



सां/No. : 5-1(17)/2008-PD

दिनांक/Dated: 17.02.2021

प्रेषक / From : संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार द्वारा जारी किए गए निम्नलिखित कार्यालय ज्ञापन को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है:

I am directed to forward herewith the following Office Memorandum issued by the Government of India for your information, guidance and compliance:

क्रम सं. Sl. No.	कार्यालय ज्ञापन सं. / Office Memorandum No.	विषय/ Subject
1.	भारत सरकार, वित्त मंत्रालय, व्यय विभाग के दिनांक 04.11.2020 का कार्यालय ज्ञापन सं. 12(2)/2020-E.IIA (Pt.) Government of India, Ministry of Finance, Department of Expenditure, OM No. 12(2)/2020-E.IIA (Pt.) Dated 04.11.2020	Grant of Advance – Special festival package to Government Servants.

भवदीय/Yours faithfully

(बी. के. सिंह / B. K. Singh)

वरिष्ठ उप सचिव (नीति प्रभाग) /Sr. DS (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ/
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- कार्यालय प्रति/Office copy.

Most Immediate

F.No.12(2)/2020-E.IIA (Pt.)
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi,
Dated: 4th November, 2020.

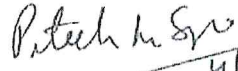
Office Memorandum

Subject : Grant of Advance –Special festival package to Government Servants.

The undersigned is directed to refer to this Department's OM of even number dated 12th October, 2020 followed by SOP/instructions for DDOs vide OM of even number dated 13th and 16th October, 2020 on the above mentioned subject.

2. In this regard, all Ministries /Departments are requested to instruct the concerned Drawing & Disbursing Officers (DDOs) to ensure the disbursement of pre-paid UTSAV Card to the applicant Government Servants well in advance before Deepawali.

3. This issues with the approval of Competent Authority.


4/11/2020
(Prateek Kumar Singh)

Deputy Secretary to the government of India
Tele: 23092604

All Ministries /Departments of Government of India