

1. For comparison of rates quoted in foreign currency, bank's.....shall be taken into consideration.
  - a) selling rate on the date of floating of tender
  - b) selling rate on the date of opening of price bids
  - c) buying rate on the date of opening of bids
  - d) none of the above
  
2. Order may be placed on a firm.....
  - a) if it's bid is the lowest (L-1) irrespective of price quoted
  - b) if it's bid is the lowest (L-1) irrespective of any condition quoted
  - c) if it's bid is the Lowest (L-1) and the price is reasonable
  - d) if it is the only quoting firm.
  
3. Under certain circumstances, the Purchase Committee can consider purchases.....
  - a) only upto Rs 5 lakhs
  - b) upto Rs.25 lakhs
  - c) beyond Rs.25 lakhs
  - d) without any limit
  
4. The ordered quantify can be increased upto..... within the delivery of a supply order.
  - a) 20%
  - b) 25%
  - c) 50%
  - d) 100%
  
5. Who of the following is ex-officio member-secretary of MC?
  - a) COA/AO
  - b) COFA/FAO
  - c) Head, RDPD/PME
  - d) All the above
  
6. Who constitutes MC ?
  - a) DG
  - b) Director
  - c) GB
  - d) None of the above
  
7. Who is usually responsible to prepare proceedings of MC meetings?
  - a) Member-Secretary
  - b) Chairman
  - c) JS(A)
  - d) DG

8. i) MC constitutes Selection Committee for technical posts.  
ii) MC constitutes Selection Committee for scientific posts
- a) Only (i) above is correct  
b) Only (ii) above is correct  
c) Both are correct  
d) Neither is correct
9. Cases of write-off beyond the powers of Director are considered by.....
- a) RC of the Lab.  
b) MC of the Lab.  
c) Expert Committee constituted for this purpose  
d) Head, PPD, CSIR Hqrs
10. A purchase agreement is signed and countersigned by.....
- a) SPO and FAO  
b) Chairman, Purchase Committee and SPO  
c) AO and FAO  
d) None of the above
11. The powers and functions of CSIR Society are laid down in CSIR.....
- a) Bye-laws  
b) Rules & Regulations  
c) Memorandum of Association  
d) None of the above
12. Who will deal with matters of appeal against the decision of RC?
- a) DG,CSIR  
b) RC  
c) CSIR HQrs  
d) Director
13. Who nominates Secretary of RC?
- a) DG  
b) RC  
c) Chairman,RC  
d) Director
14. As per CSIR bye-laws, matters relating to grievance mechanism will be dealt with by.....
- a) Director of a Lab.  
b) COA/AO  
c) CSIR HQrs  
d) None of the above

15. Which of the following statement is NOT correct?
- a) Member Finance is of the level of Secretary to Govt. of India
  - b) Secretary (Expenditure) shall be Member Finance on GB
  - c) Secretary to GOI for financial matters concerning CSIR shall be Member Finance
  - d) Member Finance is ex-officio member of GB
16. If Prime Minister himself is also the Minister-in-charge of the ministry dealing with CSIR, then who shall be the Vice-President of the Society?
- a) Minister Of State(S&T) -shall be ex-officio VP, CSIR
  - b) Any Cabinet Minister nominated by the President of India
  - c) Any person nominated by the Prime Minister.
  - d) Any eminent Scientist nominated by CSIR Society
17. Who of the following is ex-officio member of CSIR Society?
- a) Minister of Commerce
  - b) Minister of State for S&T
  - c) Minister of Industry
  - d) Minister of Law & Justice
18. Who can appoint an acting/officiating DG?
- a) Appointment Committee of Cabinet
  - b) Cabinet Secretary
  - c) Minister-in-Charge of S&T
  - d) President, CSIR
19. The notice for meeting of CSIR Society shall be given to all members of the Society at-least.....before the date of meeting.
- a) one month
  - b) 30 days
  - c) 21 days
  - d) 14 days
20. If the President of the CSIR Society is not able to attend a meeting then.....
- a) the business shall be transacted as scheduled
  - b) VP,CSIR shall automatically chair the meeting
  - c) no business shall be transacted whilst the Chair is vacant
  - d) Minister of Finance shall chair the meeting.
21. As per CSIR Rules & Regulations, who shall administer, direct and control the affairs and funds of the Society?
- a) Financial Adviser
  - b) Member (Finance), GB
  - c) Governing Body
  - d) Vice-President,CSIR

