



जयेश के. उन्नीकृष्णन  
विधि सलाहकार  
JAYESH K. UNNIKRISHNAN  
LEGAL ADVISER

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110001  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001  
36-2(230)2005-Law  
Dated 10<sup>th</sup> March, 2015

Sr.COAs/COAs/AOs  
of all the National Labs./Instts.  
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Sub:- Mitigation in Litigation

Sir

It has been observed that number of legal cases in CSIR/Labs./Instts. have been pending for quite long time and the number of litigation has also been increased.

The competent authority has desired to make efforts and handle the legal cases in such an efficient manner which can help to reduce litigation. It is, therefore, requested that information regarding number of pending legal cases of your Lab./Instt. mentioning therein brief background of each case, reasons for starting of each case, its continuous pendency and your comments/remarks as to how each case can be brought to a conclusion/settlement, along with the opinion, if available, of the advocate, who is contesting the said case, may please be furnished at the earliest.

You are also welcome to contribute by providing your valuable advice in this endeavour so that mitigation in litigation can be reduced within the framework of established norms, rules & regulations, by following the laid down procedure.

Kindly furnish the information, by Email ([lacsir@csir.res.in](mailto:lacsir@csir.res.in)) as per the enclosed proforma, so as to reach this office latest by 23<sup>rd</sup> March, 2015. The required information is in addition to the quarterly statement of pending legal cases.

Yours faithfully,

  
(Jayesh K. Unnikrishnan)  
Legal Adviser

Encl: as above

Copy to : The Director (EC)/(ESD) }  
Head (HRDG), } CSIR Complex, Library Avenue, Pusa  
Head (RAB) } New Delhi-110012  
Head (PPD) / Sr.DS(HR)/Sr. DS(CO) CSIR Hqrs.

Proforma for mitigation of pending legal cases

| S.No. | Period of pending Case from the date of commencement | Brief Background of the case | Main reason of commencement/pendency of the case | Comments of Lab for conclusion/settlement of the case | Opinion of the Advocate, if available |
|-------|--|------------------------------|--|---|---------------------------------------|
| 1     | 0-1 year   |                              |  |   |                                       |
| 2     | 2-5 years  |                              |  |   |                                       |
| 3     | 6-10 years   |                              |  |   |                                       |
| 4     | 11 years and above                                   |                              |  |   |                                       |

Note: Separate sheet may be used/added for giving brief background of each case.