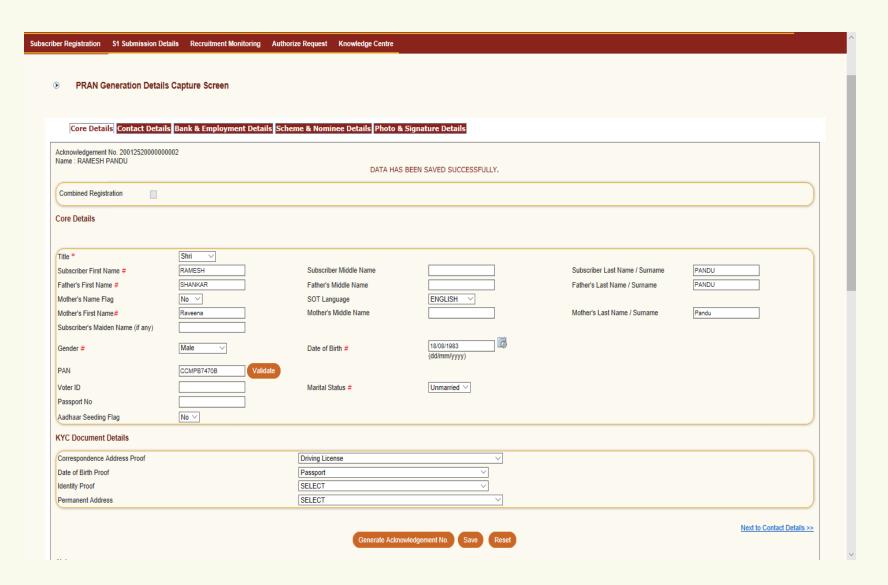
Core Details



ber Registration S1 Submission De	tails Recruitment Monitoring	Authorize Request Knowledge Centre			
 PRAN Generation Detail: 	s Capture Screen				
Core Details ontact Deta	ils Bank & Employment Deta	ils Scheme & Nominee Details P	Photo & Signature Details		
Acknowledgement No Name : -					
Combined Registration					
Core Details					
Title *	SELECT V				
Subscriber First Name #	0.000	Subscriber Middle Name		Subscriber Last Name / Surname	
Father's First Name #		Father's Middle Name		Father's Last Name / Surname	
Mother's Name Flag	No V	SOT Language	ENGLISH V		
Mother's First Name#		Mother's Middle Name		Mother's Last Name / Surname	
Subscriber's Maiden Name (if any)					
	[051.50X				
Gender #	SELECT ~	Date of Birth #	(dd/mm/yyyy)		
PAN	Validat				
Voter ID		Marital Status #	SELECT V		
Passport No					
Aadhaar Seeding Flag	No ∨				J
KYC Document Details					
Correspondence Address Proof		SELECT			
Date of Birth Proof		SELECT			
Identity Proof		SELECT			
Permanent Address		SELECT	<u> </u>		
Note Fields marked with # are mand.	atory for generation of Acknowledgems		owledgement No. Save Reset		

Core Details Contd...





Contact Details



Subscriber Name: RAMESH PANDU		DATA HAS BEEN SAV	ED SUCCESSFULLY.			
Contact Details						
Current Address (Correspondence	Address)					
Flat/Room/Door/Block no. *	Room no 12,Plot no 12		Country *	India	Address type*	Residential
Premises/Building/Village			State / Union Territory *	Maharashtra V		
Area/Locality/Taluk			City*	Mumbai		
Landmark						
Road / Street						
PIN Code *	400001					
Permanent Address						
Same As Current Address						
Flat/Room/Door/Block no.*	Room no 12,Plot no 12		Country *	India v	Address type*	Residential
Premises/Building/Village			State / Union Territory *	Maharashtra V		
Area/Locality/Taluk			City*	Mumbai		
Landmark						
Road / Street						
PIN Code *	400001					
Jurisdiction Details						
Place/City of Birth *	Mumbai		ISO 3166 country code of Birth*	India		
Nationality*	Indian V		Residential Status *	Indian ∨		
US Person*	NO V		Declaration of FATCA*	FATCA Compliant ∨		
AMLA Declaration Flag*	YES		Document evidencing Citizenship Flag	SELECT V		
Reason for No Evidence						
	NOTE : Please enter either 10 digit valid	d mobile number or 13 digit no	ımber with prefix '+91'			
Telephone Number(Residence)		Mobile Number *	+91 7596849696			
LandLine (Office)		Email Address				

Contact Details- FATCA Details



Prear Locality Falux		Gity.	mumbai	
Landmark				
Road / Street				
PIN Code *	400001			
Jurisdiction Details				
Place/City of Birth *	Mumbai	ISO 3166 country code of Birth*	India	
Nationality*	Indian ∨	Residential Status *	Indian	
US Person*	NO V	Declaration of FATCA*	FATCA Compliant ∨	
AMLA Declaration Flag*	YES	Document evidencing Citizenship Flag	SELECT V	
Reason for No Evidence				
	NOTE : Please enter either 10 digit va	lid mobile number or 13 digit number with prefix '+91'		
Telephone Number(Residence)		Mobile Number * +91		
LandLine (Office)		Email Address	Ħ	
			_	
FATCA Details				
Tax Identification Number	CCMPB7466B Address of Tax Residence	india Country of tax residency	India TIN Number Issuing Country	India
Validity	FATCA State	Maharashtra FATCA City/Town	Mumbai FATCA ZIP code	400001
	(dd/mm/yyyy)			
Tax Identification Number	Address of Tax Residence	Country of tax residency	Select VIIN Number Issuing Country	Select V
	- Pauli			
Validity	FATCA State (dd/mm/yyyy)	FATCA City/Town	FATCA ZIP code	
Tax Identification Number	Address of Tax Residence	Country of tax residency	Select ✓ TIN Number Issuing Country	Select
Tax Identification Number	Address or Lax Residence	Country of tax residency	Select IIIN Number Issuing Country	Select
Validity	FATCA State	FATCA City/Town	FATCA ZIP code	
	(dd/mm/yyyy)			
cir Bank to Cora Dataille			N	avt to Bank & Employment Details >>
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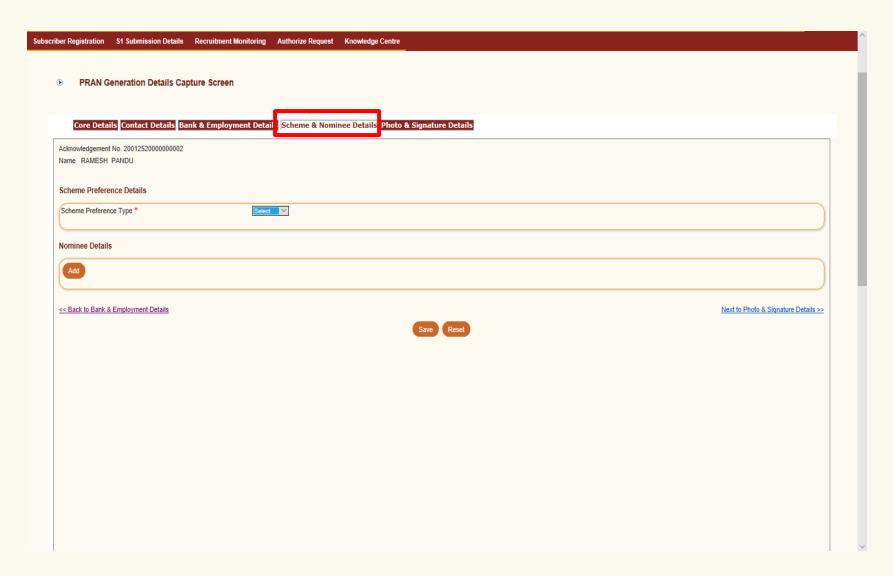
Bank & Employment Details



per Registration S1 Submission Details Recruitment Monitoring Authorize Request Knowledge Centre									
PRAN Generation Details Capture Screen									
Core Details Contact Detail Bank &	& Employment Details	Photo & Signature Details							
Acknowledgement No.: 20012520000000002									
Subscriber Name: RAMESH PANDU									
	ſ	DATA HAS BEEN SAVED SUCCESSFULLY.							
Bank Details									
Cancelled cheque for Tier 1 * Yes ∨									
Bank A/C Type *	Saving Account V	Bank A/C No. *	7845859647						
Bank Name *	SMDC BANK	Bank Branch *	SHANDAARNAGAR						
Bank Address *	12,MIGHLTY LANE,	Bank Address PIN *	400001						
Country *	India V	State *	Maharashtra V						
Bank MICR Code		Bank IFS Code*	SMD12252541						
Account Linked with Aadhaar	Yes								
Employment Details									
PPAN	20015284587	DDO Reg. No.*	CGV009456G						
Subscriber's Employment Class *	A								
Subscriber's Department *	ACCOUNTS	Subscriber's Ministry *	AGRICULTURE						
Pay Scale *	25000	Basic Salary *	15000						
Subscriber's Date of Joining *	01/07/2019 (dd/mm/yyyy)	Subscriber's Date of Retirement *	01/07/2050 (dd/mm/yyyy)						
Atal Pension Yojana Flag	No ∨	Income Range	Select						
Politically Exposed Flag	Select ∨	Education Qualifiction	Select V						
Related to Politically Exposed Person	Select ∨								
<< Back to Contact Details			Next to Scheme & Nominee Details >:						
		Save Reset							