22. Who has the power to repeal CSIR bye-laws?
- a) DG, CSIR
  - b) VP, CSIR
  - c) GB
  - d) Ministry of Law
23. Which of the following is not a function of CSIR?
- a) Establishment and award of research studentships and fellowships
  - b) Establishment, maintenance and management of Labs.
  - c) Publication of scientific papers and a journal of Industrial Research
  - d) To raise funds from public to finance R&D projects
24. What is the name of funds of CSIR?
- a) CSIR funds
  - b) Scientific & Industrial Research Fund
  - c) Industrial Research Fund
  - d) Consolidated Fund of India
25. On winding up or dissolution of CSIR society, its properties .....
- a) shall be distributed amongst the members of Society
  - b) shall be resumed by the Department of Commerce
  - c) shall be resumed by Ministry of Science & Technology
  - d) shall be dealt with as decided by the Govt. of India
26. Under what circumstances can an indent be taken up for administrative processing even when there is no specific budget provision for the same?
- a) When the SPO is convinced of the genuineness of the requirement
  - b) When the FAO has specifically agreed for its processing
  - c) When the sanctioning authority specifically approves for its processing
  - d) None of the above
27. What is the estimated value of the contract above which Integrity Pact is required to be signed in CSIR?
- a) Rs.3 crores
  - b) Rs. 5 crores
  - c) Rs.10 crores
  - d) Rs.25 crores
28. ....is the time that elapses between issuing replenishment order and receiving the material in stores.
- a) replenishment time
  - b) lead time
  - c) idle time
  - d) wait time

29. ABC analysis is a method of -
- a) procurement
  - b) bidding process
  - c) inventory management
  - d) identifying A-class professionals
30. EMD cannot be in the form of -
- a) demand draft
  - b) fixed deposit receipts
  - c) cash deposited with the Cashier of the Lab.
  - d) bank guarantee
31. A Bank Guarantee (BG) should be valid for .....beyond the validity period of the offer..
- a) 45 days
  - b) 60 days
  - c) 90 days
  - d) one year
32. Performance Security Deposits which are not claimed within three complete account years are treated as .....
- a) unclaimed deposits
  - b) deferred deposits
  - c) delayed deposits
  - d) lapsed deposits
33. As per GFRs, Open tenders are to be invited for purchase of goods costing Rs..... and above.
- a) one lakh
  - b) two lakhs
  - c) five lakhs
  - d) twenty five lakhs
34. As per "CSIR Purchase Rules for Goods & Services, 2008", the terms 'Goods & Services' do not include -
- a) general furniture
  - b) AMCs for equipment
  - c) custom clearance and cargo handling
  - d) empanelment of agencies for graphic design etc.
35. R&D related items of the value of .....on each occasion may be purchased on the recommendations of Local Purchase Committee.
- a) Rs.15000 to 1 lakh
  - b) more than Rs.1 lakh to Rs.5 lakhs
  - c) Rs 1 lakh to 2.5 lakhs
  - d) more than Rs.1 lakh to Rs.25 lakhs

