वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली 110 001 Anusandhan Bhawan, 2, Rafi Marg, New Delhi- 110 001



4-50(Labs.)/2014-LA/HR-II No	01.7.2015 Dated
From	
संयुक्त सचिव (प्रशासन)	

То

The Directors/Heads of all National Laboratories/Institutes.

Joint Secretary (Admn.)

Sub: Request for relaxation to travel by air lines other than air India.

Sir,

I am directed to forward herewith a copy of Govt. of India, Ministry of Civil Aviation UO No. AV.18011/01/2015-AI/29207 dated 15.5.2015 on the above subject for your information, guidance and compliance.

Encls: As above.

agent

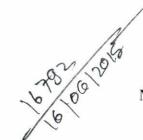
Yours faithfully,

(Anjum Sharma) Under Secretary(LA/HR-II)

## Copy to:

- 1. US to O/o DG,CSIR
- 2. PA to FA,CSIR
- PS to JS(A), CSIR
- PA to CVO, CSIR
- 5. Legal Adviser, CSIR
- 6. Head, RAB/ISTAD/IT/URDIP/HRDC/IPMD/USD/PPD/HRDG
- 7. Sr. COAs/COAs/AOs of all National Labs./Instts.
- 8. Sr. CoFAs/CoFAs/F&AOs of all National Labs./Instts.
- 9. Sr. Dy Secretaries/Dy. Secretaries/USs at CSIR, Hqrs./Complex
- 10. Sr. Dy.FAs/Dy.FAs/FAOs at CSIR, Hqrs./Complex
- 11. IT, Division for updating on CSIR website

Phones : EPABX-23710138, 23710144, 23710158, 23710468, 23710805, 23711251, 23714238, 23714249, 23714769, 23715303 Fax : 91-11-23714788 Gram : CONSEARCH, NEW DELHI Website : http://www.csir.res.in



## Government of India Ministry of Civil Aviation



Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi -110003.

## Sub: Request for relaxation to travel by airlines other than Air India

Council of Scientific & Industrial Research, Anusandhan Bhawan, Rafi Marg, Delhi-1, may please refer to their letters/email CSIR ID No. 4-50 (Labs)/2014 –E.II (HR-II) dated 06.05. 2015 regarding grant of permission to travel by airline other than Air India .

- In terms of Ministry of Finance's O.M. No.19024/1/2009-E.IV dated 13<sup>th</sup> July, 2009 & subsequent O.M. of even number dated 16<sup>th</sup> Sept., 2010, it is stated that As rules governing travel by AI have been issued by M/o Finance and are in vogue for about six years. Further the exhaustive instructions regarding grant of relaxation to travel by private airlines other than Air India are available on the website of Ministry of Civil Aviation, a simple peep into those instructions would enable the applicant the situation as to when he will get the relaxation and when the application would not be considered positively.
- 3. In the light of the above all concerned may be advised to follow the instructions strictly as the flights run as per the fixed schedule and not as per the convenience of the individuals and you will agree that every official is expected to respect the rules formed by Govt of India and adjust according to the schedule of flight to avoid loss to the National Exchequer.

The above may be brought to the notice of all concerned.

Under Secretary to the Govt.of India

Tel: 24619282

Sh Subhash Chander, SO (LA/HR-II), Council of Scientific & Industrial Research, Anusandhan Bhawan, Rafi Marg,

Delhi-1

M/o CA U.O.No.AV.18011/01/2015-AI /29207

Dated: 15.05.2015

<u>NOTE:</u> -

Kindly refer to the Ministry of Civil Aviation website for guidelines for seeking permission to travel by private airlines other than Air India

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Send your request only on the official e-mail (<u>permissioncell.moca@nic.in</u>) so that a return reply can be sent by Ministry of Civil Aviation by e-mail also. Requests sent by other means will not be processed in future.