Scheme Preference Details





Nomination Details



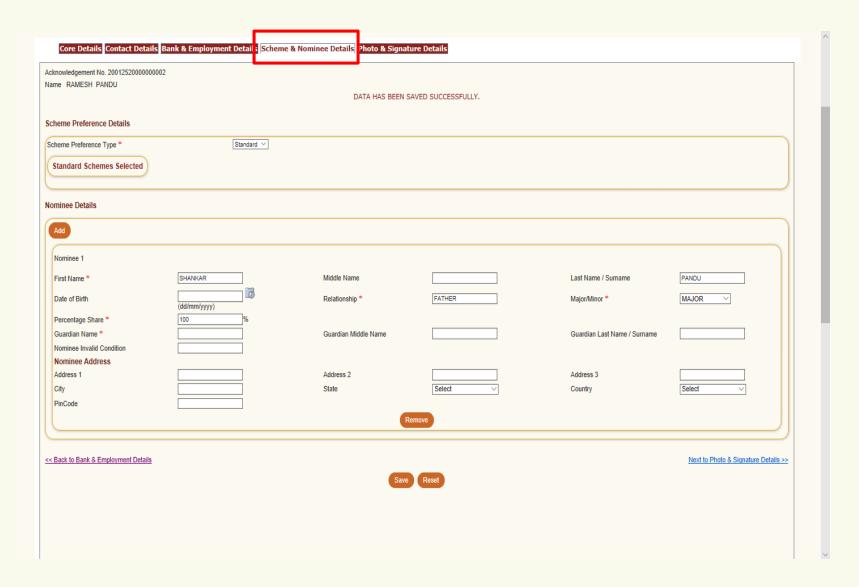


Photo & Signature Details



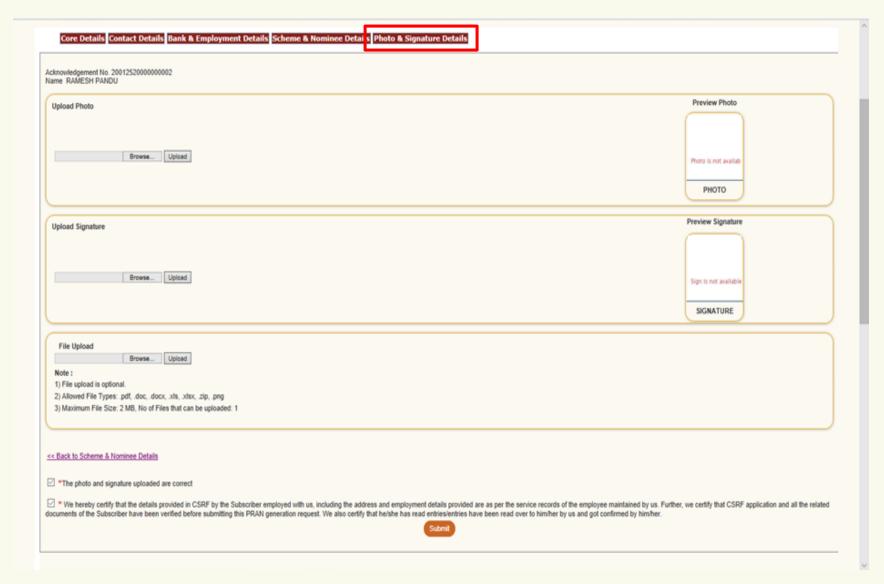
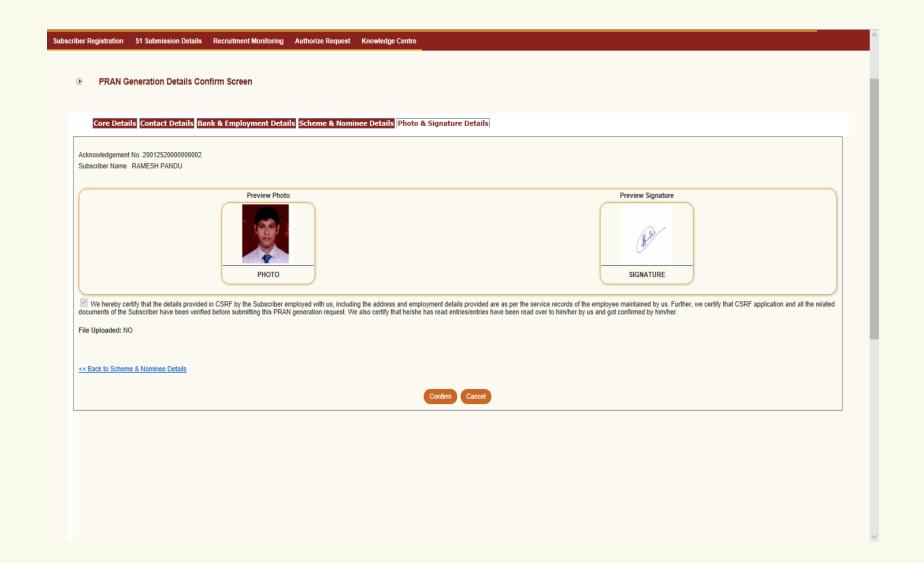


