

Council of Scientific and Industrial Research
2, Rafi Marg, New Delhi – 110 001

No. 27-1(1)/2001-RMU

Dated : 23-01-2015

Office Memorandum

Sub : Nomination of Departmental Record Officer for CSIR Hqrs.

In supersession of this office Memorandum of even number dated 15th October, 2001, the Joint Secretary (Admn.) has been pleased to nominate Sh. Anjum Sharma, Under Secretary as Departmental Record Officer for CSIR Hqrs., in addition to his present assignment as Under Secretary (HR-II), in accordance with the provisions contained in the Section 5(1) of the Public Records Act., 1993.

Further, the Section Officer (General Section) shall continue to keep working for the Record Management Unit under the supervision of the Departmental Record Officer.

The orders shall come into force with immediate effect.



(Y.K. Sharma)
Sr. Deputy Secretary (CO)

Shri Anjum Sharma
Under Secretary (HR-II)
CSIR Hqrs. New Delhi

Copy to :

1. US to DG, CSIR
2. PS to Joint Secretary (Admn.)
3. PS to Financial Adviser
4. PS to Chief Vigilance Officer
5. PA to Sr. Deputy Secretary (HR)
6. PS to Legal Adviser
7. PS to Head, ISTAD
8. Heads of all Division/Sections
- ✓ 9. Head, IT Division – for display on CSIR Website
10. Heads, HRDG, RAB & HRDC
11. Office Copy