

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-1**

No. 12-6(36)/MBSA/2015-Estate

31<sup>st</sup> December, 2014

**OFFICE MEMORANDUM**

Applications are invited in the prescribed Performa, from eligible employees of CSIR Hqrs./CSIR Complex, IPMD, RAB etc. for drawing the priority list- 2015 for allotment of Scientist Apartments at Maharani Bagh (MBSA) for the allotment year, 2015, commencing from 1<sup>st</sup> January, 2015. Since, Scientist Apartment is transit accommodation, an employee who owns a flat/house in Delhi or its satellite towns in his/her name or in the name of spouse or dependents is not eligible to apply for allotment. If the spouse of an employee has already been allotted accommodation by the Directorate of Estates or any other Govt. organization, such an employee shall also not be eligible to apply. Eligibility for Scientist Apartments shall be as per the pay-range as specified below.

<u>Type of Scientist Apartments</u>	<u>Entitlement</u>
Three Room Scientist Apartment (TRSA)	Employees who are drawing Grade Pay of Rs. 6600/- pm and above
Double Room Scientist Apartment (DRSA)	Employees who are drawing Grade Pay of Rs. 6600/- pm and above.
Single Room Scientist Apartment (SRSA)	Employees who are drawing Grade Pay of Rs. 5400/- pm and above.

\* Separate applications for Single/Double/Three room apartments may be furnished.

\* The order of preference for allotment of Scientist Apartment shall be as follows, as per the existing rules:

1. Scientist in Gr.IV
2. Scientists appointed under Quick Hire Scheme.
3. Emeritus Sci./Research Associates/Research Fellows/Pool Officers.
4. Technical Officers (A and above) and;
5. Officers of the level of Section Officers and above from non-technical cadres.

**Note:**

1. Priority date for TRSA/DRSA/SRSA will be the earliest date from which an employee has been continuously drawing Grade pay relevant to a particular type.
2. The employees desirous of applying for allotment of Scientist Apartment including those who had applied in the past, are requested to send their applications afresh duly recommended by the Head of their respective Divisions/Sections/Units to Central Office Administration, CSIR Hqrs. latest by 23/01/2015.

Condt.....2/-

3. **Since this is transit accommodation, it will be mandatory on the part of the allottee/eligible staff members to apply for Directorate of Estate Accommodation online every month provided he/she fulfils the eligibility criteria.** In the event of failure to apply for General Pool Accommodation or reluctant to move to such accommodation on allotment, the allotment of Scientist Apartment shall automatically stand cancelled and penal license fee as applicable under the rules will be charged accordingly.

हरिनारायण मीना  
31.12.14  
(Hari Narain Meena)  
Section Officer

Copy to:-

- ✓ 1. In-charge IT Division with a request to kindly place it on in CSIR website
2. Under Secretary (Admn), CSIR Complex-with a request to display it on the CSIR Cx. Notice Boards.
3. All Notice Boards, CSIR Hqrs.
4. Office Copy





वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली- 110 001  
महारानी बाग साइटिस्ट अपार्टमेंट (टांजिट) में आवास हेतु आवेदन पत्र

1.	नाम /Name :	
2.	पदनाम/Designation :	
3.	अनुभाग/प्रभाग Section/Division :	
4.	वेतनमान / Pay Band :	
5.	मूल वेतन/ Pay in the Pay Band (as on 01/01/2015) :  वर्तमान ग्रेड पे की तिथि : Date of Present Grade Pay :	
6.	अस्थायी/ स्थायी : Temporary/ Permanent :	
7.	प्रारम्भिक नियुक्ति की तिथि: Date of Initial appointment :	
8.	सीएसआईआर मुख्यालय में तैनाती की तिथि: Date of posting in CSIR Hqrs :	
9.	ग्रुप-IV / अनुभाग अधिकारी या उससे ऊपर के पद पर नियुक्ति की तिथि: Date of appointment in Group IV / Section Officer and above :	
10.	सेवानिवृत्ति की तिथि/ Date of Retirement :	
11.	सम्पदा निदेशालय पंजीकरण संख्या: Directorate of Estate Registration Number :	

12.	क्या आप/आपकी पत्नी /पति को सीएसआईआर या संम्पदा निदेशालय द्वारा पहले से आवास आबंटित है यदि हां तो ब्यौरा दीजिए। Whether You or Your wife/husband has been allotted accommodation by CSIR or Directorate of Estate. If yes give details.	
13.	क्या आप/आपकी पत्नी/पति आश्रित बच्चों के पास दिल्ली में अपना मकान है, यदि हाँ तो ब्यौरा दीजिए। You / Your wife /husband/ Dependent Children have any accommodation in their name in Delhi. If Yes give details.	
14.	जिस श्रेणी के लिए आवेदन किया है। (SRSA/DRSA/TRSA/ES Qtr.)	

#### घोषणा

1. मैं, सीएसआईआर (आवास आबंटन) नियमों-1997 तथा समय-समय पर इनमें होने वाले संशोधनों व अन्य संगत नियमों को स्वीकार करता/करती हूँ।
2. गलत सूचना देने पर लगने वाले दण्ड के बारे में मुझे जानकारी है।
3. यह प्रमाणित करता/करती हूँ कि संम्पदा निदेशालय के आवास हेतु मेरे द्वारा आवेदन कर दिया गया है, तथा आवास आबंटन होने की स्थिति में एमबीएसए का (ट्रांजिट) आवास तुरन्त खाली कर दिया जाएगा।
4. यह प्रमाणित किया जाता है कि मेरी पत्नी/पति को संम्पदा निदेशालय या किसी अन्य सरकारी संगठन द्वारा आवास आबंटित नहीं है, आवास आबंटित होने की स्थिति में एमबीएसए का आवास तुरन्त खाली कर दिया जाएगा।

तिथि :

आवेदक के हस्ताक्षर

प्रभाग/यूनिट के प्रमुख द्वारा संस्तुति

प्रभाग/यूनिट के प्रमुख के हस्ताक्षर