



Phone : 23710519
Fax : (91-11) 23730937, 23730682
E-mail : cvo@csir.res.in

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली - 110001
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110001

संख्या

No.

15-6(95)/2005-O&M

24

October, 2019

प्रेषक

From

मुख्य सतर्कता अधिकारी

Chief Vigilance Officer

To

Directors & Heads of all CSIR National Laboratories/Institutes/Units

Subject: Verification of Claims of Scheduled Caste (SC)/Scheduled Tribes (ST) & Other Backward Classes (OBC).

Sir/Madam,

Of late, it has come to the notice of this office that verification of Scheduled Caste (SC)/Scheduled Tribes (ST) & Other Backward Classes (OBC) certificates has not been carried out by the CSIR Laboratory/ Institute/Unit on time. The person who has got employment on the basis of false certificate have been allowed to enjoy the benefit without any action being taken against them till the fag end of his service. Advice of vigilance in the matter is being sought at a belated stage and by the time it becomes too late to initiate action and also causes administrative inconveniences. In such serious issues, the lackadaisical approach and lapses on the part of the officers is not just and proper.

In this regard, it is informed that as per the Government of India instructions, any person who claims to belong to Scheduled Caste/Scheduled Tribe & Other Backward Class, will have to produce a Schedule Caste (SC)/Schedule Tribe (ST) & Other Backward Class (OBC) certificate before the Competent Authority/Selection Committee/Board etc. in support of the claims so as to make him eligible for reservation and various relaxation & concessions. (DoPT O.M.No.36012/6/88-Estt.(SCT) dated 24.4.1990 and O.M.No.36012/22/93-Estt.(Res) dated 15.11.1993 & DoPT. O.M.No.36011/3/2009-Estt. (Res) dated 2.9.2009).

The Appointing Authorities should verify the caste status of Scheduled Castes (SC)/Scheduled Tribes (ST) & Other Backward Classes (OBC) candidates at the time of initial appointment and of SC/ST officers at the time of promotion against reserved vacancy also. For this purpose, the Caste & Community to which an SC/ST & OBC person belongs, his place of residence and the name of State, should be pasted on the top of his service book, personal file or any other relevant document to facilitate such verification. It may be noted that a Scheduled Caste person, whose caste has been de-

scheduled after his initial appointment as a Scheduled Caste, is no longer entitled to enjoy the benefit of reservation in promotions. The verification of caste status at every important up-turn of employee's career is necessary so that the benefit of reservation and other scheme of concessions etc. should go only to the rightful claimants and not those who become disintitled to them. (DoPT OM No.36011/3/2005-Estt.(Res) dated 9.9.2005).

The Appointing Authority should, in the offer of appointment to the candidate's claiming to belong to SC/ST/OBC includes a clause as follows:

"The Appointment is provisional and is subject to the Caste/Tribe/Community certificate being verified through the proper channels and if the verification reveals that claim to belong to Scheduled Caste, Scheduled Tribe, & Other Backward Class (SC/ST/OBC) as the case may be, is false, the services will be terminated forthwith without assigning any further reasons, and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates". (DoPT O.M.No.36033/4/97-Estt. (Res) dated 25.07.2003 and 36011/3/2005-Estt(Res) dated 9.9.2005).

In view of the above, the aforesaid instructions are to be followed scrupulously in letter and spirit, and the verification of Caste certificates is to be done expeditiously/ immediately on their appointment & also at the time of their promotion to a reserved post. Any lapses on this account will be viewed seriously and AO/CoA/Sr.CoA & Director at CSIR laboratory/Institute/Unit and concerned Sr.DS/US at CSIR Hqrs. shall be personally held responsible for the same.

As it is incumbent on the part of the concerned authority to do it as per the extant guidelines, therefore, it is requested that the status of Caste Certificates in respect of SC/ST/OBC candidates already verified/ or due to be verified, be submitted to this office within one month in the enclosed proforma, with a declaration that the extant guidelines have been followed.

This may kindly be brought to the notice of all concerned for information and strict compliance.

Hindi version will follow.

10a-24/8/15
(Lt. Col. Rana Vikram Singh)
Chief Vigilance Officer

Encl. as above

Copy to :

1. JS (A), CSIR Hrs., Anusandhan Bhawan, 2, Rafi Marg, New Delhi : 110001
2. Sr. DS/DS/US/Sr.CO/COA/AO of CSIR Hqrs and all the National Laboratories/Institutes and Units of CSIR.
3. US to DGCSIR
4. Office Copy

✓ 1 T. Dir Web Site

Name of CSIR National Laboratory/Institute

DECLARATION : Certified that Caste Verification of all the employees belonging to SC/ST/OBC has been carried out & accordingly information furnished is correct.

Signature of AO.COA/Sr.COA/DS/CO/US (CO)
Name
Designation