

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली - 110 001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110 001



36-2(80)-Law/9

10.01.2020

No. \_\_\_\_\_

Dated \_\_\_\_\_

From

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

To Heads of all CSIR Labs and Institutes.

Sub: Timely submission/ compliance of the Court orders-reg.

Sir/Madam,

It has been observed that many a times, Legal matters/ litigations are not being handled with due diligence. In many of the cases replies/ counter replies are not submitted on time leading to delay in completion of the Legal Procedure. Even compliance of the Court Orders are delayed as requisite action is not taken on time.

Similarly some officers have been found to have reservations in signing and filing the replies/ counter replies (affidavit) on behalf of CSIR, despite clear instructions/ guidelines issued vide CSIR Circular letter of even no. dated-17/11/2014.

The DG, CSIR has taken a very serious note of the above and approved as under:

1. The Labs/ Institutes shall examine the litigation case [O.A., WP, CWP etc.] on its receipt in the light of relevant Rules and Instructions on the subject and also in consultation with the concerned Division(s) of CSIR Hqrs. to which the matter may pertain. After making full examination, this will be referred to Legal Division along with the complete set of documents accompanied with their comments and recommendation, in full.
2. It is also reiterated that the replies/ counter replies (affidavit) shall continue to be signed by the officers as mentioned in this office Circular/ letter of even no. dated: 17/11/2014 (copy enclosed).

All concerned are requested to see for kind information, guidance and necessary compliance so that un-necessary delay in addressing the legal issues and adverse orders from Courts are avoided and the interest of CSIR and its Labs/ Institutes are properly defended before the Court(s) of Law.

Yours faithfully,

Encl. As above

  
(Bijendra Kumar)

Deputy Secretary (L)

- Copy to:
1. Heads of all Divisions at CSIR, Hqrs.
  2. All Sr. DS/ DS/US at CSIR, Hqrs.
  3. Sr. COA/COA/AO of all the National labs/Institutes.
  4. DS, Office of DG, CSIR
  5. PS to JS (A), CSIR
  6. PS to FA, CSIR
  7. PS to CVO, CSIR
  8. Head, IT, with the request to upload it on CSIR, Hqrs. website.
  9. Office Copy





COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH,  
ANUSANDHAN BHAWAN, 2, RAJ MARG, NEW DELHI-110 001.

No.36-3(89)/EA-Law- Vol. IV

17.11.2014

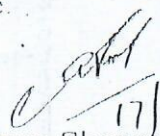
OFFICE MEMORANDUM

Sub.: Delegation of power for signing of Vakalatnama & for filing Affidavit on behalf of CSIR before different Courts/Tribunals.

It is notified for information of all concerned that once it is decided by the Competent Authority, CSIR to file or defend suits on behalf of CSIR:

- (i) The Vakalatnama on behalf of CSIR will be signed by the Legal Advisor, CSIR.
- (ii) The Affidavit will be signed by the concerned Head of the Departments/Sr Deputy Secretary/Deputy Secretary/Under Secretary etc. in case of CSIR Hqrs. and for CSIR Labs./Institutes it may be signed by the Director/concerned Head of the Departments/Sr. Controller of Administration/Controller of Administration/Administrative Officer etc.

All concerned are requested to comply with the above procedure.

  
17/11/14  
(Anjum Sharmila)  
Under Secretary

Copy for information to:

- (i) Directors of all Labs/Institutes of CSIR
- (ii) Sr. COAs/COAs/AOs of all Labs/Institutes of CSIR
- (iii) Dy. FAs/F&AOs of all Labs/Institutes of CSIR
- (iv) PS to DG, CSIR
- (v) PS to JS (Admin)
- (vi) PS to FA
- (vii) PS to CVO
- (viii) Head, HRDG
- (ix) DS/F&AO, CSIR Complex
- (x) DS (CO), CSIR Hqrs.
- (xi) Head IT Division- With a request to display this OM on the CSIR web-site.
- (xii) DS- RAB.