



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली. 110 001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi- 110 001

No. 6-9(150)/2015-E.III

Dated 22nd July, 2015

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

Dear Directors,

As in the previous years, CSIR Hqrs. and its Labs/Instts. will be celebrating the CSIR Foundation Day this year, on 26th September, 2015 (Saturday). The Foundation Day would also be an Open Day and Labs./Instts. may arrange exhibitions inviting students and public, in general, to visit the Lab/Instt. to interact with the scientists on this occasion. Events such as Essay, Quiz, Sports events and Painting Competitions in General Science with giving away of awards/prizes to the winners on the Foundation Day may be organized alongside any other function befitting the occasion. The detailed guidelines for celebrating the CSIR Foundation Day are annexed with this letter.

You are requested to observe the Day with whole hearted vigor and dynamism and also to encourage the employees as well as their family members to participate in various events organized as a part of the celebrations.

I shall appreciate if you could kindly send us a gist of the Foundation Day celebrations along with relevant information relating to events, prize/awards etc.

With warm regards,

Yours sincerely,

(Dr. Anupama)

Encl: as above

To

The Directors of all CSIR Laboratories/Institutes

Annexure to D.O. letter No. 6-9 (150)/2015-E III dated 22nd July, 2015

Detailed guidelines for celebrating 73rd CSIR Foundation Day on 26.09.2015

1. The 26th September, 2015 being holiday (Saturday), all CSIR labs/Instts may declare Saturday, 26th September 2015 as working day & next working day i.e. 28th September, 2015 (Monday) will be treated as holiday in lieu thereof at CSIR Hqrs. However, Labs./Instts. may decide in this regard as per their convenience.
2. The following awards/mementos shall be given to the deserving categories of employees and their children by the Lab./Instt.:
 - (i) Wrist watch or any other memento with CSIR logo befitting the occasion costing up to Rs.1500/- to Council employees who have completed 25 years of continuous service of CSIR between September, 2014 and August, 2015 and who are on CSIR rolls as on 26.09.2015 (service rendered in other organizations shall not be included). In respect of canteen employees alone, regular service rendered by them in CSIR canteens before October, 1991 shall be counted for eligibility.
 - (ii) Apart from Wrist watch or any other memento with CSIR logo mentioned above, a shawl each costing up to Rs.1750/- and a Samman Patra to those who have retired on superannuation from the Council service between September, 2014 and August, 2015. The cases of voluntary retirement after rendering 30 years of service may also be considered for mementos;
 - (iii) Studentship @ Rs.1,500/- per month to the children of CSIR employees who have secured admission in 2015 in B.Tech or integrated M.Sc Course in IITs; Post Graduate Programme (PGP) in Management of two years' duration through Common Admission Test (CAT) in IIMs and MBBS Course in AIIMS, New Delhi and AFMC, Pune after qualifying the competitive exam;

- (iv) One time lump sum cash award of Rs.3000/- only to the children of CSIR employees securing 90% marks or above in each of minimum three science subjects in the Senior Secondary Examination (12th Class) 2015;
- (v) The children of CSIR employees who have secured 100% marks in any science subject in the Senior Secondary Examination (12th class) in the year 2015 will be given a onetime lump sum cash award of Rs. 2,000/-only.
- (vi) The children who qualify for both (iv) and (v) above, will be given both the cash awards separately.

3. While preparing the list of the eligible employees, it may kindly be kept in view that an employee shall not be eligible for Memento if he/she during the last five years:-

- (a) had been suspended but not exonerated; or
- (b) disciplinary proceedings had been initiated but not exonerated; or
- (c) adverse entries in ACR/APAR had been communicated but not expunged, from the date of last DPC/ assessment whichever is later.

It may kindly be noted that the conditions mentioned above in Para 3 are common to all categories of employees and are also applicable to the retirees as communicated earlier vide letter No.6-9(150)/2007-E.III dated 17th August, 2007.

- (4) If any employee who has completed 25 years' service has already proceeded or is likely to proceed on deputation/EOL or foreign service assignments, study leave, sabbatical leave, etc. for a continuous period of one year or more and is not likely to be present on 'CSIR Foundation Day 2015', his/her name may be included in the list for the year in which he/she will be present on the next and subsequent CSIR Foundation Day.

- (5) The necessary verification of documents for the purpose of award of Studentship, Cash Award, etc. will be done by the concerned Lab/Instt. However, a list of wards of the employees found eligible for award of studentship/cash awards etc. may be sent to Hqrs. for record. Further, it has been decided that Samman Patras to be awarded to the retirees on the Foundation Day be prepared at the Laboratory/Institute level. In order to maintain uniformity of the Samman Patras a copy of sample Certificate is enclosed herewith. Such Samman Patras will be signed by the Heads of the respective Labs./Instts. The list of retirees and employees who retired voluntarily during the preceding year after rendering 30 years of service may be sent to Hqrs. for record.
- (6) The expenditure listed in Para 2 is to be debited to the relevant budget heads against regular budget allocation from CSIR. The expenditure for items listed in Para 2 (i) and (ii) is to be debited to the Centrally Operated Budget Head P-80-8-06-01 earmarked for the Foundation Day Celebrations. The expenditure against Para 2 (iii), (iv) and (v) is to be debited to I-Recoupment and recoupment be sought from CSIR Hqrs.
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सम्मान पत्र
SAMMAAN PATRA

सीएसआईआर के तिहत्तरवें स्थापना दिवस के अवसर पर को यह सम्मान पत्र 30 वर्ष की अर्हक सेवा पूरी करने पर परिषद की सेवा से उनके स्वैच्छिक आधार पर सेवानिवृत्त होने पर दिया जाता है।

सीएसआईआर के लक्ष्यों एवं उद्देश्यों की पूर्ति में उनका योगदान सराहनीय रहा है।

ON THE OCCASION OF 73RD FOUNDATION DAY OF CSIR, THIS SAMMAAN PATRA IS PRESENTED TO
ON HIS/HER VOLUNTARY RETIREMENT FROM THE COUNCIL SERVICE AFTER COMPLETION OF 30 YEARS OF QUALIFYING SERVICE.

HIS/HER CONTRIBUTION TO THE GOALS AND OBJECTIVES OF CSIR IS APPRECIATED.

स्थान/ *Place* _____

26 सितंबर/September, 2015

निदेशक
Director



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
Council of Scientific & Industrial Research
नई दिल्ली/*New Delhi*

सम्मान पत्र
SAMMAAN PATRA

सीएसआईआर के तिहत्तरवें स्थापना दिवस के अवसर पर को यह सम्मान पत्र अधिवर्षिता प्राप्ति पर परिषद की सेवा से उनके सेवानिवृत्त होने पर दिया जाता है।

सीएसआईआर के लक्ष्यों एवं उद्देश्यों की पूर्ति में उनका योगदान सराहनीय रहा है।

ON THE OCCASION OF 73RD FOUNDATION DAY OF CSIR, THIS SAMMAAN PATRA IS PRESENTED TO
ON HIS/HER RETIREMENT FROM THE COUNCIL SERVICE ON ATTAINING SUPERANNUATION.

HIS/HER CONTRIBUTION TO THE GOALS AND OBJECTIVES OF CSIR IS APPRECIATED.

स्थान/ *Place* _____

26 सितंबर/*September*, 2015

निदेशक
Director