36. As per CSIR rules,2008 Performance Security may normally be taken within ..... days after the award of the contract from the successful bidder.
- a) 07
  - b) 15
  - c) 21
  - d) 30
37. As per CSIR rules, the amount of Performance Security shall be ..... of the order value.
- a) within the range of 5%
  - b) within the range of 7%
  - c) within the range of 10%
  - d) within the range of 11%
38. As per CSIR Rules,2008, the Performance Security should be valid for a period of one year or beyond .....days of warranty period as the case may be.
- a) 30
  - b) 45
  - c) 60
  - d) 90
39. Who can be nominated as Chairman of Purchase Committee?
- a) A Senior Principal Scientist (Sc.F)
  - b) A Principal Scientist ( E-II)/TO E-II
  - c) Chief Scientist
  - d) None of the above
40. What is the full form of ABC?
- a) Average Buffer Cost
  - b) Always Befitting Cost
  - c) Always Better Control
  - d) A Better Control
41. GOLF is a well known term in Materials management. What does it stand for?
- a) General Open Licence Facility
  - b) Grant Out of Local Funds
  - c) Government, Ordinary, Local, Foreign sources
  - d) Govt. Orders on Local & Foreign purchases
42. SOS is a term related to Stores & Purchase. What does it stand for?
- a) Save Our Soul cases
  - b) Standard & Ordinary Supplies
  - c) Standard, Ordinary & Simple
  - d) Seasonal, Off-Seasonal

43. SDE is a term related to Stores & Purchase. What is its full form?
- a) Supplies & Distribution Establishment
  - b) Scarce, Difficult, Easy to obtain
  - c) Short Duration Exchange of goods
  - d) Short, Deficient, Exemplary
44. What is the purpose of FSN analysis?
- a) To control obsolescence
  - b) To procure items at the right price
  - c) To procure items at the right time
  - d) To control pilferage of stores
45. Which of the following is not a technique for analysis and classification of inventories?
- a) ABC analysis
  - b) HML analysis
  - c) SOS analysis
  - d) EOQ analysis
46. In the context of stores & purchase management, what is the full form of MRP?
- a) Maximum Retail Price
  - b) Material Requirement Planning
  - c) Material Resource Planning
  - d) Model Retail Pricing system
47. Which of the following activities is not within the purview of Stores & Purchase department of Lab.?
- a) AMCs for Lab. Equipment
  - b) Custom clearance of goods purchased
  - c) Import of chemicals & glasswares
  - d) Printing of technical reports
48. VED analysis is generally used for -
- a) controlling obsolescence
  - b) determining the procurement strategies
  - c) determining the stock level of spare parts
  - d) None of the above
49. SDE classification is generally used for -
- a) managing the spare parts stock
  - b) deciding on purchasing strategies
  - c) controlling raw material consumption
  - d) None of the above

50. Which of the following is correct about HML classification?
- HML classification follows the same procedure as adopted in ABC analysis
  - HML classification uses the annual consumption value
  - HML classification is used for controlling obsolescence
  - None of the above.
51. In case of a successful Bidder, if the bidder fails to furnish order acceptance within .....days of the order, the bid security may be forfeited.
- 07
  - 10
  - 15
  - 21
52. The bid submitted by a bidder should remain valid for minimum of..... days after the date of opening of bids.
- 90
  - 60
  - 45
  - 30
53. As per CSIR purchase procedure, if the bid is unsigned, it will be treated as .....
- a valid bid
  - unresponsive
  - valid on getting it signed by the bidder
  - partly valid
54. A substantive responsive bid is one, which conforms to.....prescribed in the bidding document.
- all terms and conditions
  - the specifications of the item
  - the time-limit
  - majority of the conditions
55. Any non-conformities or omissions in the bid that do not constitute a material deviation .....
- cannot be waived of
  - may be waived if the bid is substantially responsive
  - can be ordinarily waived
  - shall still make the bid invalid
56. Wherever the price quoted on FOB/FCA and CIF/CIP basis are the same, the order would be placed on..... basis only.
- FOB
  - FCA
  - CIF / CIP
  - None of the above



