



सां/No. : 5-1(349)/2016-PD

दिनांक/Dated: 22.01.2020

प्रेषक / From : संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदया/Madam,

Kind attention is invited to the CSIR letter No. 5-1(349)/2016-PD dated 15.12.2016 wherein it was requested to provide Men in position as on 1st of every month by 1st working day of the month. In this regard it is informed that the information as on 1st of every month starting with 01.01.2020 may be provided in the revised proforma attached herewith.

The information with respect to January 2020 (i.e., 01.01.2020) may be sent immediately, whereas the information from 01.02.2020 onwards may be sent to 'manpower@csir.res.in' on the first working day of the respective month.

भवदीय/Yours faithfully

(सिद्धार्थ दे / Siddhartha Dey)

अवर सचिव (नीति प्रभाग)/US (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

1. आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ/
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
2. कार्यालय प्रति/Office copy.

Name of the CSIR-Lab./Instits.
MIP as on 1st of

Annexure - A

Sl. No.		Group Code	Post Name	M.I.P. as on 1st of the month	No. of Posts received alongwith Post from sister labs.	No. of Posts received from DG's Quota	No. of Posts Transferred to Sister Labs alongwith Post	Total h=d+e+f-g	In Position			Category (In Position)						PWD (In Position)				Ex-Service Man	Minority Community
a	b								c	d	e	f	g	h	i	j	k	l	m	n	o		
1		Gr.IV	Jr. Scientist																				
			Scientist																				
			Sr. Scientist																				
			Principal Scientist																				
			Sr. Principal Scientist																				
			Chief Scientist																				
		Total																					
2		OS	Outstanding Scientist (H)																				
3		DIR	Director of Lab./ Head of Units																				
4		DSTS	Distinguished Scientist																				
5		STIO	STIO																				
6		Gr.III	Technical Assistant																				
			Technical Officer																				
			Sr. Technical Officer (1)																				
			Sr. Technical Officer (2)																				
			Sr. Technical Officer (3)																				
			Principal Technical Officer																				
		Total																					

d&e* - Category d & e of section 34(1) of the rights of persons with Disabilities Act 2016

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a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	
7	Gr.II	Technician (1)																				
		Technician (2)																				
		Sr. Technician (1)																				
		Sr. Technician (2)																				
		Sr. Technician (3)																				
		Total																				
8	Gr.I	Lab. Attendant (1)																				
		Lab. Attendant (2)																				
		Lab. Assistant																				
		Total																				
9	CCO-Gen	Sr.CO.A / Sr.D.S.																				
		COA / D.S.																				
		AO / U.S.																				
		SO																				
		Total																				
10	CCO-F&A	Sr. COFA / Sr. DFA																				
		COFA / DFA																				
		F&AO																				
		SO(F&A)																				
		Total																				
11	CCO-S&P	Sr. COSP																				
		COSP																				
		SPO																				
		SO(S&P)																				
		Total																				
12	CCO-STN	PS																				
		Total																				

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 Category 1 &
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a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v
13	GEN	ASO(G)																			
		SSA (G)																			
		JSA (G)																			
		Total																			
14	F&A	ASO(F&A)																			
		SSA (F&A)																			
		JSA (F&A)																			
		Total																			
15	S&P	ASO(S&P)																			
		SSA (S&P)																			
		JSA (S&P)																			
		Total																			
16	STN	Sr. Steno.																			
		Jr. Steno.																			
17	MTS	Total																			
		Multi Tasking Staff (ACP/MACP)																			
18	ISO-SEC	Security Officer																			
		Security Assistant / Watch & Ward Assistant																			
		Other Security Staff, if any																			
		(Designations may be specified alongwith Level)																			
		Total																			

d&e* - Category d & e of section 34(1) of the rights of persons with Disabilities Act 2016

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a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	
19	ISO-RAJ	Jr. Hindi Translator																				
		Sr. Hindi Translator																				
		Hindi Officer																				
		Other Rajbhasha Staff , if any (Designations may specified alongwith Level)																				
		Total																				
		Receptionist , if any (Specified alongwith Level)																				
		Car Driver																				
20	ISO-OTH	Legal Advisor, Only CSIR-HQ																				
		Law Officer, Only CSIR-HQ																				
		Protocol Officer, Only CSIR-HQ (kindly be specified alongwith Level)																				
		Others, if any																				
		Total																				

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a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v
21	CAN	Canteen Staff (Designations may be specified)																			
22	Others	Total																			
		Others, if any																			
	Total																				

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