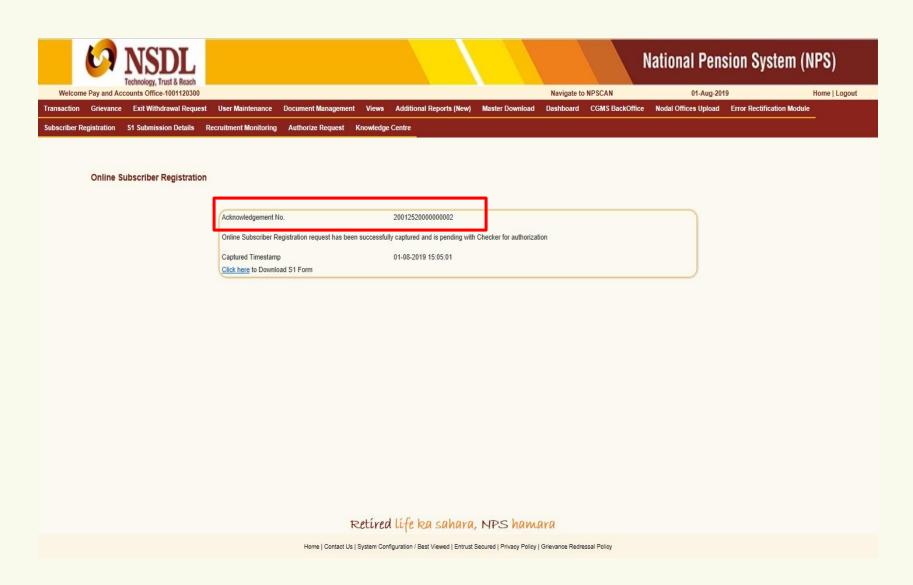
Photo & Signature Details





Acknowledgement No.