57. Unless otherwise specified in the SCC, the warranty shall remain valid for ..... after the Goods, or any portion thereof has been delivered and accepted.
- a) six months
  - b) nine months
  - c) twelve months
  - d) eighteen months
58. For disposal of obsolete/surplus stores, who fixes the amount of caution money?
- a) FAO
  - b) Disposal Committee
  - c) SPO
  - d) COA/AO
59. Store items of low value like empties, plastics etc can be disposed of by-
- a) Stores Incharge
  - b) SO (Stores)
  - c) SPO
  - d) Disposal Committee
60. Which of the following activities is not a part of physical verification of stores?
- a) Weighing
  - b) Measuring
  - c) Tasting
  - d) Counting
61. As per CSIR instructions on physical verification of stores, which of the following is not a type of physical verification?
- a) Test physical verification by CSIR HQrs
  - b) Surprise verification by the Vigilance
  - c) Spot verification by the Director of Lab.
  - d) Periodical verification by the Assistant (S&P)
62. What kind of Platinum items are not classified as consumable?
- a) Electrodes
  - b) Rods
  - c) Foils
  - d) Wires
63. Which of the following will be considered as 'Assets'?
- a) Platinum rods
  - b) Platinum wires
  - c) Platinum electrodes
  - d) Platinum foils

64. Which of the following is not categorised as 'Noble metal'?
- a) Gold
  - b) Silver
  - c) Platinum
  - d) Steel
65. How many INCOTERMS prescribed by ICC are followed since the year 2010 ?
- a) 13
  - b) 11
  - c) 10
  - d) 15
66. Why Proprietary Article Certificate (PAC) is required?
- a) For purchase of an item manufactured by only a single manufacturer.
  - b) For importing an item
  - c) For purchasing items on rate contract basis
  - d) None of the above
67. Who will be held responsible the wrong certification of a PAC?
- a) Indentor
  - b) SPO
  - c) Purchase Committee
  - d) None of the above
68. The foreign trade policy of India is determined by.....
- a) DG of Foreign Trade
  - b) Reserve Bank of India
  - c) Foreign Trade Organisation
  - d) Department of Commerce
69. The classification of items for customs tariff is done by....
- a) HS code
  - b) BIS code
  - c) Warsaw pact
  - d) None of the above
70. A Rate Contract is.....
- a) a contract between supplier & buyer for supply of some item(s) at a fixed period and at fixed price
  - b) an agreement between supplier & buyer for supply of some item(s) at specified price, terms and tenure (period).
  - c) a fixed price purchase of some item(s) in a fixed quantity
  - d) none of the above

71. If required, the rate contract can, ordinarily, be extended for a period of .....
- a) one month
  - b) three months
  - c) six months
  - d) one year
72. Volumetric weight in air shipment parlance implies that goods will be charged on the basis of.....
- a) volume i.e. hxlxb
  - b) weight in metric system
  - c) weight and space occupied
  - d) none of the above
73. It is mandatory to have..... for Rate Contract in CSIR?
- a) EMD
  - b) Performance Security
  - c) Both
  - d) Neither EMD nor Performance Security
74. While receiving indigenous consignments, the damage/shortage noticed in the material/item is to be recorded in .....
- a) DRR
  - b) Delivery-book of the transporter
  - c) Bill received with the consignment
  - d) Stores register
75. While receiving the consignment, If any shortage/ damage is found even though the boxes are outwardly in order, then a discrepancy report shall be prepared and sent to the .....
- a) Indentor
  - b) SPO
  - c) Supplier
  - d) Clearing agent
76. Which of the following statement about Daily Receipt Register (DRR) is not correct?
- a) DRR is to be maintained by Stores
  - b) DRR contains entries of all goods received on a day
  - c) DRR contains entries of all goods including local purchases received on a day
  - d) DRR contains details about the supplier, order reference, challan no & date etc.
77. The gifts received in the stores are to be first entered in.....
- a) the Gift Register
  - b) the DRR
  - c) Register for valuables
  - d) None of the above

