



स./ No. 5-1(17)/2008-PD

दिनांक/Dated: 16/02/2015

प्रेषक / From:

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To :

The Directors / Heads of all
National Labs./Instts. of CSIR
Hqrs./Complex/Centres/Units

विषय / Sub : Encashment of Earned Leave alongwith LTC-Clarification-reg.

महोदय/Sir,

मुझे भारत सरकार के कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय के कार्मिक और प्रशिक्षण विभाग द्वारा उपरोक्त विषय पर दिनांक 9 फरवरी, 2015 को जारी किए गए कार्यालय ज्ञापन संख्या 14028/2/2012-Estt.(L) को जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith Ministry of Personnel, Public Grievances & Pensions, Department of Personnel and Training OM No. 14028/2/2012-Estt.(L) dated 9th February, 2015 on the above subject for information, guidance and compliance.

भवदीय/Yours faithfully

Vinod Kumar

(विनोद कुमार / Vinod Kumar)
अवर सचिव (नीति) / US(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this OM available on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy

No.14028/2/2012-Estt.(L)
Government of India
Ministry of Personnel, PG and Pensions
(Department of Personnel and Training)

New Delhi, dated the 9th February, 2015.

OFFICE MEMORANDUM

Subject: Encashment earned leave alongwith LTC- clarification.

The undersigned is directed to refer to DoPT's O.M. No. 31011/4/2008-Estt.(A), dated 23rd September, 2008 allowing encashment of earned leave alongwith LTC and to say that references have been received with regard to the number of times that a Government servant can avail of the encashment within the same block.

2. It is clarified that the Government servants governed by the CCS (Leave) Rules, 1972 and entitled to avail LTC may encash earned leave upto 10 days at the time of availing both types of LTCs, i.e. 'Hometown' and 'anywhere in India'. However, when the one and the same LTC is being availed of by the Government servant and his family members separately in a block year, encashment of leave would be restricted to one occasion only.

3. Hindi version will follow.


(Mukul Ratra)
Director
Tele: 26164314

To

All Ministries/ Department of Government of India
(As per standard mailing list)

Copy forwarded to:

1. Office of the Comptroller & Auditor General of India/Controller General of Accounts, Ministry of Finance.
2. Secretaries to Union Public Service Commission/Supreme Court of India/ Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./Vice-President's Sectt./Prime Minister's Office/Planning Commission/Central Information Commission.
3. All State Governments and Union Territories.
4. Governors of all States/ Lt. Governors of Union Territories.
5. Secretary, National Council (Staff Side), 13-C, Feroz Shah Road, New Delhi.
6. All Members of the Staff Side of the National Council of JCM/ Departmental Council.
7. All Officers/Sections of the Department of Personnel & Training/Department of Pension & Pensioners Welfare.
8. Ministry of Finance, Deptt. of Expenditure, (E.IV) Branch)
9. Official Language Wing (Legislative Deptt.), Bhagwan Das Road, New Delhi.
10. Railway Board, New Delhi.
- ✓ 11. NIC, DOP&T to upload on the website www.persmin.nic.in>Leave.
12. Hindi Section for Hindi version.
13. 25 spare copies.


(Mukul Ratna)
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