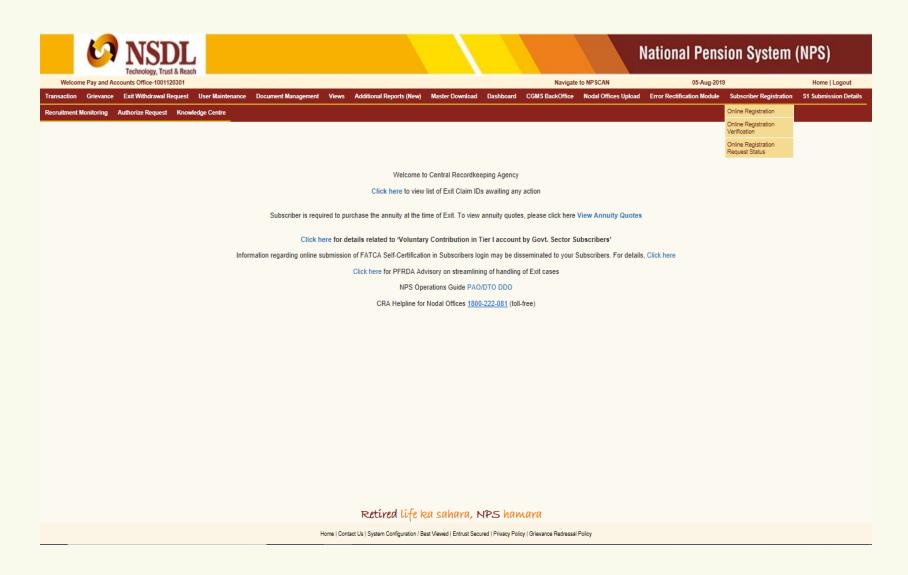




AUTHORIZATION OF REQUEST

Login Screen





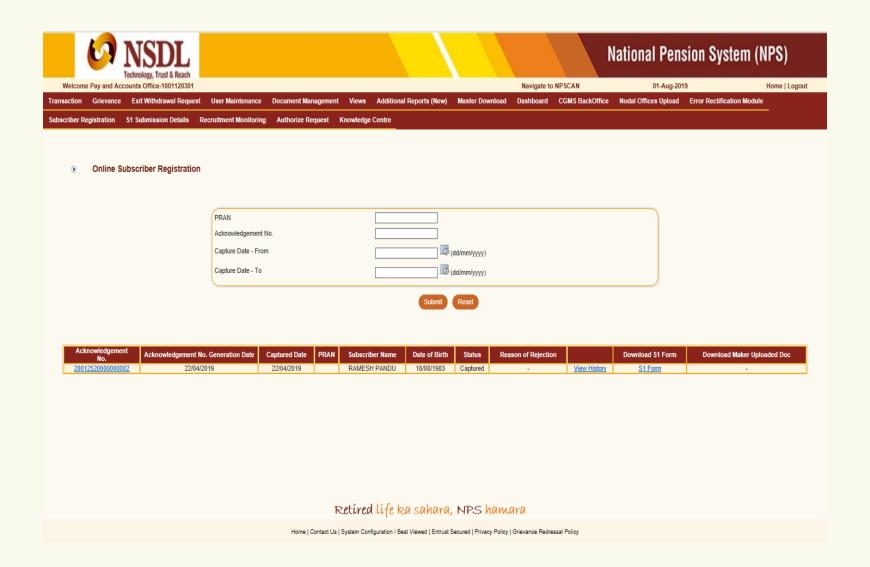
Entering Acknowledgement no.



6	NSDL Technology, Trust & Reach								National Pens	ion System ((NPS)
Welcome Pay and A	ccounts Office-1001120301						Navigate	to NPSCAN	05-Aug-201)	Home Logout
Transaction Grievance	Exit Withdrawal Request	User Maintenance	Document Management Vie	ws Additional Rep	ports (New) Master Downl	oad Dashboard	CGMS BackOffice	Nodal Offices Upload	Error Rectification Module	Subscriber Registration	S1 Submission Details
Recruitment Monitoring	Authorize Request Knowled	dge Centre									
Online	Subscriber Registration \	/erification									
Online	Subscriber Registration (remication									
		Acknowledg	gement No.								
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		Capture Da	te - To			ууу)					
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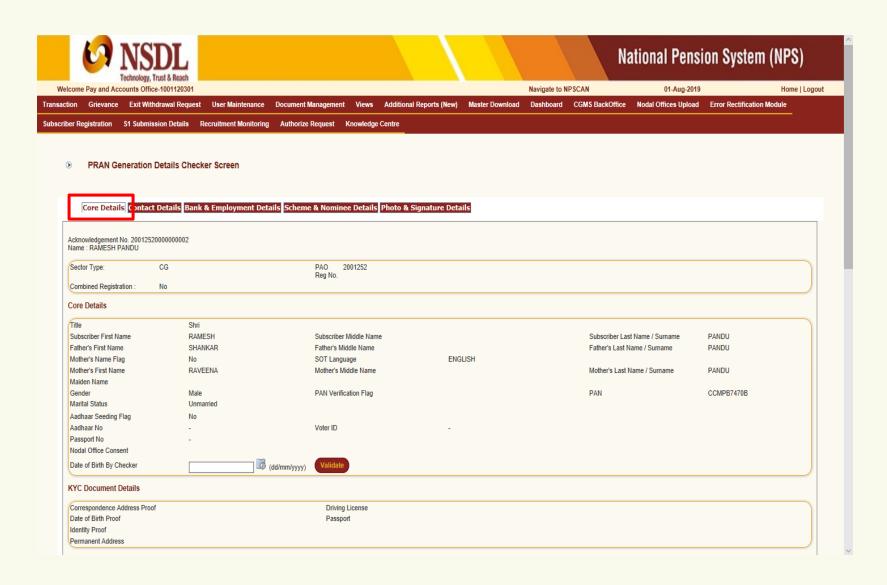
Clicking of Acknowledgment no.