78. The gifts received in the stores can be distributed with the approval of.....
- a) COSP/SPO
  - b) COA/AO
  - c) Chairman, Purchase Committee
  - d) Director
79. The rejected material shall be entered in.....
- a) the Rejected Material Register
  - b) the Register for Discrepancies
  - c) the Register for Returned Material
  - d) None of the above
80. Register for Discrepancies is to be maintained by.....
- a) SPO
  - b) Receipt Section
  - c) R&I Section
  - d) Indentor
81. What is the limit upto which DG has power to write off losses of stores due to theft/fraud or negligence?
- a) No limit
  - b) Rs. 20 lakhs
  - c) Rs.2 lakhs
  - d) Rs.50,000
82. Director of a Laboratory can write off losses of stores not due to theft, fraud or negligence upto Rs.....
- a) 10,000
  - b) 50,000
  - c) one lakh
  - d) two lakhs
83. An advance of Rs.one lakh was given to a party for supply of some items. The party defaulted and the amount of advance could not be recovered. Who can write it off?
- a) Director
  - b) MC
  - c) DG
  - d) GB
84. Who has the power to condemn prematurely a motor vehicle?
- a) Director
  - b) MC
  - c) DG
  - d) GB

85. MC has power to write off losses of surplus stores upto the value of Rs.....
- a) No limit
  - b) ten lakhs
  - c) two lakhs
  - d) one lakh
86. What is the item code of Liveries?
- a) S-001
  - b) Lv-001
  - c) L-001
  - d) G-001
87. What is the item code of scrap?
- a) S-004
  - b) S-005
  - c) S-040
  - d) None of the above
88. G-001 is the item code of.....
- a) Glassware - Misc.
  - b) Glassware-Lab.
  - c) Gas-LPG
  - d) Gas-Industrial
89. What is the role of a clearing agent?
- a) He has to coordinate with airlines and customs for clearing the cargo.
  - b) He has to arrange for transportation of items to the port of shipment
  - c) He has to arrange for shipment and customs clearance for shipment of items
  - d) None of the above
90. All stores purchased out of capital funds shall normally be issued to.....
- a) the division/section
  - b) engineering department
  - c) the indenter
  - d) HOD of the indenting division
91. No store can be issued to .....unless allowed by the Director.
- a) a guest worker
  - b) a casual worker
  - c) a visiting scientist
  - d) All the above

92. Which of the following is not covered in the 'Related Services'?
- a) Transportation
  - b) Installation
  - c) Insurance
  - d) AMC
93. Insurance of items purchased shall be responsibility of the purchaser if.....
- a) the delivery is on FOB basis
  - b) the delivery is on CIF basis
  - c) the delivery is on CIP basis
  - d) the delivery is either on CIF or CIP basis
94. The warranty of the item purchased shall remain valid for..... after it has been delivered and accepted at the final destination.
- a) twenty four months
  - b) eighteen months
  - c) twelve months
  - d) ten months
95. For goods manufactured outside India, who shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside India?
- a) Purchaser
  - b) Freight forwarder
  - c) Supplier
  - d) Clearing agent
96. The institutional credit card for procurement shall be kept with.....
- a) the indenter
  - b) the Chairman, Purchase Committee
  - c) the SPO
  - d) the Director of Lab.
97. Who is competent to approve condemnation of motor vehicle satisfying the life requirement in terms of distance run and length of use?
- a) Director of the Lab.
  - b) A Committee of COA,SPO and FAO
  - c) FA,CSIR
  - d) DG,CSIR
98. As SO(S&P), if you have to depute your staff for completing some jobs on public holidays, whose approval you will seek for sanction of OTA?
- a) SPO
  - b) COA
  - c) Chairman, Purchase Committee
  - d) None of the above

99. In the absence of an SPO, who will deal with procurement matters?

- a) AO
- b) Senior-most SO(S&P)
- c) Chairman, Purchase Committee
- d) None

100. Which of the following cannot be stored together at one place?

- a) copper rods and Argon gas cylinders
- b) copper and nickel
- c) filled cylinders of Propane and Hydrogen gases
- d) gases and empty gas cylinders