COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH Anusandhan Bhawan, 2, Rafi Marg, New Delhi – 110 001

No. 3-4(C)/2014-E.I

Dated: 01.12.2014

OFFICE MEMORANDUM

Ref: CSIR OM No. 3-4(C)/2014-EI. dated 27.11.2014

In continuation of the above reffered O.M. the Joint Secretary (Admn.), CSIR, has been pleased to approve the transfer & posting of the following Sr. Stenographers to the post of Private Secretary from the panel notified vide this Office Memorandum No.3-3(C)/2014-EI. dated 01.12.2014 in the labs. / Instts. as indicated against each:-

SI. No.	Name of the Officer	Present Place of Posting	New Place of Posting
1.	Sh. Amar Singh	CSIO	IMT
2.	Sh. O.P. Saini	CEERI	IHBT
3.	Smt. Sunita Kureel	NISCAIR	CSIR Hqrs.,

The above promotees will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the competent authority.

The pay of above officers will be fixed under the normal rules. However, they will have the option, to be exercised within one month from the date of taking over charge of the post, for fixation of pay in the new post with effect from the date of appointment to the new post or with effect from the date of increment in the lower post, in terms of the extant provisions of FR-22, under normal rules.

The promotees should join their new place of posting immediately but in any case within one month's time from the date of issue of these orders.

(Rajeev Sharma) Under Secretary

Copy to:-

- 1. Directors of all CSIR Labs / Instts
- 2. Heads HRDG / HRDC / IPU / UPDIP / 4PI
- 3. Sr. COAs/COAs/AOs of all CSIR Labs / Instts
- 4. COFAs / F&AO of all CSIR Labs / Instts
- 5. Officials concerned
- 6. Sr. DS (CO), CSIR HQ
- 7. US, Office of DG, CSIR
- 8. PA to JS (Admn.), CSIR
- 9. PA to FA, CSIR
- 10. PS to CVO, CSIR
- 11. PS to LA, CSIR
- 12. O&M Vigilance Section, CSIR HQ
- 13. CCOs CR Cell
- 14. Guard File
- 15. Head, IT with the request to host this OM on CSIR Website
- 16. Office Copy