

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
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सां/No. : 5-1(17)/2008-PD

दिनांक/Dated: 11.03.2020

प्रेषक / From : संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

विषय/ Sub : COVID-19 को रोकने के लिए सावधानियां / Precautions to prevent COVID-19.

महोदय/Sir / महोदया/Madam,

In view of the COVID-19 outbreak across the globe and the need to reduce or interrupt SARS-CoV-2 transmission, It has been decided to take the following steps, until further order, both at official level and individual level, which include the key elements of social distancing and hygienic practices that are effective in reducing person to person spread:-

- 1) Persons who are sick with symptoms of viral infection such as fever and cough should stay at home and inform the office.
- 2) Close contact with sick people should be avoided. Persons who are involved in direct care of person(s) with possible infection may work from home and minimize social contact.
- 3) Non-essential conferences or meetings, including those with foreign guests, should be postponed.
- 4) Foreign travel and invitations to foreign guests should be restricted to essential work that cannot be done by virtual interaction. Passage to, from or through regions known to be severely affected by COVID-19, is not permitted without explicit clearance.
- 5) Public gatherings other than those necessary for work may be actively discouraged.
- 6) Frequently touched objects and surfaces that are in public use must be periodically cleaned and disinfected. Unnecessary touching of such surfaces should be avoided.
- 7) Hand should be washed often with soap and water for at least 20 seconds, especially after coughing, sneezing or blowing nose. If soap and water are not readily available, an alcohol-based hand sanitizer with at least 60% alcohol may be used.

This issues with the approval of DG CSIR.

भवदीय/Yours faithfully

(बी. के. सिंह / B. K. Singh)
उप सचिव (नीति प्रभाग)/DS (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ/
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy.