



सां/No. : 5-1(33)/2008-PD

दिनांक/Dated: 15.04.2021

प्रेषक / From : संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार द्वारा जारी किए गए निम्नलिखित कार्यालय ज्ञापन को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है:

I am directed to forward herewith the following Office Memorandum issued by the Government of India for your information, guidance and compliance:

| क्रम सं. Sl. No. | कार्यालय ज्ञापन सं/ . Office Memorandum No. | विषय/ Subject |
|---------------------|---|--|
| 1. | भारत सरकार, वित्त मंत्रालय, व्यय विभाग का कार्यालय ज्ञापन सं० 12(2)/2020-E.II(A) दिनांक 31.03.2021 Government of India, Ministry of Finance, Department of Expenditure, OM No. 12(2)/2020-E.II(A) dated 31.03.2021 | Clarification regarding full and final settlement of bills/claims pertaining to LTC Special Cash Package Scheme. |

भवदीय/Yours faithfully

(सिद्धार्थ दे / Siddhartha Dey)
अवर सचिव (नीति प्रभाग)/US (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ/
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- कार्यालय प्रति/Office copy.

No. 12(2)/2020-E.II(A)
Government of India
Ministry of Finance
Department of Expenditure
.....

North Block, New Delhi
Dated 31st March, 2021

OFFICE MEMORANDUM

Subject: Clarification regarding full and final settlement of bills/claims pertaining to LTC Special Cash Package Scheme.

The undersigned directed to refer to point no. 11 of FAQ-1 of this Department issued vide O.M. of even No. dated 20th October 2020 and point no. 1 of FAQ-4 issued vide O.M. dated 10th March, 2021 clarifying that "as far as possible, the claims should be made and settled well before 31st March, 2021. Ministries/Departments may consider settlement of only those claims/purchases made on or before 31st March, 2021 beyond the due date, i.e, 31st March, 2021".

2. In this regard, it stated that queries are being received in this Department with respect to purchases made upto 31st March, 2021 (including on-line purchases) and submissions of bills/claims and settlement beyond 31st March, 2021. Keeping in view of practical difficulties in submission of bills/claims for purchases made particularly in late hours of 31st March, 2021(including on-line purchases), it is clarified that submission of bills/claims may be entertained and settled by Ministries/Departments not later than 30th April 2021. However, it is reiterated that the payment for the purchases should be made not later than the due date i.e. 31st March, 2021.

3. This issues with the approval of competent authority.

Prateek Kumar Singh
31/3/2021
(Prateek Kumar Singh)

Dy. Secretary to the Government of India

All Ministries/Department's of Govt. of India