



स./ No. 5-1(17)/2008-PD

दिनांक/Dated: 22/05/2015

प्रेषक / From:

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To :

The Directors / Heads of all
National Labs./Instts. of CSIR
Hqrs./Complex/Centres/Units

विषय / Sub : Central Civil Services (Leave Travel Concession) Rules,1988-Clarification regarding eligibility of Home Town Concession-Frequently Asked Questions.- reg.

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार के कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय के कार्मिक और प्रशिक्षण विभाग द्वारा उपरोक्त विषय पर दिनांक 18 मई, 2015 को जारी किए गए कार्यालय ज्ञापन संख्या 31011/4/2007-Estt.(A-IV) को जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith Ministry of Personnel, Public Grievances & Pensions, Department of Personnel and Training OM No 31011/4/2007-Estt.(A-IV) dated 18th May, 2015 on the above subject for information, guidance and compliance.

भवदीय/Yours faithfully

विनोद कुमार

(विनोद कुमार / Vinod Kumar)

अवर सचिव (नीति) / US(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this OM available on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy

No. 31011/4/2007-Estt.(A-IV)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment (A-IV) Desk

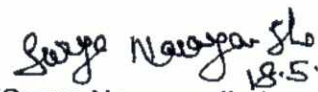
North Block, New Delhi-110 001
Dated: May 18, 2015

OFFICE MEMORANDUM

Subject: Central Civil Services (Leave Travel Concession) Rules, 1988-Clarification regarding eligibility of Home Town Concession-Frequently Asked Questions.

The undersigned is directed to say that this Department receives a number of references from Government servants/ various Ministries/Departments seeking clarifications regarding the eligibility of Government employees in respect of Home Town LTC. The point of doubts raised and their clarifications are as under:-

S.No.	Query	Clarification
1.	Whether the Government employees whose Headquarters/ Place of posting and Home Town are same, are eligible for Home Town LTC?	No. Government employees whose headquarters/place of posting and Home Town are one and the same are not eligible for Home Town LTC.
2.	Whether the Government employees who are not eligible for Home Town LTC may avail the Special Concession scheme of conversion of Home Town LTC to travel to North East Region, Jammu & Kashmir & Andaman & Nicobar Islands as allowed by DoPT's O.M. No. 31011/3/2014-Estt.A-IV dated 26.09.2014?	No. Employees whose Home Town & Headquarters are same are not eligible for Home town LTC and hence, the question of conversion of Home Town LTC to travel to these places under special concession scheme does not arise.
3.	Whether the Government employees residing in cities/ towns outside Delhi which fall under other states of National Capital Region (NCR) are eligible for Home Town Concession?	Yes. Cities/ towns which are outside Delhi and fall in other states of NCR are not to be treated as Delhi Headquarters. Hence, the Government employees whose headquarters are Delhi and reside in cities/towns outside Delhi falling in other states of NCR, are eligible for Home Town Concession.


(Surya Narayan Jha)

Under Secretary to the Govt. of India

Contd...

From pre-page:

To

The Secretaries,
All Ministries/ Departments of the Government of India.

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/ Rajya Sabha Secretariat.
8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
- ✓ 9. NIC, DoP&T with the request to upload this O.M. on Department's web site
(OMs/Orders → Establishment → LTC Rules)