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संख्या 15-6(94)/2005-O&M  
No.

Speed post  
Dated 10<sup>th</sup> January, 2016

प्रेषक

From

मुख्य सतर्कता अधिकारी  
Chief Vigilance Officer

To

The Directors/Heads of all the National Labs./Instts.

**Sub: Submission of Annual Report of Vigilance Work.**

Sir,

This is to inform you that CVC vide letter No.AR/2015/CDN/303061 dated 28/12/2015 has decided that the annual report in the prescribed format be sent to CVC by 31<sup>st</sup> January, 2016.

It is therefore requested to ensure that the Annual Report of Vigilance Work in respect of your Laboratory/Institute, in the prescribed format, reaches this office on or before 20.01.2016 so that a consolidated report can be sent to the CVC within the scheduled date. The format is also available on the CVC website.

This may be treated as Most Urgent.

Yours faithfully,

(Sushma Singh)  
Chief Vigilance Officer

Copy to:

1. Sr.DS(HR) & Sr. DS (CO), CSIR Hqrs.
2. IT Division, CSIR Hqrs.

- for necessary action
- for placing it in the CSIR website