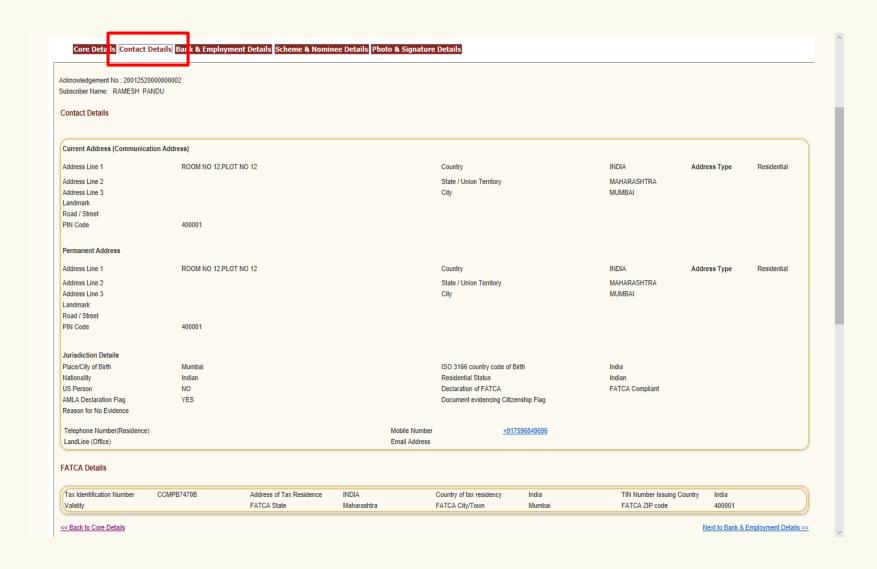
Verifying Core Details





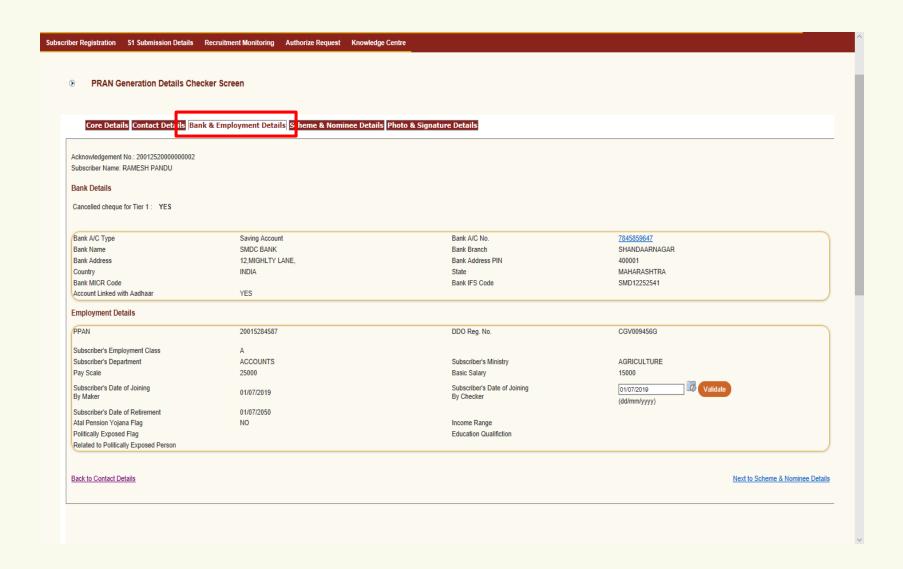
Verifying Contact Details





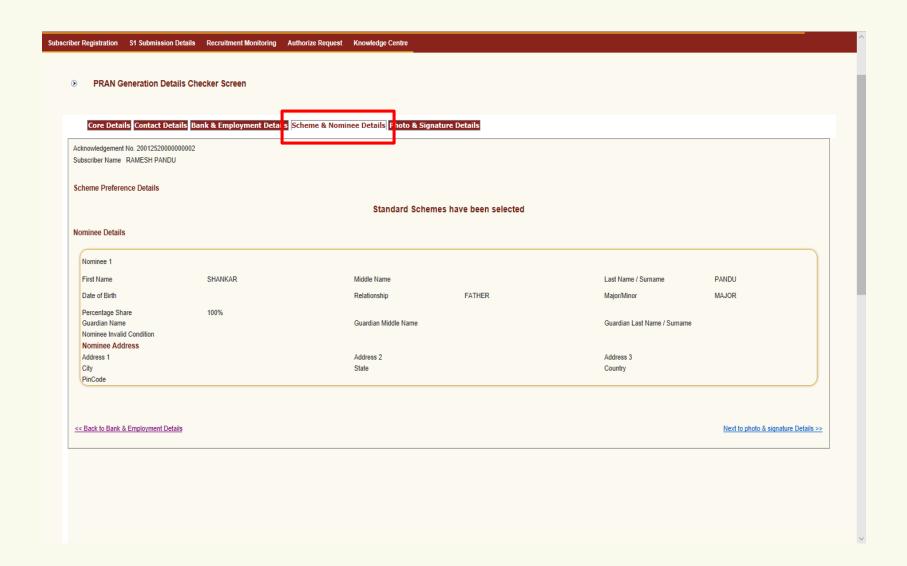
Verifying Bank Details





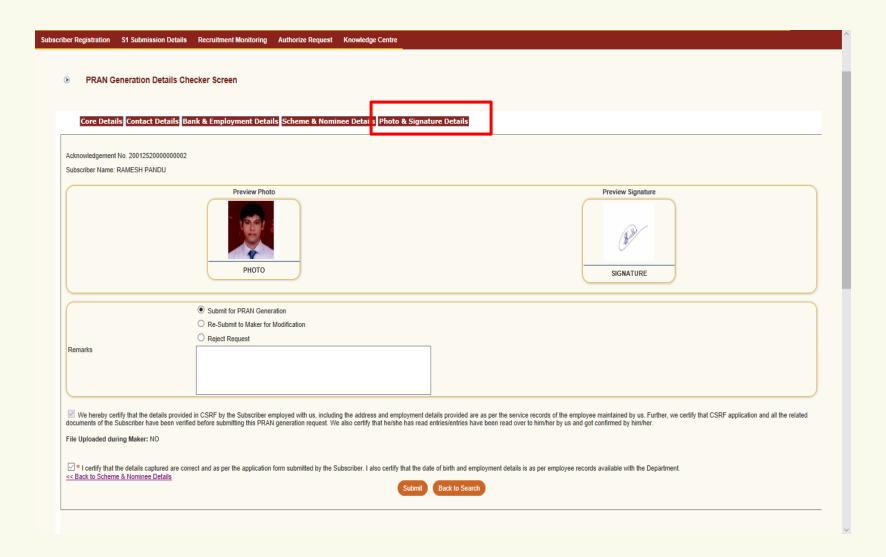
Verifying Scheme & Nominee Detail





