



सी एस आई आर - भर्ती एवं मूल्यांकन बोर्ड  
CSIR - RECRUITMENT & ASSESSMENT BOARD  
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
Council of Scientific & Industrial Research

75  
आज़ादी का  
अमृत महोत्सव

No: 1-1(5)/2019-RAB

By Speed Post  
Date: 17.10.2022

To

The Directors of  
All Labs. / Instts. of CSIR.

Sub.: Holding the Selection Committee Meeting by Director with Additional charge – reg.

Sir / Madam,

CSIR-RAB is receiving number of references / requests from the Director with additional charge who are delegated with all the Administrative and Financial Powers except Disciplinary Powers, seeking clearance from CSIR-RAB to undertake the ongoing recruitment process.

2 In this regard, kind attention is invited to CSIR circular letter No.1-1(5)/2019-RAB dated 07.02.2022 conveying the approval of DG, CSIR to all the Directors of CSIR Laboratories / Institutes with regard to the recruitment exercise by Director of the Labs./Instt. towards the end of his / her tenure, which is reproduced hereunder :-

A. **Constitution of Selection Committee** : The proposal of Labs./Instts. for constitution of Selection committee shall be processed by RAB only if it is received before Six months of completion of tenure / superannuation of Director of the Labs./Instts.

B. **Meeting of Selection Committee / Interview** : No interview / selection committee meeting shall be held during the last three months of the tenure / superannuation of Director of the Labs./Instt.

3. The matter has been considered and it has been felt that stoppage of ongoing recruitment process during the tenure of Director with additional charge may significantly delay the completion of the recruitment. This may delay the execution of project and may generate grievance amongst the candidates.

4. In view of above, it has now been decided by the Competent Authority that Director with additional charge may complete the ongoing recruitment process. However as prescribed in CSIR-RAB letter No.1-1(5)/2017-RAB dated 07.02.2022, if the Director with additional charge, himself / herself is going to complete the tenure in his / her original Lab. / Instt. within Six (06) months, in that case the proposal for the constitution of Selection Committee shall not be forwarded to CSIR-RAB. Further,

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interview / selection committee meeting shall not be held if the Director with additional charge is going to complete the tenure / superannuate in his /her own original lab./Instt.within (03) three months.

5. This issues with the approval of DG, CSIR.
6. Hindi version follows.

Yours faithfully,

28/10/2022

(Sanjeev Shankar)  
Under Secretary, RAB

Copy to:

- 1) Office of Director General, CSIR
- 2) Office of Joint Secretary (Admn.), CSIR
- 3) Office of Chairman, RAB
- 4) PPS to Head, RAB
- 5) Sr. COAs / COAs / AOs / of all National Labs. / Instts. of CSIR / DS of CSIR Hqrs.
- ✓ 6) IT Division CSIR Hqrs. – with the request to upload this letter on CSIR Website.
- 7) Guard File
- 8) Office copy