

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI - 110001**

No. 3-4(d)/2021-E.I

Dated : 03.01.2022

OFFICE MEMORANDUM

Sub : Transfer & Posting of Group 'B' CCOs – reg.

Joint Secretary (Admn.), CSIR has been pleased to approve the transfer & posting of the following Assistant Section Officers (Gen/F&A/S&P) and Sr. Stenographers on their promotion as Section Officers (Gen/F&A/S&P) and Private Secretary respectively from the panels notified vide this Office OM No. 3-3(C)/2021-E.I dated 03.01.2022 as per the details given in following paras:

2. ASOs (Gen) empanelled for promotion to the post of SO (Gen)

Sl.	Name	Present Place of Posting	New Place of Posting	Remarks
1.	Ms. Sadhna Jain	CSIR HQ	CSIR HQ	
2.	Ms. Ratna Chawla	CSIR HQ	CSIR HQ	
3.	Sh. Bipin Chandra	CSIR HQ	CSIR HQ	
4.	Sh. Sukhvir Singh	CSIR HQ	CSIR HQ	
5.	Ms. Sona Lamsal	NBRI	NBRI	
6.	Ms. Rita Dutta	CIMFR	CIMFR	
7.	Ms. Rashmi Srivastava	CDRI	CDRI	

3. ASOs (F&A) empanelled for promotion to the post of SO (F&A)

Sl.	Name	Present Place of Posting	New Place of Posting	Remarks
1.	Sh. Tilak Raj	NIScPR	NIScPR	
2.	Ms. Anuradha Sharma	NIScPR	HRDG-EMR, CSIR Cx.	
3.	Ms. Shashi Devi	CSIR HQ	HRDG-EMR, CSIR Cx.	
4.	Sh. Lokesh Raman	CSIR HQ	CSIR HQ	
5.	Sh. Shashikumar P	CFTRI	NIO	



Sl.	Name	Present Place of Posting	New Place of Posting	Remarks
6.	Sh. Gyasuddin	NBRI	CIMAP	
7.	Ms. Urmila	CSIR HQ	CSIR HQ	
8.	Sh. Satish Chand	IIP	IIP	

4. ASOs (S&P) empanelled for promotion to the post of SO (S&P)

Sl.	Name	Present Place of Posting	New Place of Posting	Remarks
1.	Sh. Dinesh Kumar	CSIO	NPL	
2.	Sh. Arpan Maheshwari	CBRI	NIScPR	
3.	Sh. Rishal Singh	CSIR HQ	CSIR HQ	
4.	Sh. Rakesh K Mago	NIScPR	NPL	

5. Sr. Stenographers empanelled for promotion to the post of PS

Sl.	Name	Present Place of Posting	New Place of Posting	Remarks
1.	Ms. Saroj Kuswaha	IIP	IIP	
2.	Sh. Vishal J. Gohel	CSMCRI	CSMCRI	
3.	Sh NS. Radhakrishnan	CECRI	CMC	
4.	Ms. Vandana Cinthray	NEERI	NEERI	
5.	Ms. Kamal Kamini Sehdev	CSIR Cx	CSIR Cx	
6.	Ms. Neelam Sharma	CSIR HQ	CSIR HQ	
7.	Ms. K.L. Kavitha	IICT	CCMB	
8.	Sh. D K Sethi	CSIR HQ	CSIR HQ	

6. The above promotees will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the competent authority.

7. Pay of the above Officers will be fixed under the normal rules. However, they will have the option, to be exercised within one month from the date of taking over charge of the post, for fixation of pay in the new post with effect from the date of promotion to the new post or with effect from the date of increment in the lower post, in terms of the extant provisions of FR-22, under normal rules.



8. The entitlements of Transfer TA, joining time etc. of the above promotees will be as per CSIR rules.

9. As a special case and keeping in view the recent surge in COVID cases and restrictions imposed by various authorities in this regard; the officers mentioned above may get relieved first and may join Online at the promoted place of posting with immediate effect.

10. The above panels and consequent promotion will be subject to the further orders of Hon'ble Supreme Court in various cases mentioned in DOPT OM No. 36012/11/2016-Estt. (Res-I) {Pt-II} dated 15.06.2018 and/or in any other case related with the matter of reservation and/or reservation in promotion.

11. Directors/Heads of Labs/Instts/CSIR HQ are requested to kindly ensure that the three conditions i.e. (1) No Charge sheet is issued (2) No criminal case is pending (3) officials are not under suspension; do not exist at the time of actual promotion in respect of above officials.

12. A copy of the joining report may be sent through email to email ID ccoe1@csir.res.in. A copy of their relieving/joining OM may be emailed after issuance.



(L. S. Negi)
Sr. Deputy Secretary

Copy to:-

1. Directors of all CSIR Labs/Instts
2. Heads – HRDG/HRDC/IPU/URDIP/4PI/TKDL
3. Officials concerned
4. Office of DG, CSIR
5. Office of JS (Admn.), CSIR
6. Office of FA, CSIR
7. Office of CVO, CSIR
8. LA, CSIR
9. Sr. DS (HR)
10. Sr. DS (CO), Sr. DS (Cx.)
11. O&M and Vigilance Section, CSIR HQ
12. CCO ACR Cell, CSIR HQ
13. Personal files of the Officers concerned
14. IT Division - with the request to host this OM on CSIR website
15. Guard File
16. Office copy