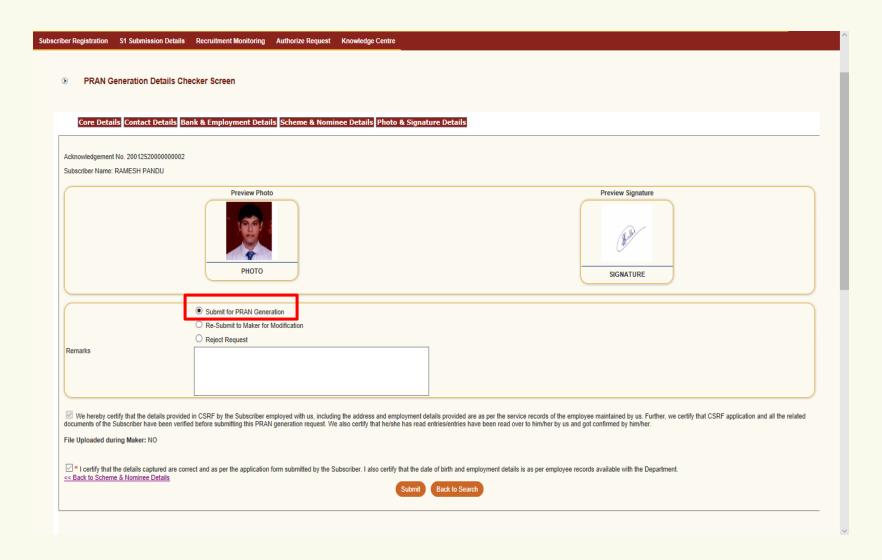
Verifying Photo and Signature





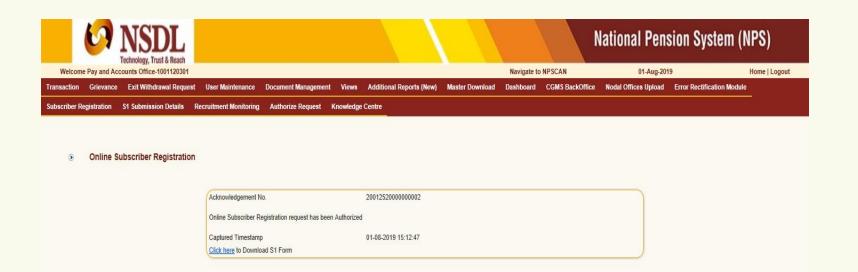
Submit for PRAN Generation





Authorisation Acknowledgement





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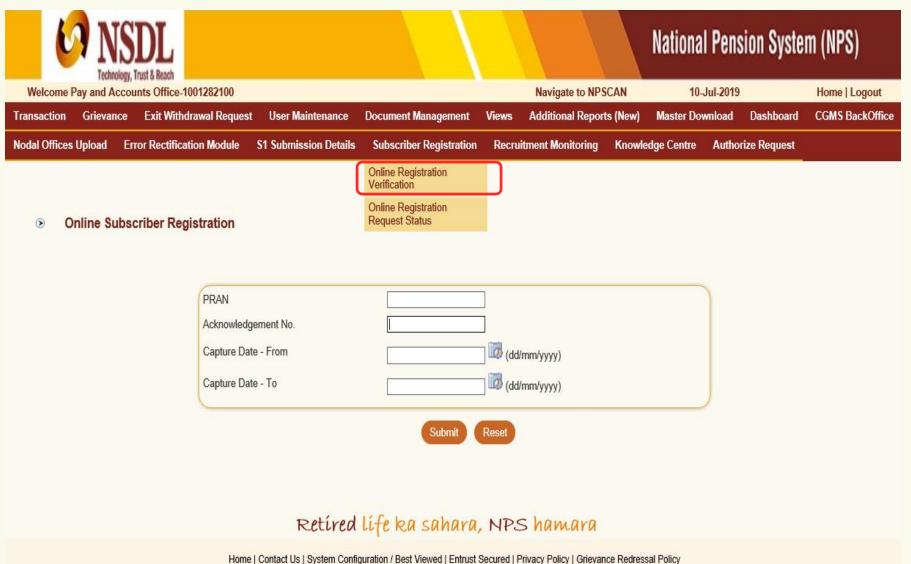
PRAN Generation Procedure



