



दिनांक/Dated: 09.08.2019

प्रेषक / From :

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान  
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार द्वारा जारी किए गए निम्नलिखित कार्यालय ज्ञापन तथा शुद्धिपत्र को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है:

I am directed to forward herewith the following Office Memorandum and Corrigendum issued by the Government of India for your information, guidance and compliance:

| क्रम सं./<br>Sl. No. | का० ज्ञा० तथा शुद्धिपत्र सं/ .<br>O.M. & Corrigendum No.  | विषय/<br>Subject  |
|----------------------|---|---|
| 1.                   | भारत सरकार, कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग के दिनांक 18.06.2019 के कार्यालय ज्ञापन सं० 12/1/2019-जेसीए-2<br>Govt of India, MoP, PG&P, Deptt. of Personnel & Training<br>O.M. No. 12/1/2019-JCA-2 dated 18.06.2019   | वर्ष 2020 के दौरान केंद्र सरकार के कार्यालयों में किए जाने वाले अवकाशों के संबंध में। |
| 2.                   | भारत सरकार, कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग के दिनांक 26.06.2019 के शुद्धिपत्र सं० 12/1/2019-जेसीए-2<br>Govt of India, MoP, PG&P, Deptt. of Personnel & Training<br>Corrigendum No. 12/1/2019-JCA-2 dated 26.06.2019 | Holidays to be observed in Central Government Offices during the year 2020-reg.       |

भवदीय/Yours faithfully

(सिद्धार्थ दे / Siddhartha Dey)

अवर सचिव (नीति प्रभाग)/US (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ।  
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- 2) कार्यालय प्रति।  
Office copy.

F.No.12/1/2019-JCA-2  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)  
Establishment (JCA-2) Section

North Block, New Delhi  
Dated the 18 June, 2019

**OFFICE MEMORANDUM**

**Subject: Holidays to be observed in Central Government Offices during the year 2020- reg.**

It has been decided that the holidays as specified in the **Annexure -I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2020. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA / 1<sup>ST</sup> NAVRATRA / NAORAZ/CHHATH POOJA/KARVA CHAOUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B/T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.

6. During 2019, Diwali (Deepavali) falls on Saturday, November 14, 2020 (Kartika 23). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

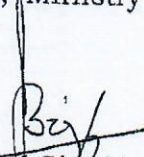
7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments/organisations themselves for the year 2020, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17<sup>th</sup> December, 2002. In other words, they will have the option to select 11(Eleven) holidays of their own only after including in the list, three National Holidays and Republic Day, Id-ul-Zuha (Bakrid), Independence Day, Muharram, Dussehra and Diwali included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.

  
(Juglal Singh)  
Deputy Secretary to the Govt. of India  
☎ 2309 2338

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat / President's Secretariat / Vice-President's Secretariat / Supreme Court / High Court of the States / Central Administrative Tribunal Principal Bench / Election Commission of India / Minorities Commission / National Human Rights Commission / Central Information Commission/National Commission for Women/National Commission for SC/NCST/NCBC.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman/Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. PS to Cabinet Secretary.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. The Manager (Store), Government of India, Forms Store, 166 Lenin Sarai, Kolkata
11. Chief Secretaries to all the State Governments/Union Territories.
12. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi
13. Deputy Director (Bills), Dte. of Printing, B-Wing, Nirman Bhavan, New Delhi
14. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Manish Bathan, Kolkata - 700091
15. Facilitation Centre, DOP&T (20 copies)

**LIST OF HOLIDAYS DURING THE YEAR 2020 FOR ADMINISTRATIVE OFFICES OF  
CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

| S.No.                       | Holiday  | Date        | Saka Date     | Day       |
|-----------------------------|--|-------------|---------------|-----------|
| <b><u>1941 SAKA ERA</u></b> |  |             |               |           |
| 1.                          | Republic Day   | January 26  | Magha 06      | Sunday    |
| 2.                          | Holi   | March 10    | Phalguna 20   | Tuesday   |
| <b><u>1942 Saka Era</u></b> |  |             |               |           |
| 3.                          | Ram Navami   | April 02    | Chaitra 13    | Thursday  |
| 4.                          | Mahavir Jayanti  | April 06    | Chaitra 17    | Monday    |
| 5.                          | Good Friday  | April 10    | Chaitra 21    | Friday    |
| 6.                          | Budha Purnima  | May 07      | Vaisakha 17   | Thursday  |
| 7.                          | Id-ul-Fitr   | May 25      | Jyaishtha 04  | Monday    |
| 8.                          | Id-ul-Zuha (Bakrid)  | August 01   | Sarvana 10    | Saturday  |
| 9.                          | Janmashtami  | August 12   | Sarvana 21    | Wednesday |
| 10.                         | Independence Day   | August 15   | Sarvana 24    | Saturday  |
| 11.                         | Muharram   | August 30   | Bhadra 08     | Sunday    |
| 12.                         | Mahatma Gandhi's<br>Birthday                                     | October 02  | Asvina 10     | Friday    |
| 13.                         | Dussehra   | October 25  | Kartika 03    | Sunday    |
| 14.                         | Milad-un-Nabi or Id-e-Milad<br>(Birthday of Prophet<br>Mohammad) | October 30  | Kartika 08    | Friday    |
| 15.                         | Diwali (Deepavali)   | November 14 | Kartika 23    | Saturday  |
| 16.                         | Guru Nanak's Birthday  | November 30 | Agrahayana 09 | Monday    |
| 17.                         | Christmas Day  | December 25 | Pausha 04     | Friday    |

**LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2020 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

| S.No                 | Holiday  | Date        | Saka Date    | Day       |
|----------------------|--|-------------|--------------|-----------|
| <b>SAKA ERA 1941</b> |  |             |              |           |
| 1.                   | New Year's Day                                   | January 01  | Pausha 11    | Wednesday |
| 2.                   | Guru Gobind Singh's Birthday                     | January 02  | Pausha 12    | Thursday  |
| 3.                   | Lohri  | January 13  | Pausha 23    | Monday    |
| 4.                   | Makar Sankranti/ Pongal                          | January 15  | Pausha 25    | Wednesday |
| 5.                   | Basant Panchami /Sri Panchami                    | January 30  | Magha 10     | Thursday  |
| 6.                   | Guru Ravi Das's Birthday                         | February 09 | Magha 20     | Sunday    |
| 7.                   | Swami Dayananda Saraswati Jayanti                | February 18 | Magha 29     | Tuesday   |
| 8.                   | Shivaji Jayanti                                  | February 19 | Magha 30     | Wednesday |
| 9.                   | Maha Shivaratri                                  | February 21 | Phalguna 02  | Friday    |
| 10.                  | Holika Dahan/Dolyatra                            | March 09    | Phalguna 19  | Monday    |
| 11.                  | Hazarat Ali's Birthday                           | March 09    | Phalguna 19  | Monday    |
| <b>SAKA ERA 1942</b> |  |             |              |           |
| 12.                  | Chaitra Sukladi / Gudi Padava/Ugadi /Cheti Chand | March 25    | Chaitra 05   | Wednesday |
| 13.                  | Easter Sunday                                    | April 12    | Chaitra 23   | Sunday    |
| 14.                  | Vaisakhi/Vishu                                   | April 13    | Chaitra 24   | Monday    |
| 15.                  | Mesadi/ Vaisakhadi (Bengal)/Bahag Bihu (Assam)   | April 14    | Chaitra 25   | Tuesday   |
| 16.                  | Guru Rabindranath's birthday                     | May 08      | Vaisakha 18  | Friday    |
| 17.                  | Jamat-UI-Vida                                    | May 22      | Jyaishtha 01 | Friday    |
| 18.                  | Rath Yatra                                       | June 23     | Ashadha 02   | Tuesday   |
| 19.                  | Raksha Bandhan                                   | August 03   | Sarvana 12   | Monday    |
| 20.                  | Janmashtami (Smarta)                             | August 11   | Sarvana 20   | Tuesday   |
| 21.                  | Parsi New Year's day/Nauraj                      | August 16   | Sravana 25   | Sunday    |

|     |  |          |    |            |    |           |
|-----|--|----------|----|------------|----|-----------|
| 22. | Vinayaka Chaturthi/<br>Ganesh Chaturthi              | August   | 22 | Sravana    | 31 | Saturday  |
| 23. | Onam or Thiru Onam Day                               | August   | 31 | Bhadra     | 09 | Monday    |
| 24. | Dussehra (Maha Saptami)<br>(Additional)              | October  | 23 | Kartika    | 01 | Friday    |
| 25. | Dussehra (Maha Ashtami)<br>(Maha Navmi)(Additional)  | October  | 24 | Kartika    | 02 | Saturday  |
| 26. | Vijay Dashmi (Bengal,<br>Kerala)                     | October  | 26 | Kartika    | 04 | Monday    |
| 27. | Maharishi Valmiki's Birthday                         | October  | 31 | Kartika    | 09 | Saturday  |
| 28. | Karaka Chaturthi (Karwa<br>Chouth)                   | November | 04 | Kartika    | 13 | Wednesday |
| 29. | Naraka Chaturdasi                                    | November | 14 | Kartika    | 23 | Saturday  |
| 30. | Govardhan Puja                                       | November | 15 | Kartika    | 24 | Sunday    |
| 31. | Bhai Duj   | November | 16 | Kartika    | 25 | Monday    |
| 32. | Pratihara Shashthi or Surya<br>Shashthi (Chhat Puja) | November | 20 | Kartika    | 29 | Friday    |
| 33. | Guru Teg Bahadur's<br>Martyrdom Day                  | November | 24 | Agrahayana | 03 | Tuesday   |
| 34. | Christmas Eve  | December | 24 | Pausha     | 03 | Thursday  |

F. No. 12/1/2019-JCA-2  
Department of Personnel & Training  
Establishment (JCA) Section  
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North Block, New Delhi  
Dated the 26<sup>th</sup> June, 2019

**CORRIGENDUM**

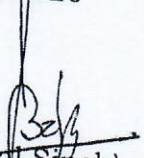
**Subject: Holidays to be observed in Central Government Offices during the year 2020 - reg.**

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In the list of holidays to be observed in Central Government Offices during the year 2020, circulated vide OM of even number dated 18<sup>th</sup> June, 2019, the para 6 of the OM may be read as;

“During 2020, Diwali (Deepawali) falls on Saturday, November 14, 2020 (Karthika 23).”

Hindi version will follow.

  
(Juglal Singh)  
Deputy Secretary to the Govt. of India  
Ph:23092338

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat / President's Secretariat / Vice-President's Secretariat / Supreme Court / High Court of the States / Central Administrative Tribunal Principal Bench / Election Commission of India / Minorities Commission / National Human Rights Commission / Central Information Commission/National Commission for Women/National Commission for SC/NCST/NCBC.
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