

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI – 110001**

No. 3-3(C)/2021-E.I

Dated : 03.01.2022

**OFFICE MEMORANDUM**

**Sub : Panels for Promotion to the Posts of SO (Gen/F&A/S&P) and PS  
for the Vacancy Year 2021 - reg.**

**A.** On the recommendations of the Departmental Promotion Committee (DPC), which met on 31.12.2021 at CSIR HQ, the Joint Secretary (Admn.), CSIR has been pleased to approve the empanelment of the following Assistant Section Officers (Gen/F&A/S&P) and Sr. Stenographers for promotion to the posts of Section Officers (Gen/F&A/S&P) and Private Secretary for the Vacancy Year 2021, as per details given below: -

**B. Panel for the posts of Section Officer (General), Pay Level – 08**

Sl.	Name	Designation	Present Place of Posting	Remarks
1.	Ms. Sadhna Jain	ASO (Gen)	CSIR HQ	
2.	Ms. Ratna Chawla	ASO (Gen)	CSIR HQ	
3.	Sh. Bipin Chandra	ASO (Gen)	CSIR HQ	
4.	Sh. Sukhvir Singh	ASO (Gen)	CSIR HQ	
5.	Ms. Sona Lamsal	ASO (Gen)	NBRI	
6.	Ms. Rita Dutta	ASO (Gen)	CIMFR	
7.	Ms. Rashmi Srivastava	ASO (Gen)	CDRI	

Empanelment and consequent appointment on promotion of the junior most official will be on officiating basis and against the case whose recommendations are placed in sealed cover. Regular promotion will be subject to outcome of sealed cover or availability of future vacancy, whichever is earlier.

**C. Panel for the posts of Section Officer (Finance & Accounts), Pay Level – 08**

Sl.	Name	Designation	Present Place of Posting	Remarks
1.	Sh. A. Ramesh	ASO (F&A)	NML	Superannuated on 30.09.2021
2.	Sh. Tilak Raj	ASO (F&A)	NIScPR	
3.	Ms. Anuradha Sharma	ASO (F&A)	NIScPR	
4.	Ms. Shashi Devi	ASO (F&A)	CSIR HQ	
5.	Sh. Lokesh Raman	ASO (F&A)	CSIR HQ	



Sl.	Name	Designation	Present Place of Posting	Remarks
6.	Sh. Shashikumar P	ASO (F&A)	CFTRI	
7.	Sh. Gyasuddin	ASO (F&A)	NBRI	
8.	Ms. Urmila	ASO (F&A)	CSIR HQ	
<b>Extended Panel</b> : The persons included in the extended panel will be promoted only in the event of the officer(s) in the regular panel not being available for promotion/appointment.				
9.	Sh. Satish Chand	ASO (F&A)	IIP	

**D. Panel for the posts of Section Officer (Stores & Purchase), Pay Level – 08**

Sl.	Name	Designation	Present Place of Posting	Remarks
1.	Sh. M. Palanisamy	ASO (S&P)	SERC	Debarred for further promotion upto 28.01.2022
2.	Sh. Dinesh Kumar	ASO (S&P)	CSIO	
3.	Sh. Arpan Maheshwari	ASO (S&P)	CBRI	
4.	Sh. Rishal Singh	ASO (S&P)	CSIR HQ	
<b>Extended Panel</b> : The person included in the extended panel will be promoted only in the event of the officer(s) in the regular panel not being available for promotion/appointment.				
5.	Sh. Rakesh K Mago	ASO (S&P)	NIScPR	

**E. Panel for the posts of Private Secretary, Pay Level – 08**

Sl.	Name	Designation	Present Place of Posting	Remarks
1.	Ms. Girija Rajagopalan	Sr. Steno	NAL	Superannuated on 31.05.2021
2.	Sh. SAAL Shaikh	Sr. Steno	NCL	Superannuated on 31.12.2021
3.	Ms. Saroj Kuswaha	Sr. Steno	IIP	
4.	Sh. Vishal J. Gohel	Sr. Steno	CSMCRI	
5.	Sh NS. Radhakrishnan	Sr. Steno	CECRI	
6.	Ms. Vandana Cinthray	Sr. Steno	NEERI	
7.	Ms. Kamal Kamini Sehdev	Sr. Steno	CSIR Cx	
8.	Ms. Neelam Sharma	Sr. Steno	CSIR HQ	
9.	Ms. K.L. Kavitha	Sr. Steno	IICT	
<b>Extended Panel</b> : The persons included in the extended panel will be promoted only in the event of the officer(s) in the regular panel not being available for promotion/appointment.				
10.	Sh. D K Sethi	Sr. Steno	CSIR HQ	

F. The above panels will remain valid for a period of one year from the date of meeting of the DPC i.e. upto 30.12.2022 or till holding of next DPC meeting, whichever is earlier. The above panels do not confer any right on the empanelled officials for promotion to the promoted posts. The appointment to the promoted posts from the above panels will be made subject to the availability of vacancies.

G. Directors/Heads of Labs/Instts/CSIR HQ are requested to kindly ensure that the three conditions i.e. (1) No Charge sheet is issued (2) No criminal case is pending (3) officials are not under suspension; do not exist at the time of actual promotion in respect of above officials.

H. The above panels and consequent promotion will be subject to the further orders of Hon'ble Supreme Court in various cases mentioned in DOPT OM No. 36012/11/2016-Estt. (Res-I) {Pt-II} dated 15.06.2018 and/or in any other case related with the matter of reservation and/or reservation in promotion.

  
(L. S. Negi)  
Sr. Deputy Secretary

Copy to:-

1. Directors of all CSIR Labs/Instts
2. Heads – HRDG/HRDC/IPU/URDIP/4PI/TKDL
3. Officers concerned
4. Office of DG, CSIR
5. Office of JS (Admn.), CSIR
6. Office of FA, CSIR
7. Office of CVO, CSIR
8. LA, CSIR
9. Sr. DS (HR)
10. Sr. DS (CO)
11. O&M and Vigilance Section, CSIR HQ
12. CCO ACR Cell, CSIR HQ
13. Personal files of the Officers concerned
14. IT Division - with the request to host this OM on CSIR website
15. Guard File
16. Office copy