- \square PRAN will be generated on T+1 basis (T = Date of authorization of request by checker).
- ☐ CRA system will verify all the details entered in the system and validate the data entered by PAO such as mandatory fields' entries, PAO-DDO mapping, nomination details, bank details etc.
- ☐ In case any of the validation fails, CRA system will reject the request generated by PAO
- ☐ In such cases PAO will have to generate a fresh online request and follow the maker-checker procedure mentioned in above sections.

Request Status





Request Status





Online Subscriber Registration

PRAN		
Acknowledgement No.	20028140000001074 ×	
Capture Date - From	(dd/mm/yyyy)	
Capture Date - To	(dd/mm/yyyy)	

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Request Status



Welcome Pay and Accounts Office-1001282100						Navigate to NPSCAN			Jul-2019	Home Logout	
Transaction	Grievano	e Exit Withdrawal Request	User Maintenance	Document Management	Views	Additional Report	s (New)	Master Dov	wnload	Dashboard	CGMS BackOffice
Nodal Offices	Upload	Error Rectification Module	S1 Submission Details	Subscriber Registration	Recru	itment Monitoring	Knowle	dge Centre	Author	rize Request	

Online Subscriber Registration

PRAN		
Acknowledgement No.		
Capture Date - From	(dd/mm/yyyy)	
Capture Date - To	(dd/mm/yyyy)	
	Submit Reset	

Acknowledgement No.	Acknowledgement No. Generation Date	Captured Date	PRAN	Subscriber Name	Date of Birth	Status	Reason of Rejection		Download S1 Form	Download Maker Uploaded Doc
20028140000001074	15/04/2019	15/04/2019		SUNNY SOLOMON GONSALVES	30/04/1986	Verified	-	<u>View</u> <u>History</u>	S1 Form	-

Retired life ka sahara, NPS hamara

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CSRF 1 Form



	SUBSCRIBER REGIST	TRATION FORM						
		SUBSCRIBER REGISTRAT:	ION FORM					
Aadhaar based registrat:	ion	Non Aadhaar based	d registrat	ion				
Please Select your Cate	gory	All Citizen Model		Corporate Sector		√		
Select your Central Reco	NSDL eGovernance Infrastruture Ltd	v	Karvy Computer Infrastruture Ltd					
To,								
National Pension System Tru Dear Sir/Madam, I hereby request that an NPS	st. account be opened in my nan	ne as per the particulars giv	ven below:					
KYC Number								
Retirement Advisor Code								
1. PERSONAL DETAILS:								
Name of Applicant in full	Shri V Smt	Kumari						
First Name *	SUNNY							
Middle Name	SOLOMON							
Last Name	GONSALVES							
Maiden Name (if any*)								
Father's Name*	SOLOMON							
Mother's Name*	FRANSISCA							
Date of Birth *	3 0 / 0 4 / 1	9 8 6						
City of Birth *	INDIA							
Country of Birth	IN							
Marital Status*	√ Married	Unmarried	Others		Gender *	√ Male	Female	Others
Nationality*	IN-Indian ✓							
Spouse Name*								

OPGM – Points to remember



- Nodal Office to ensure availability of required infrastructure (Back office for data collation and Scanner)
- Ensure proper photograph & signature are scanned properly as per specifications.
- Ensure valid details to be filled in relevant data fields
- Internal checks to identify to avoid duplicity of PRAN
- Submission of Forms to nearest CRA-FC for storage

Points to remember while submitting the CSRF at CRA FC



- PRANs should be mentioned on the form
- Forms shall be accompanied by a covering letter.
- "Form For Storage" should be written on the form to identify the type of forms received at FC branch/Head Office.
- > Forms should be completely filled and authorised.
- Form should contain 'Cancelled cheque/equivalent Documents' as it is mandatory for bank details and opening of PRAN.
- Also, ensure that Subscriber Reg. Option have been updated for attached Nodal Offices.





CONTACT US AT:

NSDL e-GOVERNANCE INFRASTRUCTURE LIMITED

CENTRAL RECORDKEEPING AGENCY

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Senapati Bapat Marg

Lower Parel, Mumbai 400 013

Tel. No. 4090 4200

Fax No. 4090 4974

CGHelpdesk: cghelpdesk@nsdl.co.in

022-40904242

Extn: 3315/3314

Subscriber Helpline-:1800 222 080

Nodal Office Helpline-: 1800 222 081