

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
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सं०/No. : 5-1(521)/2018-PD

Dated: 07.05.2019

प्रेषक / From :

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To :

The Directors / Heads of all
National Labs. / Instts. of CSIR
Hqrs./Complex/Centres/Units

विषय/Sub: Endorsement of DoPT OM No. A-27016/03/2017-Estt.(AL) dated 19th June, 2018 - Over Time Allowance to CSIR employees –reg.

महोदय/Sir / महोदया/Madam,

Kind attention is invited to Ministry of Finance, Dept. of Expenditure Resolution No. 11-1/2016-IC dated 6th July, 2017 endorsed by CSIR vide its letter No. 5-1(302)/2015-PD dated 21.09.2017. I am directed to state that competent authority has approved the endorsement of Govt. of India, DoPT OM No. A-27016/03/2017-Estt.(AL) dated 19th June, 2018 for information and compliance.

However, the following categories of staff working in CSIR as operational staff may be given the OTA as per the rate fixed by Govt. of India from time to time.

Sr. No.	Categories of Staff
1.	Staff Car Drivers
2.	Pump House staff i.e. Pump Operators.
3.	Air condition and Refrigeration staff
4.	Electric Staff/Generator staff.
5.	Security Staff
6.	Staff working in Guest House
7.	Staff working in Animal House & Gardener
8.	Electrical/Telephone/Lab. Maintenance/Civil Maintenance staff.

Further, Directors/Heads of the National Labs./Instts., are requested to ensure the payment of OTA as per the categories of staff mentioned above and subject to strict observance of the following:

- The economy instructions issued from time to time by Gol on OTA in past (i.e. MoF OM dated 27th May, 1977, 8th May, 1978, 18th April, 1991).
- Gol OTA rules regarding eligibility and rate of OTA.
- Any further inclusion of category of staff in the proposed list will require the approval of competent authority."

This may be brought to the notice of all concerned in your Lab/Instt. for information, guidance and necessary action.

भवदीय/ Yours faithfully,

8 MAY 2019


(Manuel Thomas)
Sr. Deputy Secretary

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- ✓ Head, IT Division with the request to make this circular available on the website & Policy Repository.
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