## COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI - 110001

No. 3-US(HR/Reorg/2015-EI

## OFFICE MEMORANDUM

Sub: Allocation of Work amongst Under Secretaries - reg.

The Competent Authority, CSIR has approved the following work allocation amongst the Under Secretaries of CSIR HQ as under:-

S. No.	Name	Work Allocated
1.	Sh. Alok Kumar	Grievance Resolution, Complaint Handling and CCOs O-APARs Sections
2.	Sh. Rajeev Sharma	Common Cadre Officers (CCO) Section and Recruitment of Directors Section
3.	Sh. Vinod Kumar	Policy, Committee and Parliament Sections and handling RTI Section as CPIO of CSIR HQ
4.	Sh. Rohit Gupta	Lab Administration and Coordination Section

These orders come into with force with immediate effect.

(Umesh Gupta) Section Officer

Dated: 13/04/2016

## Copy to:-

- 1. Officers concerned
- 2. US, Office of DG, CSIR
- 3. US, Office of JS (Admn.), CSIR
- 4. PS to FA, CSIR
- 5. PS to CVO, CSIR
- 6. PS to LA, CSIR
- 7. DS (CO), CSIR HQ
- 8. All Officers/Sections/Divisions in CSIR HQ
- 9. Head, IT with the request to host this OM on CSIR website
  - 10. Guard File
  - 11. Office copy