



No: CSIRH/R/2018/50180

Dated 04.03.2020

To

The Directors/Heads of all National Labs/Instts and Units of CSIR Hqrs

Subject: Updation of contact details of CPIO and FAA on website - for compliance of RTI Act, 2005

Sir,

It has come to notice in some of CIC notices received at CSIR HQ that contact details i.e. name, email, official address, contact number etc. of CPIO and FAA of laboratories are not updated on website of some labs.

In view of foregoing, it is again requested to publish complete contact details of CPIO and FAA on your website and its continuous updation in the event of any change to enable citizens to access the RTI functionaries.

Yours faithfully,

(Sanjay Kumar)

DS & CPIO